

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**July 13, 2020**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday on July 13, 2020.

The following were in Attendance: Supervisors: W. Ronald Kepler; Kevin R. Martin; Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; Building Inspector, Scott Moran; and three guests.

Mr. Kepler, called the Regular Board of Supervisors meeting to order at 7:00 p.m.

There were no public comments concerning items on the agenda.

*Mr. Martin moved to approve the meeting minutes for the Regular Board meeting that was held on June 8, 2020. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the meeting minutes for the Special Board of Supervisor's meeting held on June 19, 2020. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to approve and pay the bills from the General Fund in the amount of \$61,705.24. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to approve Casadevall's full stormwater management escrow release for 331 Duck Farm Road in the amount of \$27,019 per Township Engineer's letter dated June 22<sup>nd</sup> and deducting any engineering and administrative fees that the Township has incurred. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Treasurer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney read the Correspondence and stated that it is available for public review upon request.

Building Inspector, Scott Moran, presented the following report for June: Completed five plan reviews; 28 regular residential inspections; and one stormwater inspection.

*Mr. Roy moved to approve the Building Inspector's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney presented the following Zoning Officer report for permits issued the month of June: five residential building permits; and one commercial single-event permit.

*Mr. Martin moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney read the Roads Department report on behalf of the Roadmaster. The report is available for public review upon request.

*Mr. Roy moved to approve the Roadmaster's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Mr. Kepler presented the following Oxford Area Sewer Authority Report: The Oxford Area Sewer Authority office will move to the second floor of the BB&T Bank building in Oxford and the current Oxford Area Sewer Authority office building will be sold in August 2020.

Mrs. Kinney stated that she received meeting minutes from the Oxford Area Recreation Authority for February and May, and they are on file at the Township Building.

Mr. Eaton, of the Lower Oxford Township Historic Commission, reported that Chester County wants to replace bridge on Elkview Road in Lincoln University. The bridge was built in 1882 and is considered historic. He also stated that Karen Marshal with the Chester County Historic Commission would be willing to do virtual town tours.

Joel Brown reported the following for the Oxford Regional Planning Committee: The committee met on June 24<sup>th</sup>; the committee discussed the future of historic preservation in the Oxford Region; the Brandywine Conservancy woodland mapping; Southern Chester County Trail Feasibility Study; and the Regional Transportation Sub-Committee.

Mrs. Kinney reported that she received \$429.37 for Real Estate Taxes and \$328.51 for Fire Hydrant Taxes for the month of June 2020.

*Mr. Roy moved to approve the Tax Collector's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to adopt Resolution No. 2020-17 for the WayVine Winery's Sewage Facilities Planning Module, Component #2, located at 5006 Forge Road, Nottingham, Pennsylvania. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the PennDOT Winter Services Agreement for CY-2020/21 in the amount of \$33,206.07. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve Resolution No. 2020-18 for the Pine View Estates Pump and Haul Agreement contingent upon Township Solicitor's final approval. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Martin moved to adopt Resolution 2020-19 to extend the Runnymede Subdivision and Land Development Plan an additional ninety days. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to adopt Resolution 2020-20 to approve the Lincoln University Amos Hall Expansion of Existing Use Land Development Plan contingent upon Chester County Conservation District's approval letter. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved that the Board of Supervisors have no objection identifying the unnamed creek running through Jerry Iler's property at 350 Brick Road, Oxford, Pennsylvania, as Black Walnut Creek. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

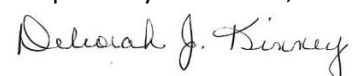
*Mr. Roy moved to appoint Deborah Kinney as temporary Zoning Officer until negotiations with a third-party and/or the like can be reached. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Mrs. Kinney read a "Thank You" letter sent to the Pennsylvania State Police (Avondale Barracks) on July 6, 2020, from the Board of Supervisors, thanking them for their service to the Lower Oxford Township community.

*Mr. Kepler moved to award the Asphalt for the State Road Bid Project for 2020 to Allan Myers in the amount of \$92,400 FOB and \$107,916 delivered. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy made a motion to adjourn at 7:46 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney  
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.