

Lower Oxford Township
Board of Supervisors Meeting Minutes
October 12, 2020

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday on October 12, 2020.

The following were in Attendance: Supervisors: W. Ronald Kepler; Kevin R. Martin; Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; and twelve guests.

Mr. Kepler, called the Regular Board of Supervisors meeting to order at 7:00 p.m.

Julie and Jason Brady stated that they would like to ask questions and make comments regarding the Family Farm Related Business that is on the agenda before the Board of Supervisors makes their determination. The Board members had no objection to this request.

Mr. Roy moved to approve the meeting minutes for the Regular Board meeting that was held on Monday, September 14, 2020. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Secretary, Deborah Kinney presented the bills to be paid for September.

Mr. Martin moved to approve and pay the bills from the General Fund in the amount of \$81,609.69. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Secretary, Deborah Kinney, read the Correspondence and stated that it is available for public review upon request.

Mrs. Kinney presented the Building Inspector's report for the months of August and September: There were six plan reviews; seventy-five regular inspections; four stormwater inspections; and four commercial inspections.

Mr. Martin moved to approve the Building Inspector's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Zoning Officer, Deborah Kinney presented the following report for the month of September: there was one residential building permit; one demolition permit; two Use & Occupancy permits; and one commercial building permit.

Mr. Roy moved to approve the Zoning Officer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the Township Engineer's report for September and stated that it is available for public review upon request.

Mr. Martin moved to approve the Engineer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the Roadmaster's report for September and stated that it is available for public review upon request.

Mr. Roy moved to approve the Roadmaster's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler reported the following for the Oxford Area Sewer Authority: The Sewer Authority has moved into the available office space at the Township Building and the transition went very well.

Mrs. Kinney reported that meeting minutes were received from the Oxford Area Recreation Authority for the months of July and August and they are available for review upon request.

Mr. Eaton stated that the Historical Commission will meet on Wednesday, October 14, 2020, at 7:00 p.m. at the Township Building.

Mr. Kepler reported there was nothing to report on behalf of Emergency Management for September. However, he noted that there was a very serious accident that closed down Route #1 in Lower Oxford Township on Sunday, October 11, 2020.

Mr. Brown stated that he wasn't able to attend the virtual meeting that was held on September 23, 2020 for the Oxford Regional Planning Committee. He stated, however, that the committee is currently working on the woodland mapping ordinance. He said he would be glad to discuss it with the Supervisors.

Mrs. Kinney reported that the Township received \$156.77 for Real Estate Taxes from the Chester County Treasurer and there were no Fire Hydrant Taxes received for the month of September 2020.

Mr. Roy moved to approve the Tax Collector's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler stated that there is a Family Farm Related Business application before the Board for 427 and 429 Conner Road, Oxford. Mr. Kepler asked Mr. & Mrs. Brady for their comments regarding this application. Mrs. Brady stated that she would like to Board to consider that this property has an access easement that is located on her property. She stated that her concerns are more traffic related with regards to the amount and size of vehicles per day that will be entering the property. Mr. Brady asked that the Board keep in mind that this is a deeded access and there will be commercial traffic traveling across a residential property. With the comments and concerns acknowledged, Mr. Kepler stated that this was not an easy decision for him. He stated that he consulted with the Township Engineer with regards to this application. The Township Engineer wrote a letter that was not in favor of allowing this application. Mr. Kepler stated that he did some research and found that there was a prior application requesting approval for a horse supply and accessory store as a family farm related business on this property that the Zoning Board denied. After much discussion the Chairman called for a vote.

Mr. Martin moved to deny the Melvin and Hannah Petersheim Family Farm Related Business application for greenhouse manufacturing. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler moved to set the date for Trick-or-Treat as Saturday, October 31, 2020 from 6:00 p.m. until 8:00 p.m. and remind the participants to conform to COVID-19 safety guidelines.

Mr. Kepler stated that Oxford Area Recreational Authority held a "Move Night in the Park" on Saturday, October 10th and it was a big success. They are asking for donations to help sponsor this event.

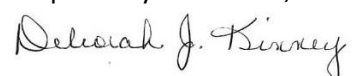
Mr. Roy moved to donate \$250 to the Oxford Area Recreational Authority to help fund the event. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to set the date for the budget meeting on Wednesday, October 28, 2020 at 8:00 a.m. and authorize the secretary to advertise accordingly. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy stated that he will attend the Union Fire Co. No. 1 Board of Directors Liaison meeting that will be held on Thursday, October 22, 2020 at 7:00 p.m.

Mr. Roy moved to adjourn at 7:40 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.