

Lower Oxford Township

Board of Supervisors Meeting Minutes

November 11, 2015

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 11, 2015.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli and nine guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. & Mrs. David Golder – Seeking a home occupation permit for 220 Limestone Rd. They would like to have a home office and storage for their well and plumbing business. Mr. Kepler moved to grant the Golder's a Home Occupation Permit for 220 Limestone Rd. Mr. Brown seconded the motion.
MOTION CARRIED.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting of October 14, 2015. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$51,113.72 for General Fund and \$4,810.93 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

Budget Deviations – Mr. Brown moved to adopt Resolution 2015-13 for General Fund budget deviations totaling \$28,324.24. Mr. Kepler seconded the motion. MOTION CARRIED.

Escrow Transfers – Mr. Brown moved to transfer \$1,034.43 from the Ballymeade Escrow subaccount to the Master Escrow account for reimbursement of Engineering fees. Mr. Kepler seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Memo from the Oxford Region Planning Committee.
- ✓ 2016 Budget from the Oxford Area Recreation Authority.
- ✓ PSATS Township Legal Defense Partnership newsletter for Fall 2015.
- ✓ Letter from Light-Heigel & Associates regarding rate increases for 2016.
- ✓ Union Fire Co. incident listing for September.
- ✓ PA State Police statistics report for September.
- ✓ Minutes from the OARA meetings held July 16th and August 20th.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Secretary read the Building Inspector's report. There were seven plan reviews, thirty-nine regular inspections (one of which failed), and one consultation for the month of October. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued eight residential building permits, one commercial, one use & occupancy, and one driveway permit. There are two outstanding violations waiting on Stormwater Management plan approval – 350 Calvary Road and I20 Fairview Rd. The violations at I01 Osborne Road were all satisfied.

Subdivisions – Hostetter add-on plan for Whiteside Dr. – They are erasing a line on Lot 2 and doing a merger for Parcel A. Mr. Israel Smoker was in attendance and answered some questions about the driveway, bog turtle wetland buffer, and acreage totals. Mrs. Kinney explained that the Planning Commission granted some waivers. Mr. Kepler moved to grant waivers for Sections 402.2 Plan Scale; 402.2C Tree Masses, Streams; and 402.3C Contours & Datum. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mr. Kepler moved to approve the Hostetter add-on plan for 225 & 245 Whiteside Drive. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mrs. Kinney reported that the Planning Commission's November 17th meeting was canceled.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER Report

The Secretary read the Engineer's report of October. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

Mr. Yeatman said that he missed the last meeting so he didn't have a report. Mr. Hershey mentioned that the trees had been planted on the Ross Spray field and they were bigger than the ones that they replaced. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for October. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. Mr. Kepler voted no. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Yeatman said that not much was happening at the park. They are working on bidding out the mowing for next year. They are also looking at the bid for the farming to see if they can get a better deal. The 2016 proposed budget was reviewed. Mr. Hershey asked why there wasn't any rental income from the pavilion and why they hired a Treasurer. Mr. Brown asked about what capital improvements were in the near future. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

Mrs. Julie Brady, EMC Deputy said that she had nothing to report. Mr. Kepler asked about the plans to do a mock shooting at the University. No details are available at this time. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that he was not at the last meeting. Mr. Kepler was and he reported that the MS4 stormwater regulations are going to require a lot of work by the Townships. We are going to have to catalog all of the pipes. Mr. Kepler said they also discussed the Fire and Ambulance funding, but nothing was resolved. Mr. Hershey moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OLD BUSINESS

Delinquent Lincoln Village Sewer Accounts – The Secretary reported that letters were sent giving the delinquent property owners until November 23rd to pay in full or make payment arrangements by signing a promissory note. So far only one person has contacted the Township about payments. The next step will be to take them to Judge Massey.

NEW BUSINESS

2016 Proposed Budgets – Mr. Kepler moved to advertise the proposed 2016 Budgets to be approved at the December 9th BOS meeting. Mr. Brown seconded the motion. MOTION CARRIED.

SPCA contract 2016 – Limited contract is increased to \$1,000; full contract is \$1,500.00 – both have a lot of additional fees. The Supervisors tabled this item until the December meeting.

Special Meeting - The Chairman called Special Meeting with the Oxford Borough, Upper Oxford, East Nottingham, West Nottingham, and Elk Townships to discuss the 2016 Fire and Ambulance Contracts. The meeting will be held Thursday, November 12th at 7:00 pm here at the Township Building.

OTHER BUSINESS

Railroad Crossing at Crowl Toot – Mr. Kepler received a complaint that you cannot see when crossing the tracks because the trees and brush were overgrown. Mr. Kepler will contact the East Penn Railroad.

PUBLIC COMMENTS

Mrs. Teri Dignazio – Asked about the Hostetter add-on plan and how it will affect the billboard property.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:07 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer