

**LOWER OXFORD TOWNSHIP
PLANNING COMMISSION
Meeting Minutes**

Monday, December 17, 2018

The Regular Meeting of the Lower Oxford Township Planning Commission was held at the Township Building, 220 Township Road, on Monday, December 17, 2018, at 7:30 p.m.

The following were in attendance: John Williams, Chairman; Larry Moran, Secretary; Joel Brown; Taylor Wilson; Julie Brady; Jake DeWees; Alonzo Shoemaker & Terri Dugan, Codes Enforcement Officer & 1 guest.

CALL TO ORDER

Chairman, John Williams, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Chairman, John Williams, led the Pledge of Allegiance to the Flag.

MOMENT OF SILENCE

RECOGNITION OF THOSE ASKING TO APPEAR ON AGENDA

- None.

PUBLIC COMMENTS

- None.

APPROVAL OF MEETING MINUTES

Larry Moran made a motion to approve the Planning Commission meeting minutes of November 19, 2018. Seconded by Jake DeWees. MOTION CARRIED.

SUBDIVISION & LAND DEVELOPMENT PLANS

- **David C. Eldreth/Smucker Subdivision ~ Forge Road**
0.5 Acre Add-On lot to be conveyed to Eldreth from Smucker
 - Review from CCPC 12/3/18
 - Review from Twp Engineer 12/6/18
 - Revised plans by Crossan-Raimato, Inc. per Twp Engineer ltr 12/6/18
 - No comments, issues or concerns from PC

Joel Brown made a motion to recommend to the Board of Supervisors pending Township Engineer's Approval. Seconded by Larry Moran. MOTION CARRIED.

➤ **Hostetter/Smoker Subdivision - Whiteside Drive**

Two Lot Subdivision Plan.

- Response letter from Concord Land Planners to Twp Engineer's review of 11/16/18
- Declaration of Easement Agreement between Krieder and new owners of "Lot 2"
- Revise Plans per Twp Engineer's review of 11/16/18
- Ed Jefferis (Concord Land Planners) stated he has met the Twp Engineers request and will be adding a cross-section of the proposed drive to Lot 2 to show SWM/Lines and Grades swales.
- No further comments or concerns from PC

Larry Moran made a motion to recommend to the Board of Supervisors pending Township Engineer's Approval. Seconded by Jake DeWees. Joel Brown abstained. MOTION CARRIED.

➤ **Hostetter/Esh Subdivision - Whiteside Drive**

Two Lots & Two Add-On Lots Subdivision Plan.

Points of concern for Planning Commission:

- Response letter from Concord Land Planners to Twp Engineer's review of 11/16/18
- Declaration of Easement Agreement between Krieder and new owners of "Lot 2"
- Revise Plans per Twp Engineer's review of 11/16/18
- No further comments or concerns from PC

Larry Moran made a motion to recommend to the Board of Supervisors pending Township Engineer's Approval. Seconded by Jake DeWees. Joel Brown abstained. MOTION CARRIED.

NEW BUSINESS

OLD BUSINESS

PUBLIC COMMENT

Adjournment

Larry Moran made a motion to adjourn at 7:55 p.m. Seconded by Julie Brady. All in favor. MOTION CARRIED.

Respectfully Submitted,

Theresa B. Dugan
Codes Enforcement Officer