

Lower Oxford Township
Board of Supervisors Meeting Minutes
March 12, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, March 12, 2014.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and three guests. Building Inspector Scott Moran and Roadmaster Steve Price were absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Brown moved to approve the minutes for the regular meeting on February 12th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$54,467.41 for General Fund, \$3,053.74 for Open Space Revenue Fund, and \$237.00 for the Sewer Fund. Mr. Brown seconded the motion. MOTION CARRIED.

CORRESPONDENCE

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

The Secretary read the Building Inspector's report. There were two plan reviews, five regular inspections, and one consultation for the month of February. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Brown seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for February. She issued four residential building permits and sent two zoning violations for bamboo in the right-of-way. The owner of 611 Jackson School Road cut the bamboo. The owner on the corner of Elkdale Rd. and Old Walnut St. asked for more time. She was given 15 days to cut the bamboo. The Zoning Officer gave her an additional 10 days. So the bamboo must be cut by March 16, 2014, or the Township will have to cut it and send the homeowner an invoice for doing so. Mr. Kepler moved to adopt Resolution 2014-09 establishing a fee schedule for the newly adopted Stormwater Management Ordinance. Mr. Brown seconded the motion. MOTION CARRIED.

Billboard Ordinance – Mr. Kepler reported that the Solicitor wants to meet with the Supervisors to review the Billboard Ordinance. Mr. Brown noted that the Planning Commission would like to see the ordinance require a conditional use hearing for billboards.

Mr. Brown moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for February. Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

OASA Report

None.

ROADMASTER

The Secretary read the Roadmaster's Report for February. Mr. Kepler noted that this year's road project was scheduled to be on Bethel Road. He said that Conner Road is in dire need of repair. The estimated cost of fixing Conner Road is \$100,000, which will have to be paid out of General Fund because the Liquid Fuels account will only cover the Bethel Road project. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

No report.

EMERGENCY MANAGEMENT

Mrs. Julie Brady reported that OXREM is continuing to work on a resource manual that will show all the resources available. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that they met on February 26th. Betsy Huber is the new chairman. Ron Kepler will no longer be serving on the Committee so we will need to appoint one of our Planning Commission members. They discussed the Lincoln University KOZ. The Comp Plan will need to be amended for zoning changes in the KOZ. They will request input from all of the participating municipalities. The next meeting is March 26th. Mr. Kepler moved to approve the report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Settlement for Shawn McCummings should be in the beginning of April.

Lincoln Village Sewer Delinquent Accounts – Mr. Kepler reported that some of the delinquent properties in Lincoln Village have public water with Chester Water Authority. So the OASA will work with Chester Water to have them shut-off if they do not pay the sewer bills. Ed Lennex would like to work with the Township to force the delinquent account holders that do not have public water to pay their sewer bills.

Mr. Kepler also reported that Ms. Delores Ralph is asking for two more months to get back on her feet and then she will set-up payment arrangements with the Township to pay for the delinquent sewer tapping fees and connection costs. The Supervisors agreed she can have the time requested, but then they want something in writing for her payment plans.

OASA Fulton Bank Bridge Loan – As per the Township Solicitor:

Mr. Kepler moved to vacate Resolution 2014-08 adopted at the February 12th meeting. Mr. Brown seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution 2014-10 for the approval of the Oxford Area Sewer Authority's Fulton Bank Bridge Loan in the amount of \$18,500,000. Mr. Brown seconded the motion. MOTION CARRIED.

NEW BUSINESS

Spring Clean-Up – Mr. Hershey said that the Township's Trash Days will be Friday, April 11th from 7:00 a.m. until 3:30 p.m. and Saturday, April 12th from 7:00 a.m. until Noon.

2014 Road Project – Mr. Kepler moved to adopt Resolution 2014-11 establishing the location of the 2014 Road Project on Bethel Road. The bids will be advertised in April and opened at the May 14th meeting. The Bethel Road and Conner Road projects will be bid together. Mr. Brown seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Letter from Natural Lands Trust – The Secretary reported that the Township received a letter from the Natural Lands Trust regarding the Girl Scout Camp Tweedale. They are interested in a possible conservation easement on the camp and ownership transfer to the Chester Water Authority. They are seeking grants and requesting a letter of support from the Township.

Mr. Kepler moved to send a letter of support. Mr. Brown asked that the letter be clear the Township is not committing any funds. All Supervisors agreed. Mr. Brown seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

Mrs. Julie Brady– Asked how many acres the Girl Scout Camp had and if the land grant was for the entire property.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:00 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer