

Lower Oxford Township  
**Board of Supervisors Meeting Minutes**  
**June 10, 2015**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, June 10, 2015.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, and Building Inspector Scott Moran.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the regular meeting on May 13<sup>th</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Hershey moved to approve and pay the bills: totaling \$106,177.97 for General Fund, \$72,500.00 for State Fund, and \$47,601.49 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ PSATS News Bulletin for April-May.
- ✓ Email from Chester County 2020 regarding the OA-Best Expo.
- ✓ Email from Chester Water Authority with a draft of the Water Source Protection Plan for the Octoraro Reservoir.
- ✓ Union Fire Co. No. 1 incident listing for April.
- ✓ Notice from PECO that they will be conducting routine tree trimming in our area.
- ✓ PA State Police Statistic report for April.
- ✓ Invitation to the 2015 Oxford Area High School Graduation ceremony.
- ✓ Letter from Captain James Connor of Lincoln University Department of Public Safety in response to the complaint we received about the gate on Ashmun Ave.
- ✓ Email regarding the meeting on May 21 and minutes from the OARA's April meeting.
- ✓ Copy of minutes from the OXREM May 28<sup>th</sup> meeting.
- ✓ Invitation to PennState Brandywine for a summer networking event on June 24<sup>th</sup>.
- ✓ *Secretary sent a second letter to the Acting President of Lincoln University regarding the stadium lights.*

Mr. Brown moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

### BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were five regular inspections and one commercial for the month of May. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

### CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for May. She issued five residential building permits. There were several zoning violations for weeds.

Mrs. Kinney said that she received extensions from the Clark 3-lot subdivision and Bombay Enterprises LDP.

Mrs. Kinney explained that at the last Planning Commission meeting, they discussed the questionnaire from Land Development and Municipal Coordination Committee of the Route I Economic Development Initiative.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion.

MOTION CARRIED.

### ENGINEER

Mr. Kepler read the Engineer's report for May. Mr. Hershey moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

### OASA Report

Mr. Kepler reported that the new plant was nearing completion. He said that Ed Lennex is working on getting a plan for the replacement of the dead trees on the Ross Spray Field. The plan should be ready in the next couple weeks. Mr. Brown moved to approve Mr. Kepler's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### ROADMASTER

Mr. Kepler read the Roadmaster's Report for May. Mr. Brown moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### REGIONAL RECREATIONAL AUTHORITY

No report.

### HISTORICAL COMMISSION

No report.

### EMERGENCY MANAGEMENT

Mr. Kepler reported that there were not emergencies in the Township in May. Mr. Brown moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

### OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that there were visitors at the last meeting to discuss storm water and the Chesapeake Bay.

The guest speakers were Craig Thomas and Jan Bowers from the Chester County Water Resources Authority as well as Pat Stabler from Chester Water Authority.

Mr. Kepler moved to accept the report. Mr. Hershey seconded the motion. MOTION CARRIED.

### OLD BUSINESS

**Ashmun Ave. Complaint** – Lincoln University's Police Chief, Captain Connor, replied to the Township's letter about a complaint we received regarding traffic at the Ashmun Ave. entrance of the University. Captain Connor reviewed surveillance footage and could not find evidence to support the complaint.

**Stadium Lights in Lincoln University** – The Secretary sent a second letter about the Township's concerns with the Stadium Lights at Lincoln.

NEW BUSINESS

None.

OTHER BUSINESS

Mr. Kepler reported that the Solicitor filed a municipal lien on the Velez property in Lincoln Village that was advertised for Sheriff Sale because they owed the Township \$1,500 for sewer tapping fees. They came in and paid the Township the money owed.

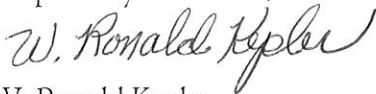
PUBLIC COMMENTS

None.

Mr. Hershey moved to adjourn the meeting at 8:15 p.m. Mr. Kepler seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,



W. Ronald Kepler  
Acting Secretary