

**LOWER OXFORD TOWNSHIP  
PLANNING COMMISSION  
Meeting Minutes**

**Monday, January 23, 2020**

The Regular Meeting of the Lower Oxford Township Planning Commission was held at the Township Building, 220 Township Road, on Thursday, January 23, 2020, at 7:30 p.m.

The following were in attendance: John Williams, Chairman; Larry Moran, Secretary; Joel Brown; Jake DeWees; Taylor Wilson; Julie Brady; Alonzo Shoemaker & Terri Dugan, Codes Enforcement Office.

**CALL TO ORDER**

Chairman, John Williams called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

Chairman, Bill Lewis, led the Pledge of Allegiance to the Flag.

**MOMENT OF SILENCE**

**\*\*RE-ORGANIZATION**

**Appointment of Temporary Chairperson**

*Larry Moran moved to appoint Terri Dugan as temporary Chairperson. Seconded by Joel Brown. All in favor. MOTION CARRIED.*

**Nominations for the Chairperson of the Planning Commission Board 2020**

*Julie Brady made a motion to appoint John Williams as Chairman for Lower Oxford Township Planning Commission. Seconded by Jake DeWees. All in favor. MOTION CARRIED.*

John Williams named as Chairman of the Planning Commission.

**Nominations for the Vice-Chairman of the Planning Commission Board 2020**

*Larry Moran made a motion to appoint Bill Lewis as Vice-Chairman for Lower Oxford Township Planning Commission. Seconded by Joel Brown. All in favor. MOTION CARRIED.*

Bill Lewis assumed position as Vice-Chairman of the Planning Commission.

**Nominations for the Secretary of the Planning Commission Board 2020**

*Joel Brown made a motion to appoint Larry Moran as Secretary for Lower Oxford Township Planning Commission. Seconded by John Williams. All in favor. MOTION CARRIED.*

Larry Moran assumed position as Secretary of the Planning Commission.

**Establish Lower Oxford Township Planning Commission Meeting Dates for 2020**

*Julie Brady made a motion to conduct Planning Commission Meetings for 2020 on the following dates. Seconded by Joel Brown. All in Favor. MOTION CARRIED.*

**4th Thursday of each Month at 7:30 pm  
(except November & December)**

February 27th	August 27th
March 26th	September 24th
April 23rd	October 22nd
May 28th	November 23rd (Monday)
June 25th	December 21st (Monday)
July 23rd	January 28th, 2021

**\*\*RESUMED REGULARLY SCHEDULED PLANNING COMMISSION MEETING**

**APPROVAL OF THE MEETING MINUTES**

*Larry Moran made a motion to approve the Planning Commission meeting minutes of September 26, 2019. Seconded by Julie Brady. MOTION CARRIED.*

**SUBDIVISION & LAND DEVELOPMENT PLANS**

Kevin R. Martin Subdivision ~ 290 Bethel Road  
Minor Lot Line Change to add .8 acre to lands of Kevin C. Martin

*Joel Brown made a motion to recommend approval of the subdivision to the Board of Supervisors, pending verification of subdivision with the Chester County Agricultural Preservation Board. Seconded by Larry Moran. MOTION CARRIED.*

**NEW BUSINESS** ~ none

**OLD BUSINESS** ~ none

**PUBLIC COMMENT** ~ none

**ADJOURNMENT**

*Larry Moran made a motion to adjourn at 7:48 p.m. Seconded by Julie BRady. All in favor. MOTION CARRIED.*

Respectfully Submitted,

Theresa B. Dugan  
Codes Enforcement Officer