

Lower Oxford Township
Board of Supervisors Meeting Minutes
July 12, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, July 12, 2017.

The following were in Attendance: Chairman, Kenneth L. Hershey; Vice Chairman, W. Ronald Kepler; Member; Joel C. Brown; Zoning Officer, Deborah Kinney; Building Inspector, Scott Moran, and 3 guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Carey Bresler, Oxford Public Library, asked to be added to the agenda to give an update on the Oxford Public Library. Ms. Bresler wanted to thank the Board of Supervisor's for Lower Oxford Township's continued support. She shared the following for 2016:

- Over 120,00 items
- Over 7,000 reference questions
- Over 7,000 use public computers
- Over 74,000 visitors
- Over 55,000 items in the library
- Program attendance was over 9,000.
- Over 500 programs. 185 of those programs were for adults.
- Just kicked off summer reading program for all ages. Theme this year is "Build A Better World" and "Make Your Community A Better Place." Programs are centered around engineering, invention, and science.
- Monday's are "Make a Difference Monday." Children are working on blankets for chemo patients. Eight (8) blankets have been made for the cancer foundation so far. They will be working on bandanas for newly adopted dogs and writing letters to veterans, among many other community services.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the Board of Supervisor's meeting held on June,14, 2017. Joel Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills

Mr. Kepler moved to approve and pay the bills. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Letter from PADEP dated June 30, 2017 – Mr. Justin Kreider – Approval of NPDES Permit – Effective June 20, 2017 thru June 30, 2022.
- ✓ Letter from PennDOT Bureau of Planning & Research, Transportation Planning Division dated June 23, 2017 – *Traffic Counting on Municipally Owned Roads* – Starting July 2017 thru November 2017, PennDOT will be contracting with Southern Traffic Data Services, to collect traffic data on municipally owned roads.
- ✓ E-Mail from Jeanne Casner (County Health Director) & Tom Quinn (Sewage & Water Supervisor) regarding *Septage Management Monitoring System*. Training seminars on Monday, July 24th at 3:00 p.m. – 4:30 p.m. and Thursday, July 27th at 9:00 a.m. – 10:30 a.m.
- ✓ PSATS New Bulletin for June 2017
- ✓ OxRem Draft Meeting Minutes for Thursday, June 22, 2017
- ✓ Letter from Fred Teschner regarding trees that were timbered.
- ✓ Letter from Chester County Planning Commission dated June 30, 2017, regarding *Vision Partnership Program – 2017 Round 2 Grants*
- ✓ Letter from Armstrong Cable dated June 12, 2017 regarding “Healing Heroes’ Project”
- ✓ E-Mail from Marcella Peyre-Ferry – Oxford Area Recreation Authority – Minutes of Regular Meeting held on Thursday, May 18, 2017.
- ✓ E-Mail from Robert Hotchkiss, Chief Executive Officer/EMS Chief – Southern Chester County EMS, Inc., regarding “*SCCEMS – MEDIC 94 receives American Heart Association’s Mission Lifeline Award*”
- ✓ Fax received on June 13, 2017, from Union Fire Company – *Alarm & Incident Report for May 2017*

Mr. Brown moved to accept the correspondence for July. Mr. Kepler seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Building Inspector, Scott Moran presented the following report: There were eight (8) plan reviews and twenty-three (23) regular residential inspections completed and six (6) commercial building inspections for the month of June 2017.

Mr. Kepler moved to approve the Building Inspector’s Report for June 2017. Mr. Brown seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for June 2017. She issued (2) two zoning permits; one (1) single event permit; and four (4) residential building permits. There was one (1) new violation and complaint for weeds.

Subdivisions & Land Development Plans

Mrs. Kinney stated that she received an extension letter from Register & Associates, Inc. on behalf of Landhope Realty, granting the Board of Supervisors a 90-day extension for their review period.

Mrs. Kinney also stated that a plan entitled "*Israel B. Stoltzfus and Naomi B. Stoltzfus Subdivision*" located at 204 Crowl Toot Road was submitted by Crossan-Raimato, Inc. The subdivision proposes no new development on the Lower Oxford Township portion of the plan. The plan proposes to divide the property to establish an individual property with each of the two existing residences. It also proposes a parcel line change between Israel Stoltzfus and his brother, Isaac Stoltzfus.

Ron Kepler made a motion to defer the review of the two-lot subdivision of Isaac B. Stoltzfus and Naomi B. Stoltzfus located at 204 Crowl Toot Road, Lincoln University, Pennsylvania, to East Nottingham Township. Seconded by Joel Brown. All in favor. Motion Carried.

Mr. Kepler moved to approve the Zoning Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

Mr. Kepler presented the Engineer's report:

- ✓ Met with Municipal staff regarding stormwater and MS4 mapping and application. Also met with Brandywine Conservancy. A contract has been prepared for reimbursement of some mapping work.
- ✓ Reviewed the Landhope plan in regards to the traffic study. Met with consultant and landowner regarding the Landhope/Delp property.
- ✓ Reviewed the revised plan for Christopher Bakey. The site plan was revised for a different house location.
- ✓ Reviewed with the Township Solicitor the proposed FEMA Floodplain Ordinance and maps. These should be ready for adoption at the August meeting.
- ✓ Reviewed the Oxford Cabinetry revised Land Development Plan. Awaiting revised cost opinion and submission of an O&M Agreement. All other comments have been satisfied.

Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA REPORT

Mr. Brown reported that OASA paid all their bills. They will hold their next meeting on June 28, 2017.

Mr. Kepler moved to approve the OASA report. Mr. Hershey seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Kepler presented the Roadmaster's Report:

- Mowed the Township Building and Park three (3) times.
- Sprayed Guard Rail
- Trimmed trees at intersection of Jackson School Road & Route 472
- Replaced pipe on Hayesville Road
- Patched Union School Road & Hayesville Road
- Cleaned gutters on Reedville Road
- Mowed Township road banks.
- Replaced "STOP" sign at Elkdale Road & Baltimore Pike
- Replaced "STOP" sign at Rebecca Ridge
- Cleaned Township Building

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

Mr. Eaton reported that the Historic Commission met this evening (July 12, 2017) at 6:00 p.m. at the Lower Oxford Township Municipal Building. He stated that Mr. Sumner is a new member and lives at the old Lemon Tree Inn.

EMERGENCY MANAGEMENT REPORT

No report.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

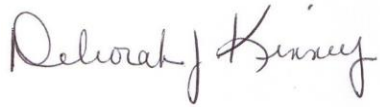
None.

PUBLIC COMMENTS

ADJOURNMENT

Mr. Kepler made a motion to adjourn at 7:40 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deborah J. Kinney".

Deborah J. Kinney
Acting Secretary

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.