

Lower Oxford Township

Board of Supervisors Meeting Minutes

September 10, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, September 10, 2014.

The following were in Attendance: Chairman Kenneth L. Hershey, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, Building Inspector Scott Moran and five guests. Vice Chairman W. Ronald Kepler and Roadmaster Steve Price were absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

Mr. Brown moved to add Willow Creek/Keystone Ballymeade to the agenda under Old Business. Mr. Hershey seconded the motion. MOTION CARRIED.

Anita Bower asked if she could speak to Agenda item concerning the Billboard Ordinance.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Ms. Carey Bresler – Ms. Bresler was at the meeting representing the Oxford Public Library. She wanted to thank the Supervisors for their continued support of the library. They circulated 140,000 items in 2013. Ms. Bresler invited the Supervisors to attend a groundbreaking ceremony for the new addition on October 10th at 10:00 a.m.

Mr. Daryl Roney – Mr. Roney owns the property located at 218 Roney's Corner Rd. The Zoning Officer received a complaint about turkeys on the property. Mr. Roney explained that he has tenants on the property. The family farm was split in half and he and his cousin each own about eight acres. They still farm it together. He asked that the tenants be allowed to keep their turkeys and chickens if they agree to keep them penned up and off of the road and neighboring properties. Mr. Roney agreed to get a permit for the shed that was placed on the property.

APPROVAL OF THE MINUTES

Mr. Hershey moved tabled the approval of the minutes from August 13th because Mr. Brown was not at that meeting and Mr. Kepler is absent from this meeting.

TREASURER'S REPORTS

Presentation of Bills – Mr. Brown moved to approve and pay the bills: totaling \$36,846.85 for General Fund and \$2,911.60 for Open Space Revenue Fund. Mr. Hershey seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Letter from Chester County SPCA with a guideline for the fastest way to reach Animal Protective Services staff.
- ✓ PA State Police public information release report for robberies that happened in Elk Township.
- ✓ PA State Police statistics report for July & August.
- ✓ Public Protection Classification Summary Report from Insurance Services Office, Inc.
- ✓ PSATS News Bulletin for August.
- ✓ Letter from the SCCOOT bus asking for yearly monetary support.

- ✓ Notice of Recycling Performance Grant funding in the amount of \$1,228.
- ✓ Medic 94 Annual Report for 2013.
- ✓ Letter from Union Fire Co. President Brian Brown, stating they are in the process of looking into the purchase of a new tanker truck. They need to know who will be representing the Township at the new truck committee meetings.
- ✓ Notice from CWA that they will be flushing all public fire hydrants the week of August 18th.
- ✓ Copy of a letter sent to East Nottingham Township Supervisors from Blair Fleischmann regarding their Open Space Tax.

Mr. Hershey moved to appoint Mr. Kepler to the Union Fire Company new tanker truck committee. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Brown moved to accept the correspondence. Mr. Hershey seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were four plan reviews and fourteen regular inspections (one of which failed) for the month of August. He also had an audit from L&I. Mr. Brown moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for August. She issued three residential building permits, one sign permit, and one certificate of occupancy. There was a violation at 350 Calvary Road for a fence too close to the road. There were violations for weeds and chickens.

Landhope submitted a sketch plan for review by the Planning Commission, which met on August 28th. At that meeting, the Planning Commission agreed to send the proposed Billboard Ordinance to the Board of Supervisors. They also sent a letter regarding the grant applications for Camp Tweedale stating that the preservation of the camp complies with the Township's Comprehensive Plan.

Mr. Brown moved to send a letter of support for Camp Tweedale. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Brown moved to approve the Codes Enforcement Officer's reports. Mr. Hershey seconded the motion. MOTION CARRIED.

ENGINEER

No report.

OASA Report

No report.

ROADMASTER

The Secretary read the Roadmaster's Report for August. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that at there would be a joint hearing on September 24 at 7:00 p.m. in our meeting room to amend the Comp Plan for the Lincoln KOEZ and zoning map change. Each participating municipality will have the opportunity to vote to adopt the changes after the hearing. Mr. Hershey moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Wilson Family – Mr. Hershey moved to approve the payment of \$111,828.60 plus settlement fees for the Ag Easement on the Wilson Family farm, 46 acres located at 5006 Forge Rd. Mr. Brown seconded. MOTION CARRIED.

Billboard Ordinance – The Planning Commission recommended the draft billboard ordinance be sent to the Supervisors for submission to the Township Solicitor for adoption. Mr. Brown said they found the draft to be satisfactory once they finalized the distances. It will permit one billboard along Route I north of Route 10 and two or three on the south side.

Anita Bower requested to speak and presented the Board with a list of points against the billboard ordinance. She read the point aloud. Mr. Brown told her the Township has a Solicitor and we will abide by her. Ms. Bower asked to send the Solicitor the list she just read. Ms. Kinney pointed out that the Township Solicitor works for the Township, not other residents and that we cannot send comments to her. There will be public hearings at which time Ms. Bower will have the opportunity to comment.

Mr. Hershey moved to send the proposed billboard ordinance to the Township Solicitor for advertising and adoption. Mr. Brown seconded the motion. MOTION CARRIED.

Keystone Ballymeade SD – Mr. Brown moved that Willow Creek LLC establish an escrow account with Lower Oxford Township for the subdivision known as Ballymeade for the purpose of covering the engineering and inspection fees required for the engineer review and inspections during the construction of the development and further that Willow Creek LLC or their contractors properly notify the township engineer to inspect construction and facilities as they are being built or graded.

This escrow shall be in place in the amount set by the township engineer no later than September 23, 2014 and shall be fully available to the appropriate township employee, official or appointee to have access for payment of those fees in accordance with township ordinance and policy requirements.

Should Willow Creek LLC fail to establish such escrow account by September 23, 2014 then in that event all such construction, grading or other activity on the site shall cease and desist until said account is properly in place. Willow Creek LLC is further placed on notice that any construction or other activity conducted on the site without proper engineer inspection will have to be uncovered or redone in order to assure accuracy of construction under the terms of the approved plan last revised in 2008. Mr. Hershey seconded the motion. MOTION CARRIED.

NEW BUSINESS

Winter Traffic Services Agreement with PENNDOT – Mr. Hershey moved to adopt Resolution 2014-17 for the approval of a 5 year agreement with PennDOT for Winter Services: 29.32 lane miles, \$25,610.43 for 2014-2015 season. Mr. Brown seconded the motion. MOTION CARRIED.

Resolution for PSATS Pension – Mr. Hershey moved to adopt Resolution 2014-18 for the approval of the amended and restated declaration of trust for the pension with PSATS. Mr. Brown seconded the motion. MOTION CARRIED.

Resolution for PSATS Insurance – Mr. Hershey moved to adopt Resolution 2014-19 for the approval of the amended and restated declaration of trust for the dental insurance plan with PSATS. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Mr. David Ross, West Nottingham Township – Asked about what comes next after sending the billboard ordinance to the Solicitor.

Mr. Brown moved to adjourn the meeting at 7:51 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer