

Lower Oxford Township

Board of Supervisors Meeting Minutes

February 10, 2016

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, February 10, 2016.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and one guest.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Richard Shrom – Mr. Shrom is a Township resident and he had a complaint about the security alarm at Atlantic Tractor that was sounding all night long during the blizzard. Mr. Kepler said he would go see the Manager at Atlantic Tractor and have the situation resolved.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the reorganizational meeting on January 4, 2016. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$59,017.97 for General Fund and \$2,684.39 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$3,860.06 from the four listed escrow subaccounts to the Master Escrow for reimbursement of engineering and to refund Henry Z. Stoltzfus. Mr. Brown seconded. MOTION CARRIED.

CORRESPONDENCE

- ✓ Rate Adjustment letter from Armstrong.
- ✓ Meeting minutes from OXREM for January 28, 2016.
- ✓ Memo from SECCRA regarding television recycling, or lack thereof.
- ✓ Email from PSATS regarding the Public Employee Retirement Commission, which Governor Wolf has proposed to eliminate.
- ✓ Notice that Keystate Publishing is no longer in business.
- ✓ Memo from the Oxford Region Planning Committee meeting held on January 20th.
- ✓ Information on the PECO Open Space Program.
- ✓ Invitation to a meeting for the Route I Corridor with a panel of Open Space Experts to be held on April 7th at the Dansko Office building.
- ✓ PSATS News Bulletin and Township Legal Defense Partnership newsletter for Winter 2016.

- ✓ Union Fire Co. No. 1 incident listing for December 2015.
- ✓ Thank you card from Austin MacKnight for making his Eagle Scout Project possible.
- ✓ Listing of properties in the Township that have a conservation easement held by Brandywine Conservancy.
- ✓ PA State Police statistics report for December 2015.
- ✓ 2015 Call Summary from SCCEMS Medic 94.
- ✓ Letter from the County Planning Commission regarding the Vision Partnership Program 2016 Round 1 Grants.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Secretary read the Building Inspector report for January. He had two (2) plan reviews and twenty-nine (29) regular inspections (two of which failed). Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for January. She issued one residential building permits and one Certificate of Occupancy. There is an outstanding violation for 120 Fairview Rd. for stormwater. We are waiting on a conservation plan.

Subdivisions & Land Development Plans – Michael & Sarah King, 2-lot SD, 999 Street Road:

Mrs. Kinney explained that this was a 46 acre farm that was subdividing a 3.695 acre lot off, which already has an existing house. The Township Engineer and Planning Commission approved the plan. Mr. Kepler moved to approve the Michael & Sarah King 2-lot subdivision. Mr. Brown seconded the motion. MOTION CARRIED.

Sunoco SFPM Component 3 – Mr. Kepler moved to adopt Resolution 2016-05 for the Sunoco Sewage Facilities Planning Module Component 3. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Zoning Officer's report. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for January. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

No report.

ROADMASTER

The Secretary read the Roadmaster's Report for January. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that they met on January 27th. Al Jezyk is the Chairman, Eric Todd is the Vice Chairman, Ron Hershey is the Treasurer, and Mark Gallant is the Secretary. They discussed conservation plans. Brandywine Conservancy has offered to review ordinances and research a "native plant promotion." Mr. Kepler moved to

participate in the native plant promotion as long as there was no cost to the Township. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Proposed Zoning Amendment to C-I – The Township Planning Commission had comments in favor of the proposed changes. The Supervisors authorized the Secretary to send the proposed zoning amendment to the Oxford Regional Planning Committee for review and comment.

Mr. Kepler moved to authorize the Township Solicitor to advertise a hearing for the zoning amendment to take place at the next Board of Supervisor’s meeting on March 9, 2016. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

None.

OTHER BUSINESS

Hawksworth Drive - Mr. Kepler moved to adopt Resolution 2016-07 authorizing the Chairman to sign the release to Gilman for Hawksworth Drive. Mr. Brown seconded the motion. MOTION CARRIED.

Backyard Chickens – Mr. Brown moved to send a sample ordinance allowing backyard chickens, not roosters, on 2 acre parcels to the Township Planning Commission for discussion. Mr. Kepler seconded the motion. MOTION CARRIED.

Ag Plastic Recycling – The Township has been in contact with Zook Plastics in Leola regarding the recycling of farm plastics like bale wrap and greenhouse plastic. It is illegal to burn these plastics. The Township is going to implement a program to recycle the plastic. The farmers will bale the plastic with a tobacco baler and drop it off at Smoker Manufacturing. Zook Plastics will come to get the plastic when there is a trailer load and recycle it.

PUBLIC COMMENTS

None.

ADJOURNMENT

Mr. Kepler moved to adjourn the meeting at 8:10 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.