

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**February 12, 2014**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, February 12, 2014.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and four guests. Roadmaster Steve Price was absent.

**CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

**Mr. Ed Lennex, OASA** – Mr. Lennex explained that the Oxford Area Sewer Authority had previously secured an interim line of credit from Fulton Bank in the amount of \$17.2 million. The line of credit is a bridge loan which will pay for construction and other expenses that the USDA loan will cover. Mr. Lennex explained that the OASA needs an additional \$1.3 million to cover additional expenses. So he was asking the Township to approve a resolution backing our share of \$18.5 million from the Fulton Bank Line of Credit.

After some discussion, Mr. Hershey moved to adopt Resolution 2014-08; contingent upon the Township Solicitor's approval, for an increase of \$1.3 million to the Oxford Area Sewer Authority's bridge loan from Fulton Bank. Mr. Kepler seconded the motion. MOTION CARRIED.

**APPROVAL OF THE MINUTES**

Mr. Brown moved to approve the minutes for the reorganizational meeting on January 6<sup>th</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$78,971.12 for General Fund and \$2,835.55 for Open Space Revenue Fund. Mr. Brown seconded the motion. MOTION CARRIED.

**Fiduciary Refunds** – Mr. Hershey moved to transfer \$116.18 from the listed escrow subaccount to the Master Escrow for reimbursement of engineering and legal fees. Mr. Kepler seconded. MOTION CARRIED.

**Investments** – Mr. Kepler moved to invest \$500,000.00 in a fixed annuity with Fulton Financial for a total of six years; the first three years have a locked interest rate of 3.3% and the last three years will be what the rates are at that time. There can be a withdrawal of 10% per year at no charge. Mr. Brown seconded the motion. MOTION CARRIED.

## CORRESPONDENCE

- ✓ PA State Police statistics for December 2013 and January 2014.
- ✓ Letters from Rep. John Lawrence regarding grant opportunities with the PA Dept. of Conservation and Natural Resources and the Transportation Alternatives Program.
- ✓ Notice from Armstrong of rate changes effective March 2014.
- ✓ PSATS News Bulletin for January.
- ✓ Oxford Public Library Annual Campaign notice.
- ✓ Information on the STS fleet program.
- ✓ OARA meeting minutes from their November and December 2013 meetings.
- ✓ Union Fire Co. No. I incident listings for October, November, and December 2013.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

## BUILDING INSPECTOR

Mr. Scott Moran reported that he had three regular inspections for the month of January. Mr. Brown moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

## CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for January. She issued two residential building permits and one Use & Occupancy.

### **Subdivisions & Land Development Plans –**

Mrs. Kinney explained that the Jones & Losito subdivision plans had been withdrawn. They were issued a permit for spent mushroom compost on that property.

The Supervisors discussed the fees for stormwater management due to the new ordinance. A fee schedule will be adopted at a later date.

Mr. Hershey moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

## ENGINEER

The Secretary read the Engineer's report for January. Mr. Kepler moved to approve the Engineer's report. Mr. Brown seconded the motion. MOTION CARRIED.

## OASA Report

Mr. Kepler reported that there was nothing new. The winter weather has put a damper on things. Construction still continues on the new plant. Mr. Hershey moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

## ROADMASTER

The Secretary read the Roadmaster's Report for January. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Brown seconded the motion. MOTION CARRIED.

## REGIONAL RECREATIONAL AUTHORITY

No report.

## HISTORICAL COMMISSION

Mr. Jay Eaton reported that they are still working with the library to have them provide space for historic archives in the new building. The library needs more funds to build the planned addition. The Ware Mansion in Oxford has been refurbished and will be opening as a show house on May 18<sup>th</sup>. Mr. Brown moved to approve the Historical Commission report. Mr. Kepler seconded the motion. MOTION CARRIED.

**EMERGENCY MANAGEMENT**

Mrs. Julie Brady reported that OXREM is working on a resource manual that will show all the resources available.

**OXFORD REGIONAL PLANNING COMMITTEE**

Mr. Brown reported that the January meeting was snowed out. The next meeting is February 26, 2014, for re-organization.

**OLD BUSINESS**

**Open Space Preservation** – Mr. Kepler moved to approve and sign the Agreement of Sale for an Ag Easement on 13.51 acres owned by Shawn McCummings on Duck Farm Road. The Township’s share of cost is \$54,050.00; to be paid in equal installments over a five year period with no interest. Mr. Brown seconded the motion. MOTION CARRIED.

**NEW BUSINESS**

**Bamboo in right-of-way** – Mr. Kepler moved to have the Codes Enforcement Officer send letters to the property owners on Old Walnut Street and Jackson School Road that have bamboo growing in the right-of-way. The bamboo must be cut to allow for a clear sight triangle. The homeowner’s will be given 15 days to cut the bamboo or else the Township will cut it back and send them a bill. Mr. Brown seconded the motion. MOTION CARRIED.

**Regional Municipal letter to Chester County Soil Conservation** – Mr. Kepler explained that several municipalities in our area were joining together to send a letter to the Soil Conservation District that London Grove Township initiated. Mr. Hershey said that he would rather sit down at a table and talk to them. Mr. Brown said he was not comfortable with the last paragraph of the letter because it is asking that the Townships be involved in enforcing CAFO’s.

**OTHER BUSINESS**

Mr. Hershey asked if the rumor was true about the Girl Scout Camp being sold for a trailer park. Mr. Kepler explained that he has had several calls inquiring about the property and how many building lots there could be.

Mr. Brown moved to have the Treasurer contact all the local banks and find the best rate to invest \$250,000 in a five year CD. Mr. Kepler seconded the motion. MOTION CARRIED.

**PUBLIC COMMENTS**

**Ms. Teri Dignazio** – Asked what the status of the Billboard was. Also asked if Mr. Hershey was serious about the Girl Scout Camp.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 8:12 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer