

Lower Oxford Township

Board of Supervisors Meeting Minutes

April 9, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, April 9, 2014.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and three guests. Building Inspector Scott Moran and Roadmaster Steve Price were absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Larry Maulo, CPA – Mr. Maulo reported that he had finished conducting the 2013 Audit. He presented the Supervisors with a draft Financial Audit Report that would be filed with DCED. The Township is in the black and had a positive audit. The internal controls are very good. The Supervisors oversee everything closely. There were no management recommendations.

Mr. Kepler moved to accept the audit report. Mr. Brown seconded the motion. MOTION CARRIED.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the regular meeting on March 12th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$49,085.83 for General Fund, \$15,604.50 for Open Space Revenue Fund (including settlement for McCummings), and \$514.54 for the Sewer Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Octorara Watershed newsletter and request for a \$200 donation.
- ✓ Letter from Rep. John Lawrence regarding the PUC hearing at the Penn Township Building on April 7th for PECO's response to the ice storm.
- ✓ PennDOT's *Moving Forward* newsletter for Spring 2014.
- ✓ Letter from Senator Dinniman regarding a hearing to be held at the West Pikeland Township building to discuss the current process for notifying and informing the public of proposed natural-gas pipeline projects.
- ✓ Memo from PSATS with the proposed resolutions to be considered at the annual convention in Hershey.
- ✓ Copy of a letter sent to Darien White from OASA for a water shut-off notice if the delinquent sewer fees were not paid by April 3, 2014.
- ✓ Oxford Area Sewer Authority Annual Financial Report for years ending September 30, 2013 and 2012.
- ✓ Minutes from the OARA meeting on February 20th.

- ✓ Invitation to an informative meeting with the officers of the Union Fire Company on April 16th at 7:00 p.m. in the Banquet Hall.
- ✓ Letter sent to Natural Lands Trust in favor of grant applications for Camp Tweedale.

Mr. Hershey noted that he attended the PUC Hearing in Penn Township. There were two main issues: communications and lack of tree maintenance.

Mr. Hershey will attend the Fire Company meeting. Lower Oxford is not in favor of raising the millage.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Secretary read the Building Inspector's report. There were two plan reviews and five regular inspections for the month of March. Mr. Brown moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for March. She issued three residential building permits and had one zoning violation for chickens at 176 Hall Rd.

Mr. Kepler moved to adopt Resolution 2014-12 for a six month extension to the Reedville Ventures final plan approval. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Brown seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for March. Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

Mr. Bob Yeatman reported that there is progress being made on the new treatment plant. The Ross Spray fields will be online soon. There is still seeding that needs to be done. The contractor is finished. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Brown seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for March. She also noted that the road expenses totaled more than \$32,500.00 for this winter's snow removal. PennDOT said that there should be a "severe weather adjustment" coming to the Township sometime before the end of June. Mr. Brown moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to authorize the Secretary to advertise the bids for the 2014 Township Road projects to be opened at the May 14th meeting. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

Mr. Jay Eaton reported that on February 25th they hosted a tour at the University and Village of Lincoln. They are helping the Lincoln University Historic Initiative section the campus and village historic buildings. There may be some buildings that qualify for the National Registry. The Historic Initiative is taking the lead and submitting an application for a Keystone Grant. Mr. Kepler moved to approve the Historic Commission report. Mr. Brown seconded the motion. MOTION CARRIED.

EMERGENCY MANAGEMENT

No report.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that the March meeting had been postponed. The next meeting is April 23rd, where they will discuss the zoning map change for the Lincoln University KOZ. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Settlement for Shawn McCummings has been scheduled for April 17th.

Lincoln Village Sewer Delinquent Accounts – The Secretary reported that Cosme Alvarez, 264 Ashmun Ave., owes \$1,501.19 to the Township for sewer tapping fees and has not made any payments since October 2013. Mr. Kepler moved to send this account to collections. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Fulton Bank Bridge Loan – As per the Township Solicitor:

Mr. Kepler moved to vacate Resolution 2014-08 adopted at the February 12th meeting. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution 2014-10 for the approval of the Oxford Area Sewer Authority’s Fulton Bank Bridge Loan in the amount of \$18,500,000. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

None.

OTHER BUSINESS

Burning Plastic – Mr. Hershey said that there have been complaints about people burning plastic. Mrs. Kinney said she contacted DEP and residential household plastic is okay to burn; commercial type plastic is not. Mr. Brown asked about Ag Waste; for example, bags for silage and hay or greenhouse plastics. Mr. Kepler will contact SECCRA to see if these plastics are recyclable.

PUBLIC COMMENTS

Mr. Jay Eaton – Asked if there would be sewer issues with the Lincoln University KOZ.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:06 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer