

Lower Oxford Township
Board of Supervisors Meeting Minutes
February 11, 2015

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, February 11, 2015.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and six guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mrs. Rhonda Master, College Circle – Mrs. Master expressed her concerns about the intersection of Elkdale Road and College Circle. She came to the Township about 11 years to request a stop sign at the intersection. At that time the Township put a “watch children sign” with the suggested speed of 35 m.p.h. Mrs. Master said that with more traffic and the new construction at Lincoln University, she would like to again request that a three-way stop sign be installed at the top of the hill on Elkdale Road at College Circle. She is really concerned about the safety of the Amish children, elderly residents, her young drivers, and everyone that uses that intersection. Mrs. Master stated that the cars on Elkdale Road fly up over that hill. Her husband added that there was recently an accident there. He said that is it hard to see when pulling out onto Elkdale Road because of the overgrown bushes and trees.

Mrs. Beth MacMillan was also in the audience and she lives in College Circle as well. Mrs. MacMillan thought that a yellow line on Elkdale Road might help. She estimated that 30-35 cars use that entrance/exit of College Circle a day and thinks that a stop sign at the top of the hill would make the intersection safer.

The Supervisors agreed to have the Township Engineer take a look at the intersection.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the reorganizational meeting on January 5th and the special meeting on January 14, 2015. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER’S REPORTS

Presentation of Bills – Mr. Brown moved to approve and pay the bills: totaling \$67,222.87 for General Fund and \$2,660.29 for Open Space Revenue Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Brown moved to transfer \$4,885.90 from the three listed escrow subaccounts to the Master Escrow for reimbursement of engineering and legal fees. Mr. Kepler seconded. MOTION CARRIED.

CORRESPONDENCE

- ✓ PSATS News Bulletin for January.
- ✓ Letter from the Brandywine Conservancy regarding the proposed zoning ordinance amendment for billboards.
- ✓ Letter from Charles Fleischmann of Upper Oxford regarding the billboard.
- ✓ PA State Police Statistics report for December 2014 and January 2015.
- ✓ Interim Bridge inspection report from PENNDOT for the Reedville Road Bridge.
- ✓ Notice of rate adjustments from Armstrong.
- ✓ Meeting agenda and documentation for the annual meeting of the Chester County Tax Collection Committee that was held on November 11, 2014.
- ✓ Letter from Rep. John Lawrence with a press release from DEP announcing a series of municipal separate storm water sewer system permit training sessions.
- ✓ Letter from Brandywine Conservancy with a listing of the properties in the Township that are subject to a conservation easement held by them.
- ✓ Updates for the PECO Reference Guide for Public Officials.
- ✓ An email from a resident inquiring about any franchise agreements we may have with Comcast, Verizon, or Armstrong.
- ✓ Incident listing for December 2014, from the Union Fire Co. No. 1.
- ✓ Letter from the CCPC regarding the Vision Partnership Program 2015 Round I Grants.
- ✓ Minutes from the Oxford Regional Emergency Management meeting held on January 22nd.
- ✓ Information on the PA Dept. of Conservation and Natural Resources grants program, now accepting applications until April 16th.
- ✓ Chester Water Authority's winter newsletter.

Mr. Kepler asked how many properties were on the list from Brandywine Conservancy. Mr. Brown asked if the inspection of Reedville Bridge had any findings.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had five plan reviews, eleven regular inspections, and one consultation for the month of January. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for January. She issued seven residential building permits and one commercial permit. There is an outstanding violation for 236 Ashmun Ave. for a demolition without a permit. The property owner is supposed to come to the Township office on Monday to take care of it. Mrs. Kinney reported that she attended a class on January 8th that was very good.

Subdivisions & Land Development Plans –

Stoltzfus add-on plan – Mrs. Kinney reported that the County Planning Commission and the Township Engineer sent okay letters for the Stoltzfus add-on plan. The Township Planning Commission passed the plan along to the Supervisor's. DEP granted an exception to the SFPM. The plan is making the property one parcel instead of two. A portion of the property is in Upper Oxford Township. Mr. Hershey moved to approve the Stoltzfus add-on plan. Mr. Brown seconded the motion. MOTION CARRIED.

Sebastian Estate 2-lot subdivision – Mrs. Kinney reported that the 2-lot subdivision is located at 299 Elkview Rd. The County Planning Commission and Township Engineer both sent okay letters. DEP granted an exception to the SFPM. This plan is splitting the farm in half. Mr. Kepler moved to approve the Sebastian Estate subdivision plan. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mr. Hershey moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

No report.

OASA Report

Mr. Yeatman reported that progress is moving along. He missed the last meeting. Mr. Kepler said that according to Ed Lennex, they are on schedule. They sold the silos on the Osborne farm for \$1000.00. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for January. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Yeatman reported that they started construction on the bridge. The posts and main beams were in place, but no decking yet.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

No report.

Mr. Kepler moved to pay the 2014 dues in the amount of \$200.00. Mr. Brown seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that there was a reorganizational meeting on January 28th, at which time they elected the same officers. Chuck Freese didn't show up. Mark Gallant hopes to have some people come to the next meeting to talk to everyone. Mr. Kepler moved to approve the report. Mr. Hershey seconded. MOTION CARRIED.

OLD BUSINESS

Hawksworth Dr. – Mr. Kepler reported that there is a street in Wyncote that needs paved. The Township has to own it first. Mr. Kepler moved to have the Township Solicitor work on a deed of dedication for Hawksworth Drive so it can be paved this summer. Mr. Hershey seconded the motion. MOTION CARRIED.

NEW BUSINESS

Emergency Operations Plan – Mr. Brown moved to adopt Resolution 2015-05 with a promulgation for the updated Township EOP. Mr. Hershey seconded the motion. MOTION CARRIED.

Chester County Tax Collection Committee – Chip Lewis retired from the Oxford Area School District. Mr. Kepler moved to appoint Brian P. Cooney as the Township's representative on the CCTCC, replacing Chip Lewis. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Kepler reported that the roof on the Lincoln Building has three or four leaks. The plywood is buckled. It is 30 years old. The Supervisors asked Mr. Moran to take a look at it someday and give recommendations on whether to re-shingle it or use tin.

Mr. Hershey said that the fire extinguishers in the Township building and equipment need to be replaced. Mr. Kepler moved to authorize Marco Fire to replace the fire extinguishers. Mr. Hershey seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

None.

ADJOURNMENT

Mr. Hershey moved to adjourn the meeting at 8:00 p.m. Mr. Kepler seconded the motion. MOTION CARRIED.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.