

Lower Oxford Township
Board of Supervisors Meeting Minutes
November 9, 2016

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 9, 2016.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli and four guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting of October 12, 2016. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$100,395.02 for General Fund and \$3,309.75 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ November 2016 edition of the Township News with an article about the 2016 PSATS Youth Awards Contest winners. Boy Scout Troop 44 of Oxford is featured for Eagle Scout, Nick Yannucci's project at the OARA's new playground.
- ✓ SCCEMS Medic 94 Monthly Municipal Report for October.
- ✓ Email from Georgi Emory regarding phorid flies and a meeting that was held on October 25th in Avondale.
- ✓ OARA meeting minutes from August, September, and October.
- ✓ Notice from Light-Heigel & Associates that the engineering rate will increase to \$93.00 per hour in 2017.
- ✓ Request from Don MacMillan for donations to the Hunger Help Walk.
- ✓ PSATS News Bulletin for September-October 2016.
- ✓ Letter from the Recorder of Deeds clarifying the process for recording storm water agreements.
- ✓ Thank you letter from the Oxford Public Library for our continued support.
- ✓ OXREM draft meeting minutes from September.
- ✓ Union Fire Co. No. 1 incident listing for September.
- ✓ PA State Police statistics report for September.
- ✓ Draft minutes from the OASA Study Committee's meeting on October 5th.

- ✓ Copy of the Resolution that the Oxford Borough Council adopted on October 10th demanding Ed Lennex's resignation from the OASA.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were two (2) plan reviews and fifteen (15) regular inspections for the month of October. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued four (4) residential and three (3) commercial building permits. Mrs. Kinney reported that she sent letters to all residents in Rebecca Ridge notifying them that they cannot park on the road.

Subdivisions –Mr. Hershey moved to adopt Resolution 2016-25 for a six-month extension to the Bombay LDP final approval. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER Report

No report.

OASA Report

Mr. Kepler reported that the OASA is required per the agreement to notify the municipalities November 1st if they are going to have a shortfall for paying the USDA loan payments along with the exact amount they need. Mr. Kepler said that the OASA sent a letter from their Engineer but it was incorrect. He said that the Township's Solicitor made the OASA aware of the errors and asked that it be corrected. It is on the agenda for the next OASA meeting.

Mr. Brown reported that the OASA Study Committee signed a contract with Spence Address to send requests for qualifications from potential buyers.

Mr. Hershey moved to send a letter to the OASA Board asking Ed Lennex to resign. Mr. Brown said that they should wait a couple months. Mr. Kepler expressed concern that they don't have the votes right now. Mr. Hershey rescinded his motion.

ROADMASTER

The Secretary read the Roadmaster's Report for October. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. John Stonksa reported that they will have someone from the OARA attending the PSATS Youth Award Ceremony. He said that they will have a vacancy because Geoff Henry from the Oxford Borough has resigned. They have asked him to make one final attempt to figure out what exactly is meant in the agreement when it says that the Borough will provide the Park with water and sewer. They are working on the 2017 meeting agenda and park usage fees. They plan on setting up a Paypal account to accept payments for using the park and pavilion. Mr. Stonksa reported that the OARA's first Fright Night at the park was successful. They are working on making it bigger and better next year. They also have some ideas for more events to come such as a Kite Day, Community Yard Sale, and Major League Baseball Junior Homerun Derby. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

Mrs. Julie Brady, EMC Deputy said that there are November training events planned. OXREM will meet again on December 22nd. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

No Report.

OLD BUSINESS

Wyncote Street Trees – Mr. Kepler reported that developer paved Austin Drive and Essex Court in Wyncote and did a nice job. For the Township to take dedication of the roads, the developer must plant more trees. Since the original plan was designed, some homeowners have planted trees and so Jim Pepple must submit a revised plan of where the trees need to be planted. The Township has not received the revised amended tree plan and so it is too late in the year to take dedication of the roads this year. There will be no street dedication until the trees are planted.

NEW BUSINESS

2017 Proposed Budgets – Mr. Kepler moved to advertise the proposed 2017 Budgets to be approved at the December 14th BOS meeting. Mr. Brown seconded the motion. MOTION CARRIED.

2017 Union Fire Co. No. I Contracts – Mr. Kepler moved to table the fire and ambulance contracts until the 2015 Ambulance Audit was available to review. Mr. Brown seconded the motion. MOTION CARRIED.

2017 Lamancha Animal Rescue Contract – The Secretary reported that Lamancha received nine dogs from Lower Oxford during the past year. Six of them were reclaimed. The 2017 Contract remains the same fee of \$1500.00. Mr. Kepler moved to renew the contract with Lamancha Animal Rescue for 2017. Mr. Brown seconded the motion. MOTION CARRIED.

Alternate Planning Commission Member – Mr. Hershey explained that the Planning Commission meetings sometimes have trouble getting a quorum so an alternate member will help alleviate that problem. Mr. Hershey moved to appoint Jacob Dewees as an alternate Planning Commission member. Mr. Kepler seconded the motion. MOTION CARRIED.

Addition to Ag Security – Mr. Kepler moved to adopt Resolution 2016-26 for an addition of nine acres located at 480 Scroggy Rd. to the Ag Security Area. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mrs. Kinney explained that the Planning Commission discussed adding mini storage to the C-2 commercial zone. Mr. Kepler made a motion to contact the Township Solicitor to initiate the change of the C-1 Zoning District to include mini-warehouse as an approved use by Conditional Use Hearing only, change the C-2 from mini-warehouse by Condition Use Hearing to use-by-right, and include the mini-warehouse in the C-3 Zoning District as a use-by-right. Mr. Brown seconded the motion. MOTION CARRIED

PUBLIC COMMENTS

Mr. John Stonska – Said that he recently read an article about a Township that amended their zoning ordinance to allow the processing of medical cannabis in the industrial zone.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:04 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli

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Secretary/Treasurer