

# Lower Oxford Township

## Board of Supervisors Meeting Minutes

### May 13, 2015

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, May 13, 2015.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and two guests.

#### **CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

#### **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

#### **PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

#### **RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

None.

#### **APPROVAL OF THE MINUTES**

Mr. Kepler moved to approve the minutes for the regular meeting on April 8<sup>th</sup>. Mr. Brown seconded the motion. MOTION CARRIED.

#### **TREASURER'S REPORTS**

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$76,183.42 for General Fund and \$2,643.38 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

#### **CORRESPONDENCE**

- ✓ Email from Jane Downs regarding the trees in Wyncote.
- ✓ Letter from Christine Watters regarding the dead Leyland cypress trees on the Ross Spray Field adjacent to Wyncote Drive.
- ✓ Chester Water Authority's Water Quality Report 2014.
- ✓ SCCEMS Medic 94 monthly municipal report for May 2015.
- ✓ OXREM meeting minutes from April 23, 2015.
- ✓ Earth Disturbance Inspection Report for Ballymeade Subdivision.
- ✓ Email from John Bachich of Woodstone Custom Homes regarding the trees in Wyncote.
- ✓ Meeting Report from Mark Gallant for the ORPC meeting held on April 22, 2015.
- ✓ PA State Police Community Awareness Bulletin dated April 24, 2015.
- ✓ DEP notice of black fly suppression activity for the Octoraro Watershed on April 27, 2015.
- ✓ Email from Keystone Collections Group that they have issued delinquent earned income tax notices for 2012.
- ✓ PSATS Township Legal Defense Partnership newsletter for spring 2015.
- ✓ The General Assembly of PA House Resolution No. 189, session of 2015, designating 2015 as the "Year of the Pennsylvania Barn."
- ✓ Union Fire Co. No. Incident listing for March.
- ✓ Letter from the SPCA regarding their new Community Cat Program.

- ✓ Secretary sent a letter to Lincoln University's Police Chief regarding the complaint the Township received about traffic exiting the campus onto Ashmun Ave.
- ✓ Secretary sent a letter to the Acting President of Lincoln University regarding the stadium lights.

The Secretary said that there was no response from Lincoln University. The Supervisors asked the Secretary to write another letter regarding the stadium lights and ask for a response.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

### **BUILDING INSPECTOR**

Mr. Scott Moran read the Building Inspector's report. There were two plan reviews and five regular inspections for the month of April. Mr. Brown moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **CODES ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for April. She issued six residential building permits. There is an outstanding violation at 236 Ashmun Ave. Mr. Moran went to inspect it and found that the hole had been filled in with debris and surrounded by caution tape. However, it is still about two feet deep and unsightly. Mr. Kepler asked Mrs. Kinney to write a letter instructing the owner to make it safe.

Mrs. Kinney reported that she had a new violation at I771 Baltimore Pike, where it appears that someone is living in a shed.

Subdivisions – Mrs. Kinney noted that she received a six month extension from the Dambro/Wyncote subdivision.

Mr. Hershey moved to adopt Resolution 2015-08 for a sixty (60) day extension to the Ballymeade Subdivision final plan approval. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

### **ENGINEER**

The Secretary read the Engineer's report for April. Mr. Brown moved to approve the Engineer's report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **OASA Report**

Mr. Bob Yeatman reported that the contractor is still working and was supposed to be substantially complete by April 30<sup>th</sup>. The Engineer says it is not. The plant itself has not been started up yet. They need a licensed operator and there is a disagreement about what the contract says. They've been working on the sight work grading and driveways. The final completion date of June 15<sup>th</sup> is questionable. They are going to settle on the USDA loan as soon as all of the Townships approve the Ordinances to guarantee it. Mr. Kepler asked if the contractor is still responsible for the dead trees on the Ross Spray field. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Brown seconded the motion. MOTION CARRIED.

### **ROADMASTER**

The Secretary read the Roadmaster's Report for April. Mr. Brown moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **REGIONAL RECREATIONAL AUTHORITY**

Mr. Yeatman reported that there is not a whole lot going on. They had Walsh Construction fix the wash-out on the driveway. They graded it so the water will not run out on the road anymore. They were late putting the mowing out to bid. They will open the bids at the next meeting. They Scouts did a project in the picnic area. They have one tree that died; but it is guaranteed, so it will be replaced. Mr. Brown moved to approve the OARA report. Mr. Kepler seconded the motion. MOTION CARRIED.

## HISTORICAL COMMISSION

None.

## EMERGENCY MANAGEMENT

None.

## OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported at the last meeting on April 22<sup>nd</sup>, they discussed nine items to work on in the near future, none of which were urgent. Sometime in the future they may discuss the costs of financing emergency management. At the next meeting on May 27<sup>th</sup>, they are going to have Craig Thomas, Jan Bowers, and Pat Stabler to discuss concerns about the Act 167 Stormwater. Mr. Moran suggested there be discussion about a third tier for the simplified method. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

## OLD BUSINESS

**Ross Spray Field Trees** – Mr. Brown said he went to look at the trees and there are about twenty of them that are dead and need replaced. There are some others that have just a little bit of green on the top. The question is whether or not they are still guaranteed in the contract or not. It was suggested that the replacements be staked. Mr. Kepler said he would look into it at the next OASA meeting.

## NEW BUSINESS

**Ordinance 2015-5 OASA Guarantee Sewer Revenue Bonds** – The Secretary said that she had a copy of the legal ad, the Ordinance, along with all of the exhibits. Mr. Kepler explained that this is for the OASA's USDA loan. The OASA will be holding one year's worth of payments aside in case of a shortfall. If they have to dip into that payment, then it will give them time to raise the rates to make up for it. There is very minimal, if any, risk to the Township.

Mr. Kepler moved to adopt Ordinance 2015-5 for the OASA Guarantee of Sewer Revenue Bonds. Mr. Brown seconded the motion. MOTION CARRIED.

## OTHER BUSINESS

Mr. Kepler asked the Secretary to send a letter reminding the Commercial Businesses on Route 10 that they have until September to connect to the public sewer line.

Mr. Kepler said that he talked to Ed Lennex about the east side of Route 10 homes and businesses that would have to bore under the road in order to connect to the sewer line. It may be possible to have two or three laterals connect but only bore under one time. Mr. Brown moved to have the Township Engineer check into this. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Brown reminded Mr. Kepler that Mr. Wimbish's time is up for trimming all of the vegetation in the clear sight triangle at the intersection of College Circle and Elkdale Road.

## ROAD BIDS OPENED AT 8:00 P.M.

Mr. Kepler opened the bids for the 2015 Road Project.

Mr. Kepler moved to award the asphalt bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the seal coat-in-place bid to Asphalt Industries, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the stone bid to Allen Myers. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the diesel & heating oil bid to Alger Oil, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the paving equipment bid to Long's Asphalt, Inc. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

None.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:05 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer