

Lower Oxford Township
Board of Supervisors Meeting Minutes
September 14, 2020

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday on September 14, 2020.

The following were in Attendance: Supervisors: W. Ronald Kepler; Kevin R. Martin; Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Sebastian; and seven guests.

Mr. Kepler, called the Regular Board of Supervisors meeting to order at 7:00 p.m.

There were no public comments concerning items on the agenda.

Mr. James Tupitza, attorney for Anthony Dambro, asked the Board of Supervisors to consider amending their Act 537 Plan to include the property that Mr. Dambro owns known as Wyncote/Dambro. The Board of Supervisors stated that they are not in favor of amending the Act 537 Plan.

Chris Watters and Jim Pierson, Wyncote Development, asked the Board of Supervisors to increase the buffer zone to the spray fields across from their home. They stated that the wind is not being buffered when the spray heads are on. Solicitor, Sebastian, stated that this is a Sewer Authority issue and they need to bring it to their attention. Mr. Kepler stated that there is a Sewer Authority meeting on Wednesday, September 16th and that they should contact someone at the Authority to attend via video-conference.

Chris Kettelty also asked why the pipe was replaced in front of her house on Union School Road? Mr. Kepler stated that the pipe that had been placed there in 1990 was rusted out.

Mr. Roy moved to approve the meeting minutes for the Regular Board meeting that was held on August 10, 2020. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Secretary, Deborah Kinney presented the bills to be paid for August.

Mr. Martin moved to approve and pay the bills from the General Fund in the amount of \$62,674.75 and the State Fund in the amount of \$45,824.82 for the 2020 State Road Project. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney read the Correspondence and stated that it is available for public review upon request.

Mrs. Kinney presented the following Zoning report for the month of August: two residential building permits; two commercial sign permits; and four Use & Occupancy permits were issued.

Mr. Martin moved to approve the amended Farwell 3-Lot Subdivision Plan in final form. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to approve the Widdoes Lot Add-On in final form. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to amend the agenda to include the Pine View Estates lot line boundary changes on final plan. Mr. Roy seconded the motion. All in favor. MOTION CARRIED. Mr. Kepler abstained.

There were no public comments concerning the amended agenda to include the Pine View Estates lot line boundary changes.

Mr. Roy moved to amend the Pine View Estates lot line boundary bearings and distances on final plan according to recommendation letter from the Township Engineer dated September 9, 2020. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to approve Resolution No. 2020-22 to extend the Runnymede Subdivision an additional 90 days. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Zoning Officer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the Township Engineer's report for August and stated that it is available for public review upon request.

Mr. Martin moved to approve the Engineer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the Roadmaster's report for August and stated that it is available for public review upon request.

Mr. Roy moved to approve the Roadmaster's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler reported the following for the Oxford Area Sewer Authority: The Oxford Area Sewer Authority building has been sold and settlement is scheduled for September 30th. The Sewer Authority has requested to use Lower Oxford Township's empty office space until they can find a place to relocate.

Mr. Martin moved to offer the empty office space at the Lower Oxford Township Building to the Oxford Area Sewer Authority at \$1,000 per month contingent upon working out final details. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Jay Eaton reported on behalf of the Lower Oxford Township Historical Commission that he participated in two zoom meetings with the Oxford Regional Planning Committee and provided them with a listing of properties located in Lower Oxford recommended for historic preservation.

Emergency Management Coordinator, Mr. Kepler, reported that the County is keeping up with COVID-19 and the last report had reflected three deaths.

Mr. Kepler moved to appoint Noël A. Roy, Supervisor, as Deputy Emergency Management Coordinator. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Joel Brown reported the following for the Oxford Regional Planning Committee: There was no meeting held in August. The next scheduled meeting will be held virtually on September 23, 2020. He stated that John Theilacker, Brandy Conservancy, will be discussing woodland mapping. He further stated that any municipality that is interested in writing a woodland protection ordinance should contact Mr. Theilacker. There is another meeting scheduled on September 28th to discuss the historic preservation of eligible properties.

Mrs. Kinney reported that she received \$234.71 for Real Estate Taxes from the Chester County Treasurer and \$119.26 for Fire Hydrant Taxes for the month of August 2020.

Mr. Roy moved to approve the Tax Collector's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Non-Uniform Pension Plan Municipal Obligation for 2021 in the amount of \$23,054.00. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to approve the Amos Hall, Lincoln University, Stormwater Management Operation & Maintenance Agreement by recommendation of the Township Engineer. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the addition of 59.77 acres for David K. & Katie F. King located at 555 Street Road, Oxford, Pennsylvania, further identified by Parcel 56-3-40 to Lower Oxford Township's Agricultural Security Area by Resolution No. 2020-21. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to enter into an agreement to enforce the Fire Hydrant Rental Fees for the Pine View Estates Subdivision. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to approve Resolution No. 2020-23 for Lavender Court dedication as well as a portion of Hall Road as a result of widening at the right-of-way. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to enter into a Maintenance Agreement secured by a Maintenance Bond in the amount of \$66,295.50 with Willow Creek, LLC, for Lavender Court. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler stated that the Fall Large Trash Day was held on September 11-12 and three dumpsters were filled.

Mr. Kepler stated that a letter was sent to West Nottingham Township on September 1, 2020, supporting a grant for intersection improvements at Christine Road (SR-272) and Baltimore Pike (SR-3026).

Mr. Kepler stated that the Township received a letter from PennDOT with a notice of estimate allocation for Municipal Liquid Fuels in the amount of \$198,729.22 and Turnback allocation in the amount of \$240 for CY-2021. This is a difference of -\$20,567 from last year's allocation.

There were no public comments.

Mr. Martin moved to adjourn at 8:05 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.