

# Lower Oxford Township

## Board of Supervisors Meeting Minutes

### September 9, 2015

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, September 9, 2015.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and three guests.

#### CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

#### PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None

#### RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

**Lieutenant Richard D'Ambrosio, Station Commander, PSP Avondale Barracks** – presented the Township's police statistic report for the past 90 days. He encouraged residents to keep an eye out for suspicious activity and keep their vehicles locked.

#### APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes of the regular Supervisor's Board meeting on August 12<sup>th</sup>. Mr. Brown seconded the motion. MOTION CARRIED.

#### TREASURER'S REPORTS

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$46,197.65 for General Fund and \$2,712.38 for the Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

**Escrow** – Mr. Kepler moved to transfer \$1,384.35 from the four listed Escrow Subaccounts to the Master account to reimburse for Engineering fees. Mr. Brown seconded the motion. MOTION CARRIED.

#### CORRESPONDENCE

- ✓ Draft meeting minutes from OXREM for July 23rd and August 27th.
- ✓ Notice from DEP that Lower Oxford Township is considered part of an urbanized area and must participate in the MS4.
- ✓ Press release about the upcoming Household Hazardous Waste Collection to take place at the OASD Admin building on Bell Tower Lane on September 12, 2015 from 9:00 a.m. until 3:00 p.m.
- ✓ PSATS News Bulletin for July-August 2015.
- ✓ Letter from Insurance Services Office, Inc. (ISO) stating that they will again be reviewing the Township to find what building codes are in effect and how we enforce them.
- ✓ Email from Chester County Soil Conservation saying that the dirt road training for Roadmasters to be eligible for the grants has finished for 2015.
- ✓ Incident listing from Union Fire Co. No. 1 for July.
- ✓ Notice that the Fire Co. will hold a meeting on September 24th at 7:00 p.m. at the Fire House to continue discussion on the financial information.
- ✓ PA State Police Statistics report for July.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

## BUILDING INSPECTOR

The Secretary read the Building Inspector's report. There were ten plan reviews and eleven regular inspections (two of which failed) for the month of August. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

## CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for August. She issued ten residential building permits and one commercial permit. Mrs. Kinney will send enforcement notices to 221 Kimble Road for weeds; 4651 Forge Road for trash; 120 Fairview Road for chickens & non-permitted buildings; and 101 Osborne Road for a non-permitted Commercial Trailer with electric.

Mr. Kepler moved to adopt Resolution 2015-II for an extension to the Ballymeade final plan approval. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

## ENGINEER

The Secretary read the Engineer's July Report. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

## OASA Report

Mr. Yeatman reported that the new treatment plant is up and running. Open House is scheduled for October 9<sup>th</sup>. The Authority is able to accept septage from haulers again. They were sent a letter to notify haulers that port-a-potty waste will not be accepted. Mr. Kepler moved to approve the report. Mr. Brown seconded. MOTION CARRIED.

## ROADMASTER

The Secretary read the Roadmaster's Report for August. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

## REGIONAL RECREATIONAL AUTHORITY

Mr. Yeatman reported that the ball field was fixed up and ready for fall ball. The dog park is under review at PECO but there is a fee for the review being negotiated. Oxford Running Club will be using the track and field for practice through the end of October. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

## HISTORICAL COMMISSION

No report.

## EMERGENCY MANAGEMENT

No report.

## OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that there was not a meeting in August. The next meeting is scheduled for September 23<sup>rd</sup>. The Brandywine Conservancy is applying for a grant to help the region with the MS4 requirements. They are requesting a letter of support from the Township. The Supervisors agreed to send the letter of support for the grant. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

## OLD BUSINESS

None.

**NEW BUSINESS**

Ordinance 2015-6: ESTABLISHING MINIMUM ROAD BANK BORDERS AND RESTRICTING THE DISTURBING OF VEGETATIVE COVER ALONG TOWNSHIP ROADS RESTRICTING VEGETATIVE HEIGHT AT INTERSECTIONS AND RESTRICTING OBSTRUCTIONS AS A NUISANCE ON PUBLIC ROADS. The Ordinance was advertised by the Township Solicitor.

Mr. Kepler moved to adopt Ordinance 2015-6. Mr. Brown seconded the motion. MOTION CARRIED.

**OTHER BUSINESS**

Mr. Kepler said that the Solicitor is going to send a letter to the Lincoln Village Delinquent Sewer Accounts stating that if they do not pay the Township within 30 days then they will go to the Judge and have to pay court costs and legal fees.

**PUBLIC COMMENTS**

None.

Mr. Kepler moved to adjourn the meeting at 7:53 p.m. and thanked everyone for attending. Mr. Brown seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer