

Lower Oxford Township  
**Board of Supervisors Meeting Minutes**  
**August 12, 2015**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, August 12, 2015.

The following were in Attendance: Chairman Kenneth L. Hershey; Vice Chairman W. Ronald Kepler; Zoning Officer Deborah Kinney; Secretary/Treasurer Sara Laganelli, and three guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

Mrs. Jessie Clemens – commented that she would like to see green metal for the new roof on the Lincoln Community building.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the regular Board of Supervisor's meeting held on July 8, 2015. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills totaling \$42,983.83 for General Fund and \$2,570.02 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ SCCEMS Medic 94 Annual Report for 2014.
- ✓ 2014 Annual Report of the Chester Water Authority.
- ✓ Email from DEP thanking us for our comments on the NPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems, PAG-I3.
- ✓ PA State Police Statistics report for June.
- ✓ Union Fire Co. No. 1 incident report for June.
- ✓ PA State Police Awareness Bulletin dated July 21, 2015, regarding dangers of methamphetamine production.
- ✓ Copy of a letter than West Nottingham Twp. Supervisors sent to the Union Fire Co. Board of Directors.
- ✓ SCCEMS Medic 94 monthly municipal report for June.
- ✓ PSATS News Bulletin for June.
- ✓ Letter from the Chester County 2020 Master Planner Program requesting sponsorship of \$100 a year.

Mr. Kepler questioned the letter about the 2020 Master program. Mr. Hershey moved to accept the correspondence for July. Mr. Brown seconded the motion. MOTION CARRIED.

### **BUILDING INSPECTOR**

The Secretary read the Building Inspector's report for the month of July. There were ten (10) regular inspections, one of which failed. Mr. Kepler moved to approve the Report. Mr. Brown seconded the motion. MOTION CARRIED.

### **CODE ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports. She issued nine residential permits and one sign permit for the month of July. There were five new violations and complaints. She picked-up seven non-permitted signs.

**Subdivision & Land Development Plans** – Mrs. Kinney said that the revised Ballymeade SD plans were received on August 11<sup>th</sup>. The Township Engineer sent a review letter at 5:00 p.m. today. Mr. Jeff Rutt from Keystone Custom Homes was in the audience. The Supervisor's read over the Township Engineer's comments. There was much discussion about the fence, guard rail, and Homeowner's Association – or lack thereof.

Mr. Kepler moved to approve the Ballymeade Subdivision final plans contingent upon the Township Engineer's satisfaction including but not limited to the guiderail, fence, and Homeowner's Assoc. Mr. Hershey seconded the motion. Mr. Brown abstained. MOTION CARRIED.

Mr. Kepler moved to approve the Zoning Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

### **ENGINEER**

No report.

### **OASA REPORT**

Mr. Yeatman reported that the new treatment plant is pretty impressive. It is working well and there are no odors. They have decided to replace all of the Ross Spray Field trees, so it will go out to bid and be done this fall

Mr. Kepler moved to approve the OASA report. Mr. Brown seconded the motion. MOTION CARRIED.

### **ROADMASTER**

The Secretary read the Roadmaster's Report for July. The 2015 road paving project will be on Fairview Rd.

Mr. Hershey moved to adopt Resolution 2015-10 for the 2015 Road Project to be funded by the Liquid Fuels account. Mr. Brown seconded the motion.

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

### **REGIONAL RECREATIONAL AUTHORITY**

Mr. Yeatman reported that the infield of the baseball field had grown up in grass. It was fixed and is ready for fall ball. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

### **HISTORICAL COMMISSION**

No report.

### **EMERGENCY MANAGEMENT REPORT**

No report.

## OXFORD REGIONAL PLANNING COMMITTEE REPORT

Mr. Brown reported that the committee met on July 22<sup>nd</sup> and talked about the Fire Company and EMS funding. Ideas were discussed such as having volunteers dedicated to only doing fundraisers. They will need to continue to discuss the issue. Mr. Kepler commented that a good leader leads by example. It is easier to ask for money than to fundraise. Mr. Kepler moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

## OLD BUSINESS

**Route 10 Sewer Engineering** – Mr. Kepler explained that they are considering the idea of making it easier for residents on the east side of Route 10 to connect to the sewer line. He is not sure if it will save them any money or not, but the idea is that several properties would go together and bore under only once. Mr. Kepler moved to have the Township Engineer put something on paper to be presented to the OASA for approval and not to exceed fees of \$5,000.00. Mr. Brown seconded the motion. MOTION CARRIED.

**Stadium Lights in Lincoln University** – Pending until fall.

**Ross Spray Field Trees** – Bid packets will be ready at the OASA's September Board meeting.

## NEW BUSINESS

**Ordinance: Road Bank Borders** – The Township Planning Commission recommended a draft ordinance that establishes minimum road bank borders and restricts the disturbing of sod or grass cover or other vegetative cover and further restricts vegetative height along Township roads and intersections. Mr. Kepler moved to send the proposed ordinance to the Township Solicitor for advertising and adoption. Mr. Brown seconded the motion. MOTION CARRIED.

**Lincoln Community Center** – Mr. Kepler said that he received estimates for replacing the roof of the Lincoln Community building. Estimates were for both shingles and metal. Mr. Hershey moved to award the job to Elam S. Beiler for the amount of \$6,300.00 for a green metal roof with snow guards. Mr. Kepler seconded the motion. Mr. Brown abstained. MOTION CARRIED.

**PennDOT Winter Services Agreement** – Mr. Kepler moved to accept and sign the 2015-2016 Winter Services Agreement with PennDOT in the amount of \$25,632.72 for 14.66 linear miles. Mr. Brown seconded the motion. MOTION CARRIED.

**Lincoln Village Sewer Delinquent Accounts:** 125 Third Ave. Delinquent \$4378.10; 200 Ashmun Ave. Delinquent \$1863.64; 230 Ashmun Ave. Delinquent \$1357.57; 200 Broad St. Delinquent \$926.10; 106 Elkview Rd. Delinquent \$1301.63; 290 Ashmun Ave. Delinquent \$924.20; 216 Ashmun Ave. Delinquent \$1850.00; 140 Second Ave. Delinquent \$1850.00; 264 Ashmun Ave. Delinquent \$1501.19; 224 Ashmun Ave. Delinquent \$2000.00; and 112 Park Lane Delinquent \$1500.00.

Mr. Kepler moved to have the Solicitor take the listed delinquent Lincoln Village Sewer Accounts to Judge Massey for Collection and Liens. Mr. Brown seconded the motion. MOTION CARRIED.

**Fall Trash Day** – Mr. Kepler moved to set the dates and advertise for Fall Trash Days on Friday, September 25<sup>th</sup> from 7 a.m. until 3:30 p.m. and Saturday, September 26<sup>th</sup> from 7 a.m. until noon. Mr. Brown seconded the motion. MOTION CARRIED.

## OTHER BUSINESS

Mr. Brown asked about the CCSC dirt road grants and training. The Secretary will look into it to see if the Township is eligible.

PUBLIC COMMENTS

None.

ADJOURNMENT

Mr. Kepler made a motion to adjourn at 8:56 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.