

Lower Oxford Township

Board of Supervisors Meeting Minutes

June 11, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, June 11, 2014.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, Building Inspector Scott Moran and ten guests. Roadmaster Steve Price was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on May 14th. Mr. Brown seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Brown moved to approve and pay the bills: totaling \$105,356.99 for General Fund, \$59,500.00 for State Fund, \$48,920.89 for Open Space Revenue Fund, and \$407.95 for Sewer Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Fund – Mr. Kepler moved to transfer \$9,089.28 from the two listed subaccounts to the Master Escrow account for reimbursement of engineering fees and to refund Hearthstone. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Copy of a letter sent to OASA from DEP regarding the administratively incomplete Grant Street Pump Station Planning Module.
- ✓ PA State Police statistics report for May.
- ✓ Letter from the PA PUC regarding a final inspection of the railroad crossing new warning device at Elkdale Road.
- ✓ PSATS News Bulletin for May 2014.
- ✓ Invitation to the 2014 Oxford Area High School Graduation Ceremonies.
- ✓ Union Fire Co. No. 1 incident listing for April.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran read the Building Inspector's report. There were three plan reviews and eleven regular inspections for the month of May; one of which failed. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for May. She issued one residential building permit. There were several zoning violations for weeds.

Hearthstone - Mr. Kepler moved to accept the withdrawal of the Hearthstone subdivision plans and refund the remaining escrow money. Mr. Brown seconded the motion. MOTION CARRIED.

Ballymeade – Ms. Kate McDonald from Keystone Custom Homes was at the meeting to submit an improvement guarantee and developer’s agreement for the 16 lot subdivision on Hall Road, known as Ballymeade.

Mr. Kepler moved to adopt Resolution 2014-15 to extend the final plan approval of Ballymeade SD for six months. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer’s reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer’s report for May. The Engineer had submitted a letter detailing procedures that need to be followed if someone were to connect to the Lincoln Village public sewer where there is not a lateral.

Mr. Kepler explained that this information was prompted by an application for a Zoning Hearing on a non-conforming lot in Lincoln without a lateral. Mr. Kepler moved to approve the Engineer’s report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

Mr. Bob Yeatman reported that treatment plant construction is moving along. One building is up with a roof on it. There was a problem with the contractor on the Ross spray fields. There were some things that needed finished but had not been done yet. Ed Lennex sent a letter giving them until June 30 to comply if they were going to have to pay liquidated damages. Mr. Kepler moved to approve Mr. Yeatman’s report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster’s Report for May. Mr. Kepler moved to approve the Roadmaster’s Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey asked Mr. Yeatman for a report. Mr. Yeatman reported that the last rain washed the trail out down the hill. Mr. Hershey also asked Mrs. Marcella Peyre-Ferry about the port-a-potty vandalism. It is in the contract that the OARA is responsible for damages, which total \$1,700.00. The next meeting is out at the Park on June 19th at 6:30 p.m. It was also noted that a trash rack was stolen off of a retention basin trap. Mr. Kepler moved to approve the OARA report. Mr. Brown seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that at there wasn’t a meeting in May. There is supposed to be a joint hearing in August to amend the comp plan. Mr. Kepler moved to accept the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Mr. Kepler moved to approve the Wilson Family Ag Easement agreement of sale and memorandum of understanding contingent upon the Solicitor’s approval. Mr. Brown seconded the motion. MOTION CARRIED.

Matching Funds 2014 – Mr. Kepler moved to certify up to \$1 million in matching funds for the 2014 Challenge Grant Program with the County. Mr. Brown seconded the motion. MOTION CARRIED.

Lincoln Village Sewer Delinquent Accounts – Darien White owes the Township \$3,700 for sewer tapping fees and Robert Millette owes \$3,000.00. Both accounts have been sent to collections and no payments have been received. Mr. Kepler moved to authorize the Solicitor to lien Robert Millette and Darien White’s properties in Lincoln Village and take them both to Judge Massey for collection. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

Broad Street – Mr. Kepler moved to adopt Resolution 2014-16 and have it recorded at the County to add Broad Street to the Liquid Fuels map. Mr. Brown seconded the motion. MOTION CARRIED.

Zoning Hearing Board Application – An application for a zoning hearing was submitted for 108 Third Ave. in Lincoln Village. They are seeking a variance for setbacks on a non-conforming lot. Mr. Kepler moved to authorize the Secretary to write a letter to the Zoning Hearing Board recommending that if they were to approve the zoning variance that they would require both public water and public sewer to the property. Mr. Brown seconded the motion. MOTION CARRIED.

Billboard Ordinance – Mrs. Kinney explained that the Township Planning Commission had reviewed the proposed billboard ordinance changes and recommended it be passed to the Supervisors. There were comments received from a West Nottingham resident and one Township resident. After some discussion, Mr. Kepler moved to table the proposed billboard ordinance. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Hazardous House in Lincoln Village – Mr. Kepler explained he had received complaints about a dilapidated house on Ashmun Ave. in Lincoln. The house is wide open and hazardous. The owner started making repairs without any permits. Mr. Kepler moved to authorize the Solicitor to send a letter to the owner giving him 30 days to put a fence around the house, board it up, or demolish it. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

Ms. Teri Dignazio – Asked if the billboard ordinance could be summarized as she had missed the last meeting. Wondered how it would benefit the Township. Asked about the Amish family that recently bought the farm next to the proposed billboard site.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:20 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer