

# Lower Oxford Township

## Board of Supervisors Meeting Minutes

### November 12, 2014

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 12, 2014.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor Joel C. Brown, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, Building Inspector Scott Moran and seven guests. Roadmaster Steve Price was absent.

#### **CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

#### **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

#### **PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

#### **RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

**Ms. Kit Corbitt** – Asked the Supervisors to consider a “Dog Tethering” ordinance. She presented them with a sample and explained her reasons for seeking the ordinance. Mr. Hershey moved to table the proposal. Mr. Brown seconded the motion. MOTION CARRIED.

#### **APPROVAL OF THE MINUTES**

Mr. Brown moved to approve the minutes for the regular meeting of October 8, 2014. Mr. Kepler seconded the motion. MOTION CARRIED.

#### **TREASURER’S REPORTS**

**Presentation of Bills** – Mr. Kepler moved to approve and pay the bills: totaling \$180,385.49 for General Fund, \$2,662.71 for Open Space Revenue Fund, and \$48,829.36 for State Fund. Mr. Brown seconded the motion. MOTION CARRIED.

**Open Bids for 2006 GMC pick-up truck** – Mr. Kepler opened the four bids that were received for the 2006 GMC pick-up truck. Shoemaker Trucking was the highest bid. Mr. Kepler moved to award the bid to Shoemaker Trucking in the amount of \$15,000.00. Mr. Brown seconded the motion. MOTION CARRIED.

#### **CORRESPONDENCE**

- ✓ PA State Police statistics report for October.
- ✓ PSATS News Bulletin for October.
- ✓ Letter from the PA PUC regarding the final inspection of the railroad crossing on Elkdale Rd.
- ✓ Invitation from Brandywine Conservancy to a reception for the Chesapeake Bay Restoration Efforts in Western Chester County on November 13<sup>th</sup> at 7:00 p.m. at the Russellville Grange.

- ✓ Letter from TMACC regarding the County Planning Commission’s “complete streets” plan for Old Baltimore Pike.
- ✓ Copy of a letter that West Nottingham Township sent to the OARA regarding the 2015 dues. They are refusing to pay the \$110.00 increase in dues based on population projections.
- ✓ Union Fire Co. No. 1 incident listing for September.
- ✓ “Stormwater Management for Small Projects – What a Homeowner Needs to Know” handouts from the County.
- ✓ 2015 SPCA contract information.

Mr. Kepler moved to accept the correspondence. Mr. Brown seconded the motion. MOTION CARRIED.

**BUILDING INSPECTOR**

Mr. Scott Moran read the Building Inspector’s report. There were four plan reviews and nine regular inspections for the month of October. Mr. Hershey moved to approve the Building Inspector’s Report. Mr. Kepler seconded the motion. MOTION CARRIED.

**CODES ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued five residential building permits and one commercial permit. There was a complaint from the Heatherfields HOA regarding 382 Elkdale Rd.

**Subdivisions** – Ballymeade – Jeff Rutt was present representing Keystone Custom Homes and the Ballymeade SD. Mr. Rutt referred to the letter from the Township Engineer regarding the culvert. The Supervisors agreed that as long as the Township Engineer approved the new culvert plans, then they are okay with it. The Township is still waiting on the submittal of integrated plans showing the new culvert. Mr. Kepler moved to adopt Resolution 2014-24 for the Ballymeade Subdivision. Mr. Brown seconded the motion. MOTION CARRIED.

Mrs. Kinney reported that the Planning Commission’s November 17<sup>th</sup> meeting was canceled. Mr. Brown moved to approve the Codes Enforcement Officer’s reports. Mr. Kepler seconded the motion. MOTION CARRIED.

**OASA Report**

No report.

**ROADMASTER**

The Secretary read the Roadmaster’s Report for October. Mr. Brown moved to approve the Roadmaster’s Report. Mr. Kepler seconded the motion. MOTION CARRIED.

**REGIONAL RECREATIONAL AUTHORITY**

No report.

**HISTORICAL COMMISSION**

No report.

**EMERGENCY MANAGEMENT**

Mrs. Julie Brady, EMC Deputy reported that she attended the last OXREM meeting. There is talk of starting a command center in the Lincoln University, but they do not have a Chief at the moment. Mr. Kepler moved to approve the report. Mr. Brown seconded the motion. MOTION CARRIED.

## OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that the committee did not have a meeting last month. They are scheduled to meet on December 3<sup>rd</sup>. Mr. Hershey moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

## OLD BUSINESS

**Billboard Ordinance** – Mr. Kepler moved to authorize the Solicitor to advertise the hearing for the Billboard Ordinance on December 10<sup>th</sup>. Mr. Brown seconded the motion. MOTION CARRIED.

## NEW BUSINESS

### **Health & Safety Ordinance 2014-3:**

Proof of Publication in Daily Local dated November 3<sup>rd</sup>.

An ordinance amending Chapter 10 of the Lower Oxford Twp. Code Titled Health and Safety Establishing Nuisances in new Part 5 – Unsafe Buildings and Part 6 – Peddling, Canvassing, and Soliciting and Part 7 – Emergency Parking; Definitions, requirements, standards and penalties and enforcement.

Mr. Kepler moved to adopt Ordinance 2014-3. Mr. Brown seconded the motion. MOTION CARRIED.

**2015 Proposed Budgets** – Mr. Kepler moved to advertise the proposed 2015 Budgets to be approved at the December 10<sup>th</sup> BOS meeting. Mr. Brown seconded the motion. Mr. Brown asked about the SPCA contract in the General Fund Budget. There was some discussion. All in Favor. MOTION CARRIED.

**SPCA contract 2015** – Limited contract is increased to \$1,000; full contract is now \$1,500.00.

Mr. Brown moved to table the 2015 contract for the SPCA. Mr. Kepler seconded the motion. MOTION CARRIED.

**\*OASA Act 537 Plan Revision** – Mr. Kepler moved to adopt Resolution 2014-23 for the Act 537 Sewage Facilities Plan Update for the Sixth Street Pumping Station. Mr. Brown seconded the motion. MOTION CARRIED.

## OTHER BUSINESS

**Rumble Strips** – Mr. Kepler explained that there was a request to put rumble strips on the newly paved Conner Road. He said that the Township Engineer advised against rumble strips. They are not to be used to control speed. Mr. Brown suggested the Township put up “Slow” signs and paint white stripes across the road.

**Stop Except Right Turn** – Mr. Kepler explained that someone requested a “Stop except Right Turn” sign on Township Road at the intersection of Conner Rd. The Township Engineer said that a traffic study would need to be done and that would cost \$500-1,000. The Board agreed not to do a traffic study but instead have the Township Engineer take a look at the intersection for ideas.

**Lights at Lincoln University Stadium** – Mr. Brown explained that the lights in the Lincoln Stadium are an issue. They are on more times a week and longer than the University said they would be. When cars turn onto Elkdale Road at night, there is one light that shines from the stadium and blinds the drivers. They had promised to plant screening but never did. Mr. Kepler said he would set up a meeting with the person in charge of the lights at Lincoln.

**Lights at Stoneback Veterinary** – There are complaints about the new lighting the new owners installed. The Supervisors asked Mrs. Kinney to send a letter notifying Stoneback Veterinarians that they need to put a shield on the lights so they do not shine out.

**Oxford Public Library** – Mrs. Carol Houser was at the meeting representing the Oxford Public Library Board. She thanked the Township for their donations and support. She explained that they were in the process of building the new addition and were still in the middle of a capital campaign to raise the additional \$350,000 still needed. Mr. Hershey said that the Township can probably find some funds to donate to the capital campaign.

**PUBLIC COMMENTS**

**Mrs. Julie Brady** – Said that she encourages the board to support the library. She appreciates the humanity of the proposed dog tethering ordinance but is concerned that this will cause more people to drop off dogs at farms like hers. She encouraged the board to keep a friendly relationship with the SPCA.

**Mrs. Teri Dignazio** – Commented on the lights at Stoneback Veterinary.

Mr. Hershey thanked everyone for attending. Mr. Kepler moved to adjourn the meeting at 8:05 p.m. Mr. Brown seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer