

Lower Oxford Township

Board of Supervisors Meeting Minutes

March 11, 2015

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, March 11, 2015.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and four guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

PA State Police Officer Perloff – Officer Perloff gave the Board a report of State Police activity in the Township. He answered questions from the Supervisors and audience.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

Jane Downs – Asked about Hawksworth Drive because she thought there was a plan in place that no roads would be dedicated in Wyncote until all aspects of the development were complete; i.e. Phase II trees.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Joe Padilla – Mr. Padilla and his father Jose' were present to discuss the start of their new business at 164 Limestone Rd. He explained that they wish to open a second-hand furniture and appliance store. Mr. Kepler asked him about signage and lighting. Mr. Brown asked about bathrooms. Mr. Padilla said that there will not be any tractor trailers coming in or out of the property. There are fifteen parking spaces.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on February 11th. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler questioned the SPCA invoice for six cats picked-up at the same property. The Supervisors asked the Secretary to write a letter to the SPCA about the excessive charges.

Mr. Kepler moved to approve and pay the bills: totaling \$54,270.81 for General Fund and \$2,868.454 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Update from Rep. John Lawrence on the high tension cable barrier going up in the median of Route 1.
- ✓ The draft 2015 Action Plan for public review from the Chester County Dept. of Community Development.
- ✓ PSATS News Bulletin for February.
- ✓ Email from the Governor's Center for Local Gov't Services regarding the Act 164 for Tax Collectors.
- ✓ Information from Keystone Collections Group with their taxpayer helpline and contacts.
- ✓ The 2014 Operations Budget Summary from Medic 94.
- ✓ A disk with the Nationwide Financial Audit for 2014.

- ✓ Letter from PA DCED regarding a consumer complaint of possible violations to the Manufactured Home Construction and Safety Standards as well as the PA Manufactured Housing Improvement Act.
- ✓ PSATS' 2015-2016 Policy Statement.
- ✓ Union Fire Co. No. 1 incident listing for January.
- ✓ Sent a letter to the new Business Administrator of OASD, Brian Cooney, welcoming him to the community and notifying him that the Supervisors appointed him to the CCTCC.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

No report.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for February. She issued three residential building permits and four Use & Occupancy permits. Mrs. Kinney said that Millette satisfied his violation by obtaining a demolition permit. Mr. Brown said that the sight needed to be secured as there is a hole in the ground. He suggested there be a fence installed or the hole filled in.

Mr. Kepler moved to adopt Resolution 2015-06 for a sixty (60) day extension to the Ballymeade final plan approval. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's reports for January & February. Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

Mr. Yeatman reported that the construction has been really busy with a lot of activity. They are finishing the actual treatment part of the project. They are scheduled to complete the project the end of April, but that is questionable. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for February. Mr. Hershey said that the road crew did a wonderful job this winter. Mr. Brown moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Yeatman reported that they were getting bids for the mowing of the park this year. The bridge is almost finished. Mr. Hershey moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that they met in February and had a guest speaker, Randy Waltermeyer, from Chester County Planning Commission. They discussed transportation issues, funding, and updating the TIIP. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Intersection at College Circle and Elkdale Road – Mr. Kepler reported that there was a traffic count over a 24 hour period and there were 26 cars. The Township Engineer was out to inspect the intersection and sent a letter recommending that the trees and bushes be cut back to the right-of-way for the clear sight triangle. The letter also stated that PA does not allow stop signs to be used for speed control and to warrant a 3-way stop sign, there has to be five accidents in a 12-month period.

NEW BUSINESS

Ordinance 2015-3 PSATS Pension Trust – Mr. Kepler moved to adopt Ordinance 2015-3 authorizing the participation of the Township in the PA Municipalities Pension Trust. Mr. Brown seconded the motion. MOTION CARRIED.

Ordinance 2015-4 PSATS Health Trust – Mr. Kepler moved to adopt Ordinance 2015-4 authorizing the participation of the Township in the PA Municipalities Health Insurance Cooperative Trust. Mr. Brown seconded the motion. MOTION CARRIED.

Spring Clean-up - Mr. Kepler moved to order dumpsters and advertise for Spring Trash Days on April 17th and 18th. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Ms. Jane Downs – Asked if the Township was going to continue with the Regional Planning Committee or withdraw. She asked why the Board would remove and isolate themselves from a potential cooperative experience.

Mr. Kepler moved to adjourn the meeting at 8:30 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer