

Lower Oxford Township
Board of Supervisors Meeting Minutes
August 12, 2019

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Monday, August 12, 2019.

The following were in Attendance: W. Ronald Kepler; Joel C. Brown; Kevin R. Martin; Secretary/Treasurer, Deborah J. Kinney; and seven guests.

CALL TO ORDER

W. Ronald Kepler, called the Regular Board of Supervisors meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kepler led the Pledge of Allegiance to the flag.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Sue Walker, District Director for US Representative Chrissy Houlahan, introduced herself and left pamphlets with information regarding office locations and services that they offer to their constituents.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the Board of Supervisor's meeting held on July 8, 2019. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills

Mr. Martin moved to approve and pay the bills totaling \$86,152.68 from the General Fund and \$100,280.91 from the State Fund. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin moved to approve the Treasurer's Report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

- Avondale State Police – Significant Incidents – 07/08/19 thru 07/10/19; 07/16/19 thru 07/17/19; 07/24/19; 07/23/19 thru 07/23/19; 07/31/19; and 08/06/19 – 08/07/19
- Avondale State Police – Incident Report for June 2019
- CC Workforce Development Board (CCWD) – PA Workforce Development Association Recognizes Three Chester County Employers (PA Dept of Labor & Industry)
- Chester County EOC – June 20-21, 2019 Flash Flood Disaster Assistance; Black Fly Spraying on July 25, 2019
- Chester County Water Resources Authority – “Watersheds and County-Wide Act 167 Stormwater Management Plan and Model Ordinance Updates”
- CWA – Important CWA Information Update – Potential Sale of CWA; and Distribution System Flushing – Week of 08/18/19
- ISO (Insurance Services Offices) letter regarding 2019 evaluation for Building Codes Department.
- London Grove Township – E-Mail -“Urgent Letter to the County Commissioners Regarding Chester Water Authority Board Vacancy”
- Union Fire Co. No. 1 – Incident Listing for June 2019

- PennDOT – For Immediate Release – PennDOT Provides Mid-Year Update on Road, Bridge Construction Progress; PennDOT Highlights National Heat Stroke Prevention Day to Remind Motorists to Never Leave Children and Pet Alone in Automobiles; PennDOT Seeks Public Input on Highway Safety through Online Survey; and Regional Innovation Day – November 14th at the PA Farm Show Complex
- SCCEMS – Robert Hotchkiss – SCCEMS Municipal Meeting to be held Wednesday, 07/31/19 at 7:00 p.m. at the London Grove Township Building; 2018 Annual Report; CY2020 Request for Funding
- Winifred Sebastian, Solicitor - E-mail regarding House Bill No. 1486 regarding “High Tunnels”

Mr. Brown moved to accept the correspondence. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

BUILDING INSPECTOR

No report.

CODE ENFORCEMENT OFFICER

Mrs. Kinney reported in the absence of the Codes Enforcement Officer that there were two residential building permits; one driveway permit; fifteen use and occupancy permits; two demolition permits; one single event permit; and two commercial building permits for the month of July 2019.

ZONING VIOLATIONS

None.

SUBDIVISION AND LAND DEVELOPMENT

Runnymede Subdivision

Mr. Martin moved to deem the Runnymede Subdivision and Land Development Plan null and void unless a request for an extension is made in writing is received on or before September 8, 2019. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

Mr. Brown moved to approve the Zoning Officer’s July report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

No report.

ROADMASTER

Mrs. Kinney presented the following Roadmaster’s Report:

Mowed road banks; patched Reedville Road & Jackson School Road; open inlet boxes; cleaned up mud on Conner Road; cleaned head wall and pipe on Catamount Road; mowed State road intersections; mowed Township Building & Benard Park three times; paved Spring Valley Road; fixed wash-out on Hayesville Road; replaced Stop Sign at Reedville Road & Baltimore Pike; and cleaned the Township Building.

Mr. Martin moved to approve the Roadmaster’s July report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

OASA REPORT

Mr. Kepler reported that the Sewer Authority found out that there is a possibility that DELCORA is being sold to Aqua America. OASA decided to stop all negotiations with DELCORA until a proper investigation into the matter has been completed. Mr. Kepler stated that OASA also discussed ways to collect the money owed to the Authority from longstanding delinquent rate payers. The regular meeting scheduled for August 21st has been postponed until Thursday, August 29th at 7:00 p.m. and a representative from DELCORA will be attending this meeting.

Mr. Brown moved to approve the Oxford Area Sewer Authority's July report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA RECREATION AUTHORITY

Mrs. Kinney presented the following Oxford Area Recreation Authority's Report:

- The bricks were found for the fundraiser and installation of the bricks should be done this month.
- The next event will be held Saturday, September 7th – Community Day – “Share Your Wares” – Flea Market, Yard Sale, Crafters, and Vendors may purchase spaces – 100 spaces will be available.
- The Eagle Scout project is starting soon at their Oaks Road site to clean up the bridge and install ramps for handicapped access.
- In need of one volunteer representative for each: Lower Oxford Township, Oxford Borough, East Nottingham, and West Nottingham.

Mr. Martin moved to approve the Oxford Area Recreation Authority's July report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Eaton stated that they are currently taking photographs of historic properties. Their next scheduled meeting will be held on Wednesday, August 14th at 7:00 p.m. at the Lower Oxford Township Building.

Mr. Brown moved to approve the Historic Commission's July report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

EMERGENCY MANAGEMENT REPORT

Mr. Kepler attended the OxREM meeting in July and stated that there were no emergencies. He stated that John Reynolds was appointed as new Vice-Chairman.

Mr. Martin moved to approve the Emergency Management's July Report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE REPORT

Mr. Brown reported that the ORPC met on Wednesday, July 24th. A presentation was made by John Theilacker regarding the Brandywine Conservancy's Model Forestry/Timber Harvesting Provisions. A sample ordinance was discussed regarding the removal of timber during the development stage. Also, the sale of Chester Water Authority was discussed. A request was made to have each municipality send a letter in support of Leonard Rivera, Esq., being reappointed to the Chester Water Authority Directors due to the resignation of Christopher Burkett and express opposition of the Sale of Chester Water Authority and also a letter from the Oxford Regional Planning Commission members expressing the same.

Mr. Kepler moved that the Lower Oxford Township Board of Supervisors endorse a letter to the Chester County Commissioners in support of Leonard Rivera, Esq., being reappointed to the Chester Water Authority Directors and express opposition of the Sale of Chester Water Authority and also support a letter from the Oxford Regional Planning Commission members expressing the same. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Kepler moved to approve the Oxford Regional Planning Committee Report for July. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

TAX COLLECTOR REPORT

Mrs. Kinney stated that \$40.97 for Fire Hydrant Taxes and \$494.90 from the Chester County Treasurer's Office for the Real Estate Taxes were collected for the month of July 2019.

Mr. Martin moved to approve the Fire Hydrant Tax Collector's and the Real Estate Tax Collector's July Report. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

None.

NEW BUSINESS

Ballymeade (Lavender Court)

Mr. Kepler stated that Lavender Court is in desperate need of repair and will not last another winter. He will be meeting with the Township Engineer, Ed Fisher, on Tuesday, August 13th to make a site visit and discuss what the Township's options are to push Keystone Custom Homes to make repairs before the season ends.

Mr. Kepler moved that upon the Township Engineer's recommendation, the Board of Supervisors will authorize the Solicitor to initiate deliberations with Keystone Custom Homes regarding the paving of Lavender Court to get the road repair completed that may include pulling their Improvement & Maintenance Bond in the amount of \$714,063.00. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OTHER BUSINESS

Watersheds and County-Wide Act 167 Stormwater Management and Model Ordinances Update

Mr. Brown moved to appoint Ed Fisher, Township Engineer, as a primary point of contact, and W. Ronald Kepler as a secondary point of contact for the Watersheds and Act 167 Update Process. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

Chester Water Authority Vacancy

Mr. Kepler moved to authorize the Secretary to write a letter to the Chester County Commissioners in support of the reappointment of Leonard Rivera, Esq., to the Chester Water Authority Board of Directors. Mr. Brown seconded the motion. All in favor. MOTION CARRIED.

House Bill No. 1486 – Act 167

Adding the definition of "High Tunnel" and the exemption of a "High Tunnel" if its flooring does not result in an impervious area exceeding 25% of all structures located on the Owner's total contiguous land area – setbacks will also apply. The Township will receive updates if and when the bill is passed.

Zoning Map Update

The Township Zoning Map has been updated to include the Keystone Opportunity Expansion Zone (KOEZ).

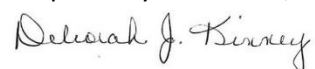
PUBLIC COMMENTS

None.

ADJOURNMENT

Mr. Brown made a motion to adjourn at 7:46 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.