

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**July 8, 2015**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, July 8, 2015.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, Building Inspector Scott Moran and five guests.

**CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

**Mr. Rick Lechette, Timber Lanes** – Mr. Lechette introduced himself as the new owner of the bowling alley. He said that business is doing well, even better than he thought it would be. They have accomplished a lot over the past year. He is looking into doing add-ons for tweens and young families, such as laser tag and a game room with ticket redemption for prizes. Mr. Lechette is also exploring the idea of serving beer and wine at the bowling alley with the expansion of the snack bar. He said he is unsure about the idea. Mr. Lechette was seeking some guidance from the Township as to what he would be allowed to do.

**Mrs. Carey Bresler, Oxford Public Library** – Mrs. Bresler gave the Supervisors a handout and thanked them for their continued support saying the library depends on and appreciates it. She said that the new adult wing is now open and after the renovation they will move the children's section upstairs. After that the basement will become a community space and will even be open when the library is closed. She anticipates the area to be used for meetings and a book store.

**APPROVAL OF THE MINUTES**

Mr. Brown moved to approve the minutes for the regular meeting of June 10<sup>th</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$64,871.00 for General Fund and \$67,613.53 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

**CORRESPONDENCE**

- ✓ Audit of the financial statement of the Chester County Tax Collection Committee for the year ended December 31, 2014.
- ✓ Notice of a meeting regarding the Source Water Protection Plan for Octoraro Reservoir Watershed to be held on July 14<sup>th</sup> at 10 a.m. at Black Rock Retreat.
- ✓ Chester County Vision Partnership Program 2015 Round 2 Grants announcement.
- ✓ Chester Water Authority's customer newsletter for Summer 2015.
- ✓ Letter from John Price seeking a project to earn his Eagle Scout rank.
- ✓ Union Fire Co. No. 1 incident report for May.

- ✓ PA State Police statistics report for May.
- ✓ SCCEMS Medic 94 monthly municipal report for June.
- ✓ Email from Rep. John Lawrence asking for support of the ARLE Grant application to obtain flashing school zone lights on Wickersham Road in front of Elk Ridge School. (*Secretary sent a letter of support to PENNDOT*).
- ✓ Draft minutes of the Regional Comp Plan meeting held on June 24<sup>th</sup>.
- ✓ A report from the OARA on their meeting held June 18<sup>th</sup>.

Mr. Kepler moved to have the Township pay for the paint and materials that John Price needs to complete his Eagle Scout Project at Benard Park. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Hershey moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

### **BUILDING INSPECTOR**

Mr. Scott Moran read the Building Inspector's report. There were six plan reviews, fourteen regular inspections, and one consultation for the month of June. Mr. Brown moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **CODES ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for June. She issued four residential building permits and one commercial sign permit. There was a violation at 112 Elkdale Road for weeds and an abandoned pool that had black water in it. At 221 Kimble Road, the weeds remain a problem. It is supposed to go to sheriff sale next week.

**Ballymeade SD** – Mr. Kepler moved to adopt Resolution 2015-09 for a 60 day extension to the final plan approval for the Keystone Ballymeade Subdivision. Mr. Hershey seconded the motion. Mr. Brown abstained from voting. MOTION CARRIED.

Mr. Brown moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

### **ENGINEER**

The Secretary read the Engineer's report for June. She explained that Mr. Fisher also sent a letter regarding the MS4 NPDES PAG-13 from DEP. The supervisors said they would schedule a meeting with the Engineer to discuss. Mr. Hershey moved to approve the Engineer's report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **OASA Report**

Mr. Bob Yeatman was absent. Mr. Scott Moran reported that he did an inspection of the treatment plant and there is one item outstanding that needs to be addressed. They were issued a temporary U&O sometime ago. Mr. Brown moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **ROADMASTER**

The Secretary read the Roadmaster's Report for June. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

### **REGIONAL RECREATIONAL AUTHORITY**

No report.

### **HISTORICAL COMMISSION**

No report.

### **EMERGENCY MANAGEMENT**

No report.

**OXFORD REGIONAL PLANNING COMMITTEE**

Mr. Brown reported that they met on June 24<sup>th</sup> and the Friends of the Serpentine Barrens gave a presentation. The next meeting is July 22<sup>nd</sup> at which time they will discuss Fire & Ambulance Funding. Mr. Brown urged Municipal Officials to attend. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

**OLD BUSINESS**

**Stadium Lights in Lincoln University** – Mr. Brown hasn't spoken to the contact yet. He suggested there be a meeting later in the year when it gets dark earlier so they can see the lights that are a problem.

**Ross Spray Field Trees** – Mr. Ed Lennex emailed the Secretary to say "Sorry, nothing yet."

**NEW BUSINESS**

**Right-of-Way Ordinance** – The Township is considering an ordinance to maintain grass or cover crops in order to prevent mud from running out onto the road. The Supervisors would like the Township Planning Commission to discuss this and look at similar ordinances from surrounding townships.

**OTHER BUSINESS**

None.

**PUBLIC COMMENTS**

**Mrs. Teri Dignazio** – Said that the County really stepped up during the bad storms and did a good job with EMC.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:20 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer