

Lower Oxford Township

Board of Supervisors Meeting Minutes

May 11, 2016

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, May 11, 2016.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and four guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Larry Maulo, CPA – Mr. Maulo presented the 2015 Audit report for the Township. He explained that they had an unmodified opinion, the audit was clean and the report was positive. He thanked the Supervisors for having him to do the work.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on April 13th. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$68,450.73 for General Fund; \$2,876.30 for Open Space Revenue Fund; and \$2,327.04 for the Sewer Fund. Mr. Brown seconded the motion. MOTION CARRIED.

Escrow Account – Mr. Kepler moved to transfer \$227.50 from the Michael King subdivision subaccount to the Master Escrow account for reimbursement of Engineering fees. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Invitation to the Grand Opening Celebration of the New Children's Room at the Oxford Public Library to take place on June 3rd at 6:00 p.m.
- ✓ OARA meeting minutes from February and March.
- ✓ Chester County Conservation District's Spring/Summer newsletter.
- ✓ PSATS Township Legal Defense newsletter for spring.
- ✓ SCCEMS Medic 94 monthly municipal report for April.
- ✓ ORPC meeting agenda and memo for April.
- ✓ PSATS News Bulletin for March/April.
- ✓ Union Fire Co. No. 1 Incident Listing for March.
- ✓ PA State Police statistics report for March.
- ✓

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were eight (8) plan reviews and eleven (11) regular inspections (one failed) for the month of April. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

The Secretary read the Building Permits & Zoning Violations Reports for April. There were nine (9) residential building permits and one (1) sign permit issued. There is an outstanding violation at 101 Osborne Road for mud in the road.

Subdivisions – Mr. Kepler moved to adopt Resolution 2016-13 for approval of the Israel Smoker SFPM. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution 2016-12 for a ninety (90) day extension to the Bombay final plan approval. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

No report.

OASA Report

Mr. Kepler reported that the spray field on Union School Road was in use. They were receiving more sewage from pump-outs at the pump station. Brandywine Conservancy gave them a proposal to plant trees along the stream but that was tabled at the meeting. Mr. Hershey moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for April. Mr. Kepler moved to adopt Resolution 2016-14 for the 2016 road project to be paid for with Liquid Fuels funds. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

The Secretary read the report from Mr. Jay Eaton.

EMERGENCY MANAGEMENT

Mrs. Julie Brady said that there will be a training on May 26 at the Union Fire house. The Lincoln University's commencement is May 13th. She also asked about the OxREM dues. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported at the last meeting on April 27th they discussed Chester County water resources. FEMA has new floodplain maps that are available online for viewing. East Nottingham has joined the ORPC. The committee sent a thank you letter to Betsy Huber for her years of service. They also sent a letter to Verizon seeking cable in our area. Mr. Brown wondered if they should also send a letter to Comcast. The Supervisors agreed that Mr. Brown should recommend that to the committee. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

None.

NEW BUSINESS

Open Space 2009 Series Bond – Adjustable rate has stayed at 1% or less, but last month the rate went over 1% and is trending up. We can fix the rate at 1.941% with no fees and a 5 year option to prepay or set a new rate. Mr. Hershey moved to adopt Resolution 2016-15 to fix the rate of the 2009 Series Bond. Mr. Kepler seconded the motion. MOTION CARRIED.

OASA reimbursement agreement – The OASA requires a component tapping fee agreement for the Route 10 Sewer eastside. The OASA will collect the additional fee of \$1,500 from the eastside of Route 10 with the permit application and forward the fee to the Township. Mr. Kepler moved to approve the agreement. Mr. Brown seconded the motion. MOTION CARRIED.

Deed of Dedication – Mr. Kepler moved to adopt Resolution 2016-16 for the deed of dedication for Hawksworth Drive to be recorded by the Township Solicitor and added to the Liquid Fuels map. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Poultry Ordinance – The Supervisors reviewed the final draft of the proposed poultry ordinance. Mr. Brown questioned what the fines would be. Mr. Kepler authorized the Solicitor to send this proposed poultry ordinance to the Township Planning Commission, the Chester County Planning Commission, and the Oxford Regional Planning Committee for review and comment. He also moved to authorize the Solicitor to advertise a hearing to adopt the ordinance. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler reported that there was a complaint about the trees on the Ross Spray Field and he reviewed the plans and the trees were planted the way they were supposed to be and were consistent with Wyncote's plans. He also noted that he attended a meeting to apply for FEMA funds for the blizzard.

Mr. Hershey talked about the controversial no left turn on Mt. Vernon Street from 472 South. He wondered if the Oxford Borough had brought the issue to the Oxford Regional Planning Committee for review or comment.

ROAD BIDS OPENED AT 8:00 P.M.

Mr. Kepler opened the bids for the 2016 Road Project.

Mr. Kepler moved to award the asphalt bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the seal coat-in-place bid to Asphalt Industries, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the stone bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the diesel & heating oil bid to Alger Oil, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the paving equipment bid to Long's Asphalt, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

None.

Mr. Hershey moved to adjourn the meeting at 8:19 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli

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Secretary/Treasurer