

Lower Oxford Township

Board of Supervisors Meeting Minutes

November 13, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 13, 2013.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, Roadmaster Steve Price, and seven guests. Supervisor W. Ralph Cheek was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Ms. Carey Bresler, Director of the Oxford Public Library – Ms. Bresler thanked the Supervisors for the 2013 contribution to the library. She said that they are severely underfunded. Lower Oxford Township residents checked out 12,500 items last year from the library. She is thankful for all of the municipalities support.

Mr. Kepler congratulated Mr. Joel Brown on his election victory. He said he is looking forward to working with Joel on the Board of Supervisors.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on October 9th. Mr. Hershey seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Kepler moved to approve and pay the bills: totaling \$57,326.33 for General Fund and \$119,592.31 for Open Space Revenue Fund, which included the purchase of an Ag Easement on the Elmer Beiler farm. Mr. Hershey seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$659.20 from the two listed escrow sub-accounts to the Master Escrow account to reimburse for engineering and legal fees. Mr. Hershey seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Notice from PSATS Trustees Insurance that their health insurance policy has been cancelled. The dental, life, and disability policies will have lower rates.
- ✓ PA State Police statistics report for September & October.
- ✓ Notice from Light-Heigel & Assoc. that the billable rate for Ed Fisher will increase to \$84.94 per hour in 2014.
- ✓ Invitation to the public meeting to unveil the findings of the Chester County Planning Commission study on housing and transportation issues along the Route I Corridor to be held November 14th at 6:30 p.m. at the Penn Township Building.
- ✓ Notice from the County that they will no longer be able to print the Township tax bills. They will be able to give the information to the Township on a billing file for a fee.

- ✓ Letter from LTL Consultants regarding their available services for engineering, building inspection, and zoning.
- ✓ Donation from the Sproul Foundation in the amount of \$1,000 to be used for beautification of the Township.
- ✓ Notice from the Chester Water Authority that they will be doing fire hydrant flushing beginning on Monday, November 11th.
- ✓ Thank you letter from the Kennett Senior Center for allowing them to speak at our October meeting.
- ✓ SECCRA tipping fee increase notice for 2014; the new rate is \$66/ton.
- ✓ Union Fire Co. No. 1 incident listing for September.
- ✓ Thank you letter from the Oxford Senior Center for our generous donation.
- ✓ The PECO Open Space Program Grant application and information.
- ✓ The 2014 draft budget from the Oxford Area Recreational Authority.

Mr. Kepler moved to accept the correspondence report. Mr. Hershey seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had four plan reviews, thirty-two regular inspections (five of which failed), and one sewer inspection for the month of October. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued five residential building permits and one commercial permit.

Subdivisions & Land Development Plans –

Mrs. Kinney reported that she received 12 month extension letters for Reedville Business, Reedville Village, Pineview Estates, and Wyncote/Dambro subdivisions.

Mr. Kepler moved to approve the Zoning Officer's reports. Mr. Hershey seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for October as well as a memo regarding the Act 167 Stormwater Ordinance. Mr. Kepler moved to approve the Engineer's report. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman reported that they finally started construction of the treatment plant. The Ross Spray fields are substantially complete. Unless the winter warrants the need for them, they will start spraying in the spring. Mr. Hershey moved to approve Mr. Yeatman's report. Mr. Kepler seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster's Report for October. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

No report.

HISTORICAL COMMISSION

Mr. Jay Eaton reported that he had been to two meetings. The first was with the Lincoln University Historic Initiative Alumni. The second was with the six local municipal historic commissions. They are interested in regional support and archive consolidation. They have approached the Oxford Public Library about space to house the archives.

EMERGENCY MANAGEMENT

Mr. Julie Brady, EMC Deputy, reported that the OXREM tabletop drill went very well. It was a neat experience to get an idea of how an emergency event will flow. There was not a huge turnout. Their next meeting is December 5th. Mr. Kepler moved to approve the Emergency Management Report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Oxford Regional Planning Committee – Mr. Joel Brown reported that they had a re-organization meeting on October 23rd. Everyone except East Nottingham attended. They kept the current officers until January 2014. They reviewed the bylaws. Mr. Hershey moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

Open Space Preservation – Mr. Hershey reported that the Wilson Family was offered \$5,400 per acre for 45 acres and Carter Gray was offered \$3,600 per acre for 36 acres by the County.

Lincoln Village Sewer – The Secretary explained that the Creditech Collection Agency had contacted her about two accounts that were over two years old for Robert Millette. The collection agency could lien the two properties for overdue sewer tapping fees for a fee of \$100 per parcel. Mr. Hershey moved to have the two properties owned by Robert Millette; which owes the Township a total of \$3,147.06 for overdue tapping fees, lien by Creditech. Mr. Kepler seconded the motion. MOTION CARRIED.

NEW BUSINESS

Union Fire Company Contract – Mr. Hershey explained that the 2014 Fire Contract was asking for an increase in millage from .00025 to .000275, which would be a total increase of \$7,378. He said that he heard the Fire Company voted to do away with Bingo, which earned them \$40-50,000 per year. Mr. Kepler said we just gave them a check for \$1,750.00 extra. After some discussion, the Supervisors agreed to table the contract until December's meeting.

SPCA contract – Mr. Hershey moved to sign the Limited Contract agreement for \$500.00 with the SPCA for 2014. Mr. Kepler seconded the motion. MOTION CARRIED.

Phone Service – Mr. Kepler moved to approve the upgrade of the Township phone system and service to be installed by Comstar Technologies for an upfront fee of \$350.00 and monthly fees of \$270.00 (a savings of \$35 per month). Mr. Hershey seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Kepler asked Mrs. Kinney if the Board needed to act on Jones & Losito tonight. He explained that they requested a change of use for the property that had been approved for composting. Now they would like to dump spent mushroom compost on the site instead of composting. Mrs. Kinney explained that they have trucks on the property now that need to be moved and then they need to withdraw the composting plan. Our Solicitor is working with them.

PUBLIC COMMENTS

Mrs. Julie Brady – Said she would like to encourage the Board to hold the line with the Fire Company. She has seen how they operate over the years. They are replacing the ladder truck now and she wonders how often it gets used. Now given the fact that they are cutting out they're biggest fund raiser, it reminds you of a spoiled teenage child. We all need them, but are they managing their funds to the best of their abilities? She also said that they should try to find the funds to give the library more money.

Mr. Jay Eaton – Agreed with Mrs. Brady. He asked if we have to use the Union Fire Co.? He said there was a house fire in Oxford Borough and the West Grove Fire Company was there first. The Oxford Fire company is an "Old Boys Club." Also asked if the new Stormwater Ordinance would apply to existing surfaces.

Mr. Kepler moved to adjourn the meeting at 8:05 p.m. and thanked everyone for attending. Mr. Hershey seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer