

Lower Oxford Township

Board of Supervisors Meeting Minutes

September 11, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, September 11, 2013.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and five guests. Roadmaster Steve Price was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Bob Grabus, Chester County Economic Development Council – Mr. Grabus explained that he is working in cooperation with the President of Lincoln University, Dr. Jennings, in efforts to establish a Keystone Opportunity Zone or “KOZ.” Mr. Grabus asked the Supervisors to consider adopting a resolution in support of the proposed KOZ located along Baltimore Pike across from the main gate of Lincoln University. The KOZ would be tax free for ten years in order to entice small research and development firms to come to Lincoln University. After ten years, the assets/buildings would be taxable. All businesses would be related to the curriculum at the University. Lincoln University would obtain ownership of the property and any new construction at the KOZ would connect to public water and sewer. They would still be required to go through the Land Development Process. Mr. Cheek moved to adopt Resolution 2013-20 in support of the KOZ in Lincoln University on parcels 56-4-43E, 56-4-39.12E, and 56-4-39.10E along Baltimore Pike. Mr. Kepler seconded the motion. MOTION CARRIED.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on August 14th. Mr. Cheek seconded the motion. MOTION CARRIED.

TREASURER’S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills: totaling \$51,280.73 for General Fund, \$75,485.25 for State Fund; and \$2,830.83 for Open Space Revenue Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Budget Deviations – Mr. Kepler moved to adopt Resolution 2013-19 for General Fund Budget Deviations totaling \$3,700.00. Mr. Cheek seconded the motion. MOTION CARRIED.

Fiduciary Refunds – None.

CORRESPONDENCE

- ✓ Invitation to the 50th Anniversary Celebration of Nottingham Park, Saturday, September 21, 2013; 11:00 a.m. until 2:00 p.m.
- ✓ PA State Police statistics reports for July & August.
- ✓ Union Fire Co. No. 1 incident reports for July & August.
- ✓ Letter from PENNDOT regarding the change of weight-limits on area bridges.

- ✓ PSATS News Bulletin for August.
- ✓ Letter from DEP saying they have approved our recycling grant from 2011 in the amount of \$1,085.00
- ✓ PIRMA 2012 Annual Report.
- ✓ Pension Plan Actuarial Report from Summit Financial.

Comments: None.

Mr. Kepler moved to accept the correspondence. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had three plan reviews and twenty-six regular inspections for the month of August (seven failed). Mr. Cheek moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for August. She issued three residential building permits and one commercial permit. Mrs. Kinney received one septic pump-out receipt.

Subdivisions & Land Development Plans – None.

Route 10 Low Pressure Sewer Line SFPM – Mr. Kepler moved to adopt Resolution 2013-18 for submittal of the Route 10 Sewer SFPM to DEP. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Hershey seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for August. Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

OASA

Mr. Bob Yeatman said that the work still continues on the spray fields. The treatment plant construction will start this month. Mr. Hershey moved to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for August. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey gave the report for August. He said that the contractor from the second phase that added the new parking lot and trails removed the silt fence today. Mr. Kepler moved to approve the report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

The Secretary read Mr. Eaton's report for August. Mr. Kepler moved to approve the Historic Commission report. Mr. Cheek seconded the motion. MOTION CARRIED.

EMERGENCY MANAGEMENT

Mrs. Julie Brady reported that OXREM is proceeding with a drill exercise on October 24, 2013, from 6:30 until 9:00 p.m. They are looking for participation from all municipalities. The drill is to practice adequate communication. Mr. Kepler moved to approve the Emergency Management report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space – Mr. Kepler reported that David Fisher declined the offer. Shawn McCummings received an offer from the County, but the Township had not received the paperwork yet.

NEW BUSINESS

2014 Budget Workshop – Mr. Kepler moved to authorize the Secretary to advertise the Budget Workshop for the 2014 budgets on Thursday, October 3, 2013, at 9:00 a.m. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Possible Ordinance & Zoning changes – Mr. Kepler moved to send proposed changes to the Billboard Ordinance and Zoning Ordinance, Section 200 of Chapter 27, to the Township Planning Commission for review and comment. Mr. Cheek seconded the motion. MOTION CARRIED.

Church Road – Mr. Kepler explained that a lady had requested that Church Road be made a one-way street from Route 10 to Scroggy Road. The Township Engineer said that an extensive traffic study would need to be done. He doubted that it would be justified. All traffic including the buses would have to circle around. That would congest four intersections along Scroggy Road/Pine Street. Mr. Kepler moved to not move forward with this request. Mr. Cheek seconded the motion. MOTION CARRIED.

PUBLIC COMMENTS

Mrs. Teri Dignazio – Asked who wants to change the Billboard Ordinance. Questioned what the proposed Zoning Ordinance change would be and who it would benefit.

Mr. Cheek moved to adjourn the meeting at 8:00 p.m. Mr. Kepler seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer