

Lower Oxford Township
Board of Supervisors Meeting Minutes
May 10, 2017

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, May 10, 2017.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Junior Supervisor Gabrielle Murphy, Code Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and four guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on April 12th. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$60,856.62 for General Fund and \$3,309.75 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

Escrow Account – Mr. Kepler moved to transfer \$860.25 from the three subaccounts to the Master Escrow account for reimbursement of Engineering fees. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ PA State Police report for April.
- ✓ Chester Water Authority 2016 Water Quality Report.
- ✓ SCCEMS Medic 94 Municipal Monthly Report for April.
- ✓ Fire Company Liaison Meeting notes from March 23rd.
- ✓ PSATS News Bulletin for April.
- ✓ Memo & Agenda from the ORPC April 24th meeting.
- ✓ Union Fire Co. No. 1 incident listing for March.
- ✓ Notice from PENNDOT that the bridge on Township Road over Route 1 will be part of the rehabilitated bridges project awarded to Loftus Construction of Cinnaminson, NJ.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were six (6) plan reviews and thirty-five (35) regular inspections (four failed) for the month of April. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for April. There were four (4) residential building permits, one (1) commercial permit, one (1) sign permit, one (1) driveway permit, and one (1) Certificate of Occupancy permit issued. There are outstanding violations at 216 Cream Rd.; 202 Limestone Rd.; 116 Third Ave.; and 235 Lancaster Pike.

Subdivisions

Leroy Lapp add-on 2-lot subdivision: Mrs. Kinney explained that the Planning Commission recommended approval of the plan with easements. Mr. Kepler moved to approve the Leroy Lapp add-on 2-lot subdivision plan. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Oxford Cabinetry (Harnish): Mr. Kepler moved to grant a waiver for Section 311.C.A.2.c of the Lower Oxford Township's Stormwater Management Ordinance. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Bombay Enterprise: Mr. Kepler moved to deem the Bombay Enterprises, LLC, Land Development Plan null and void unless compliance for stormwater management and an improvement guarantee has been approved by the Township's Engineer no later than June 12, 2017, as in accordance with Resolution No. 2017-11. Mr. Brown seconded the motion. MOTION CARRIED.

Mrs. Kinney is going to change her office hours temporarily to 8:00 a.m. until Noon for one month so that she can assist East Nottingham Township in the afternoons.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

Miss Murphy read the Engineer's report for the month of April. Mr. Kepler moved to approve the Township Engineer's Report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

No report.

OASA Study Committee Report

Mr. Brown explained that the committee is seeking an additional \$7,000.00 from each participating municipality and the OASA to pay consultant fees to prepare extensive lists of information to the potential buyers. Mr. Hershey moved to authorize the Treasurer to send a check for \$7,000.00 to the OASA Study Committee as long as everything else does. Mr. Kepler seconded the motion. MOTION CARRIED.

ROADMASTER

Miss Murphy read the Roadmaster's Report for April. Mr. Kepler moved to approve the Roadmaster's report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. John Stonska reported that the Baseball Pitch/Hit/Run event that was free to the kids was a great success. Eighteen boys and girls qualified to move onto the next competitor in Leesport. They will be giving out awards at the next meeting at the park on May 18th at 6:30 p.m. Mr. Hershey will attend to represent Lower Oxford. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Jay Eaton reported that he and Ms. Teri Dignazio met last Wednesday. He sent letters out to historic homeowners. Kevin Stroup that owns the Lemon Tree Inn reached out to him and is in comfort of the Historic Commission. Mr. Eaton announced that Lincoln University is having a Heritage Day June 17th at the Langston Hughes Memorial Library. Mr. Kepler moved to approve the report. Mr. Brown seconded. MOTION CARRIED.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported at the last meeting on April 24th Oxford Mainstreet did a presentation on the proposed parking garage in the Borough. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Armstrong Cable Franchise renewal – Cohen Law Group in Pittsburgh is working with East & West Nottingham. He gave us a proposal of \$12,580 (includes 15% discount to join them) – fee includes audit and contract negotiations. If Armstrong won't let us renew early then the total is \$13,320.00. Mr. Kepler moved to table the item until next month. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

Road Line Painting – Mr. Kepler said that the cost to paint a yellow certain line is 6 cents per foot. The Supervisor's would like the Roadmaster to come up with a plan to paint approximately 5 miles of the heavier traveled roads.

OTHER BUSINESS

None.

ROAD BIDS OPENED AT 8:00 P.M.

Mr. Kepler opened the bids for the 2017 Road Project.

Mr. Kepler moved to award the asphalt bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the seal coat-in-place bid to Asphalt Industries, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the stone bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the diesel & heating oil bid to Alger Oil, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the paving equipment bid to Long's Asphalt, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

Ms. Teri Dignazio – Reported that she looked into the Pennsbury Township Yard Sale and it is a large community event. She would like to start one at Lower Oxford on July 15th with a rain date. She would like to charge \$10 per spot and donate the money to the OARA. The Supervisors asked her for a written proposal.

Mr. Kepler moved to adjourn the meeting at 8:54 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Respectfully Submitted,

Sara B. Laganelli

Sara B. Laganelli
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.