

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**August 13, 2014**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, August 13, 2014.

**The following were in Attendance:** Chairman, Kenneth L. Hershey; Vice Chairman, W. Ronald Kepler; Zoning Officer, Deborah Kinney; Building Inspector, Scott Moran, and 4 guests.

**CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

Ms. Bower asked that she be permitted to speak if the billboard ordinance was discussed.

**APPROVAL OF THE MINUTES**

Mr. Hershey moved to approve the minutes for the Board of Supervisor's meeting held on July 9, 2014. Mr. Kepler seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills –**

Mr. Kepler moved to approve and pay the bills. Mr. Hershey seconded the motion. MOTION CARRIED.

**CORRESPONDENCE**

- ✓ The PECO Green Region Open Space Program information and application for the 10<sup>th</sup> Anniversary bonus grant opportunity.
- ✓ PSATS News Bulletin for July 2014
- ✓ Chester Water Authority Customer Newsletter for Summer 2014
- ✓ Oxford Area Recreation Authority Annual Report of municipal authorities for 2013
- ✓ Union Fire Co. No. 1 incident listing for June
- ✓ Chester Water 2013 Annual Report
- ✓ Copy of the letter sent from Township Solicitor to Dr. Millette regarding the dilapidated house at 278 Ashmun Avenue in Lincoln University
- ✓ PA State Police statistics for June
- ✓ Copy of the Mushroom Farm Environmental Management Plan for Bruce Lindsey
- ✓ Letter from PA DEP approving the Route 10 Sewer SFPM

Mr. Hershey moved to accept the correspondence for July. Mr. Kepler seconded the motion. MOTION CARRIED.

**BUILDING INSPECTOR**

The Building Inspector, Scott Moran presented the following report: There were five (5) plan reviews and four (4) regular inspections completed for the month of July, 2014.

Mr. Kepler moved to approve the Building Inspector's Report for July 2014. Mr. Hershey seconded the motion. MOTION CARRIED.

**CODE ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for July 2014. She issued (3) three residential and zoning permits. There were seven (7) new violations and complaints: five (5) weed violations, one (1) chicken violation, and one (1) safety violation.

**Subdivisions & Land Development Plans**

Mrs. Kinney reported that there were no new Subdivisions and Land Developments presented for the month of July, 2014. She also reported that there were no extensions required to be approved for current projects.

Mrs. Kinney stated that Ballymeade 16-Lot Subdivision is asking for final approval of plans by resolution. Mr. Kepler stated that the plans that were previously approved on November 12, 2008 by Resolution No. 2008-24, showed that a 5' x 9' box culvert was to be constructed and the latest plans submitted showed the box culvert being replaced by a galvanized structure.

Mr. Kepler moved that if Ballymeade wants to begin work they must follow plans that were approved in 2008, if not, they must resubmit the new plans and start over. Mr. Hershey seconded the motion. MOTION CARRIED.

Mrs. Kinney stated that the Planning Commission met on Thursday, July 24, 2014, and made a motion that the Multi Municipal Comprehensive Plan Amendment and Lot Zoning Amendment be forwarded to the Chester County Planning Commission for review.

Mr. Kepler moved to approve the Zoning Officer's reports. Mr. Hershey seconded the motion. MOTION CARRIED.

**ENGINEER**

Mr. Kepler presented the Engineer's report.

Mr. Hershey moved to approve the Engineer's report. Mr. Kepler seconded the motion. MOTION CARRIED.

**OASA REPORT**

Mr. Yeatman reported that OASA finished setting walls for the new treatment plant yesterday.

Mr. Kepler moved to approve the OASA report. Mr. Hershey seconded the motion. MOTION CARRIED.

**ROADMASTER**

Mr. Kepler presented the Roadmaster's Report.

Mr. Kepler moved to authorize the purchase of a new 2015 GMC Sierra 2500 HD with snowplow in the amount of \$38,926.20 with Liquid Fuel Funds. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **REGIONAL RECREATIONAL AUTHORITY**

Mr. Yeatman reported that there was nothing new going on at the Recreational Authority for July.

Mr. Kepler moved to approve the Regional Recreational Authority Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **HISTORICAL COMMISSION**

No report.

### **EMERGENCY MANAGEMENT REPORT**

No report.

### **OLD BUSINESS**

#### **Billboard Ordinance**

The Board of Supervisors tabled this at the last meeting. They are currently waiting for the Planning Commission to discuss at their next monthly meeting in August.

Anita Bower requested that she receive a copy of the latest submission from Catalyst Outdoors. Mr. Hershey stated that after it has been reviewed by the Planning Commission at their next meeting and becomes a public record she can submit a Right-To-Know Request.

### **NEW BUSINESS**

**Fall Trash Day** – Mr. Kepler stated that Fall Trash Day will be held on Friday, September 26<sup>th</sup> & Saturday, September 27, 2014 – Hours: Friday 7:00 a.m. to 3:30 p.m. and Saturday, 7:00 a.m. until noon. There will be a charge for tires, TV's and computers. Debbie Kinney will place the Fall Trash Day on the website.

Mr. Hershey moved to set the dates and advertise for Fall Trash Days on Friday, September 26<sup>th</sup> from 7 a.m. until 3:30 p.m. and Saturday, September 27, from 7 a.m. until noon. Mr. Kepler seconded the motion. MOTION CARRIED.

### **OTHER BUSINESS**

None.

### **PUBLIC COMMENTS**

Teri D'Ignazio asked what the circumstances were on the Engineer's Report regarding Jones & Losito. Mr. Kepler stated that Hyponex was thinking about building a public road along their property and come out onto Baltimore Pike and close off Reedville Road for a private interior use. There is nothing submitted regarding that yet, only discussion. He further stated that the Jones & Losito property has been sold to a person who makes mulch and will be used as a use-by-right, but will need a Land Development Plan.

Mr. Dave Ross stated that he would like to thank Debbie Kinney for her presentation to the West Nottingham Township Planning Commission explaining the Act 537 pump-out schedule and reports. He stated she was extremely clear and precise in her presentation. Mr. Kepler concurred.

**ADJOURNMENT**

Mr. Kepler made a motion to adjourn at 7:40 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

Respectfully Submitted,

W. Ronald Kepler  
Acting Secretary

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**