

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**February 8, 2021**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, February 8, 2021.

The following were in Attendance: Supervisors: Kevin R. Martin; Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; and five guests.

Mr. Martin, called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence in remembrance of W. Ronald Kepler, Supervisor.

There was no public comment concerning items on the agenda.

*Mr. Roy moved to appoint Mr. Martin as Chairman of the Board of Supervisors. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to appoint Mr. Roy as Vice-Chairman of the Board of Supervisors. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to appoint Mr. Roy as Emergency Management Coordinator and authorize the Secretary to forward to Governor Wolf for approval. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Mr. Martin called for recognition of those asking to appear on the agenda. There were none.

*Mr. Roy moved to approve the meeting minutes for the Board of Supervisor's re-organizational meeting that was held on January 4, 2021. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Secretary, Deborah Kinney presented the bills to be paid for January.

*Mr. Roy moved to approve and pay the bills from the General Fund in the amount of \$150,058.98 from the General Fund. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney presented the correspondence and stated that it is on file for review upon request.

*Mr. Martin moved to approve the Building Inspector's Report for December 2020 and January 2021. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to adopt Resolution No. 2021-02 to extend the Runnymede Subdivision plan an additional 90 days that will expire April 4, 2021. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to approve the Zoning Officer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Roadmaster's Report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Mr. Brown presented the following Oxford Regional Planning Committee report: There was a virtual re-organizational meeting held on January 27<sup>th</sup> at 7:00 p.m. Topics of discussion included Tower Health letter, Southern Chester County Opportunity Network, and possibility of additional broadband throughout the Townships.

Mrs. Kinney reported that there was \$548.84 collected for the Real Estate Taxes for December 2020 and January 2021 and was zero dollars received for the Fire Hydrant Taxes.

*Mr. Martin moved to approve the Tax Collector's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to approve a raise in the amount of \$1,500/yr. for the Roadmaster, Steve Price, and Roadman, Randy Gray and a 3% raise for Roads and Office Extra Help and make it retroactive from January 5, 2021. Mrs. Kinney will be added to the Township's health insurance policy in lieu of a raise. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney stated that the Mazepink Zoning Hearing will be continued on Tuesday, March 23, 2021 at 7:00 p.m. at the Township building.

Mr. Roy stated that there was an executive session held on Thursday, February 4, 2021 with the Solicitor to discuss Township matters surrounding the loss of W. Ronald Kepler.

*Mr. Roy moved to adjourn at 7:31 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney  
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.