

# Lower Oxford Township

## Board of Supervisors Meeting Minutes

### May 8, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, May 8, 2013.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and fifteen guests. Building Inspector Scott Moran was absent.

#### CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

#### PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

#### RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Ms. Barb Hogstrom – Asked about the status of the violations at 221 Kimble Road. Mr. Jim Dougherty, Mrs. Joanne Downey, and Mrs. Carol Hauser also wanted to know about the property. There was much discussion. Mr. Kepler told the neighbors to the property in question that DEP has asked the Township to back off and let them handle it. The Township Solicitor is involved, so the Supervisors cannot comment at this time.

#### APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on April 10<sup>th</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

#### TREASURER'S REPORTS

**Presentation of Bills** – Mr. Hershey moved to approve and pay the bills; totaling \$39,036.91 for General Fund and \$3,046.25 for Open Space Revenue Fund. Mr. Cheek seconded the motion. MOTION CARRIED.

#### CORRESPONDENCE

- ✓ Information from the PA Correctional Industries about their products and services.
- ✓ PA State Police statistics report for March and April.
- ✓ PSATS Legal Defense Partnership newsletter for Spring 2013.
- ✓ Invitation to the Oxford Area High School Graduation ceremonies on Friday, June 7<sup>th</sup> at 7:00 p.m. preceded by a reception at 5:45 p.m.
- ✓ PSATS 2012 Annual Report and Policy Statement for 2013-2014.
- ✓ Information from the OARA regarding Clean-up Day, Dedication Ceremony, portable toilets, and the minutes from their February meeting.
- ✓ Union Fire Co. No. 1 incident listing for March.
- ✓ PSATS News Bulletin for March-April.

Mr. Hershey moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

## **BUILDING INSPECTOR**

The Secretary read the Building Inspectors' report for April. He had 4 plan reviews and 18 regular inspections (1 failed). Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

## **CODES ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for April. She issued six residential building permits, two commercial, and one Certificate of Occupancy permit. Mrs. Kinney reported that she had two outstanding chicken violations and the ongoing junk violation for Mr. Wallace.

### **Subdivisions & Land Development Plans –**

Hostetter 4-lot Commercial – Mr. Cheek moved to adopt Resolution 2013-12 for a six month extension to the Hostetter 4-lot Commercial Final Plan Approval. Mr. Kepler seconded the motion. MOTION CARRIED. Mrs. Kinney noted that they are awaiting a Financial Guarantee and approval of the SFPM.

Reedville Ventures – Mr. Kepler moved to adopt Resolution 2013-13 for a one year extension to the Reedville Ventures Final Plan Approval. Mr. Cheek seconded the motion. MOTION CARRIED. Mrs. Kinney noted that they are awaiting the County Conservation approval and Financial Guarantee.

Mr. Hershey moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

## **ENGINEER**

The Secretary read the Engineer's report for the month of April. Mr. Cheek moved to approve the Engineer's report. Mr. Kepler seconded the motion. MOTION CARRIED.

## **OASA**

Mr. Bob Yeatman gave his report for the month of April. He said that work continues on the Ross Spray Fields. There is a Committee meeting on May 22<sup>nd</sup>. The OASA is looking into a program that could be used to help with the administrative part of the Septage Management Program for municipalities.

## **ROADMASTER**

Mr. Steve Price read the Roadmaster's Report for April. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

## **REGIONAL RECREATIONAL AUTHORITY**

Mr. Hershey reported that the Township delivered a load of stone dust to the park. They planned a clean-up day but no one showed up. There is a load of mulch that needs to be placed around the trees.

## **HISTORICAL COMMISSION**

Mr. Jay Eaton reported that there is a new page on the Township website that will feature a historic property. Currently they are featuring the Lemon Tree Inn. There is an effort to organize a group of historic commissions centered on the Comp Plan committee members. It is a collaborative effort which is scheduled to meet at the Oxford Presbyterian Church. Mr. Kepler moved to approve his report. Mr. Cheek seconded the motion. MOTION CARRIED.

## **OLD BUSINESS**

**Comprehensive Plan** – Mr. Joel Brown reported that they had a meeting on April 24<sup>th</sup>. They had a final review that satisfied everyone. They discussed the bylaws that added future changes need to be approved by all 100% municipalities. The Solicitor said they can have a joint hearing to do the Implementation Agreement.

**Lincoln Village Sewer** – The Township had to go onto one property in Lincoln Village due to a violation of the mandatory public sewer connection ordinance. The property owner, Ms. Delores Ralph, has not paid the Township the fees owed. The Township now needs to go to the District Judge for the violation and a judgment. Mr. Hershey move to authorize the Township Solicitor to move forward with enforcing the mandatory sewer connection ordinance and collecting the fees from Ms. Delores Ralph, Executrix. Mr. Kepler seconded the motion. MOTION CARRIED.

**NEW BUSINESS**

None.

**OTHER BUSINESS**

Mrs. Julie Brady, EMC Deputy – Reported that there was not too much activity. At the last meeting, there was some discussion about purchasing a repeater to put on an antenna somewhere. They are getting prices. Mrs. Brady and Mrs. Fleischmann took a tour of the Dept. of Emergency Services, which was very informative.

**ROAD BIDS OPENING 8:00 p.m.**

Mr. Kepler opened the bids for the 2013 Road Project.

Mr. Kepler moved to award the asphalt bid to Independence Construction Materials, Inc.; the seal coat-in-place bid to Asphalt Industries, Inc.; the stone bid to Independence Construction Materials, Inc.; the diesel & heating oil bid to Alger Oil, Inc.; and the paving equipment bid to Long's Asphalt, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

**PUBLIC COMMENTS**

None.

Mr. Kepler moved to adjourn the meeting at 8:16 p.m. and thanked everyone for attending. Mr. Hershey seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer