

Lower Oxford Township
Board of Supervisors Meeting Minutes
March 13, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, March 13, 2013.

The following were in Attendance: Chairman, Kenneth L. Hershey; Vice Chairman, W. Ronald Kepler; Supervisor, W. Ralph Cheek; Zoning Officer, Deborah Kinney; Building Inspector, Scott Moran, and 11 guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Bill Saulsbery – Antique Shop at the Oxford Farm Market

Mr. Saulsbery stated that he would like to move his antique shop that is currently located inside the Oxford Farm Market and relocate inside the stone house in front of the property. Mr. Kepler questioned whether parking would be sufficient at the house for his business. Mr. Saulsbery stated that there are currently 3 parking spaces for the house. Mrs. Kinney told him that he would have to obtain a change of use. Mrs. Kinney will check with the Engineer to see if there are any issues that prevent him from going forward. Mr. Saulsbery will meet with Scott Moran, Building Inspector, after meeting to go over a few items related to the plan review.

Mr. & Mrs. Wallace – 101 Broad Street

Mr. Wallace addressed the Board of Supervisors regarding the violation notice he received with regards to junk on the property. He stated firstly, that the items there have been there for more than 30 years and he basically inherited the property with all the belongings. He stated he has complied and moved one trailer that he was using for storage. The other trailer has been there for over 30 years (before zoning) and was grandfathered-in. Mr. Wallace stated he has made much progress since the last meeting and that the weather has been very cold and he has been ill. Mrs. Kinney asked Mr. Wallace to remove the remaining pile by the woods and the trash that has accumulated in the spot where the shed was located. Mr. Wallace agreed and stated that it will all be completed within a month. The Board was satisfied with Mr. Wallace's progress and agreed to give him 30 days.

OXREM

Mr. John Reynolds and Mr. Chuck Freese approached the Board of Supervisors with an invitation to join Oxford Regional Emergency Management (OXREM). Mr. Reynolds stated that the dues are \$200 per year currently. Mr. Kepler asked how often they meet. Mr. Reynolds stated that the meetings are fourth Thursday of each month at the Oxford Police Station. Mr. Kepler stated that he would look into it and let them know.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the Board of Supervisor's meeting on February 13, 2013. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills –

Mr. Kepler made a motion to pay the bills when the Secretary/Treasurer returns to work. Mr. Cheek seconded the motion. MOTION CARRIED.

Fiduciary Refunds – None.

CORRESPONDENCE

- ✓ Letter from PennDOT stating that we will receive payments for State Funds on April 1, 2013 in the amount of \$142,485.26.
- ✓ Letter from on March 12, 2013, from Mark Pileggi that Lower Oxford Township will receive a Recycling grant in the amount of \$1,154.
- ✓ Letter from RETTEW Associates regarding construction for Ross Spray Field on March 20, 2013 at 10 a.m.
- ✓ PA State Police Report
- ✓ Union Fire Company No. 1 – Meeting at Fire House on April 17, 2013, at 7:00 p.m.
- ✓ Letter from State Representative John Lawrence dated February 22, 2013, inviting Local Government Officials to a meeting on March 28th at 9 a.m. to 11 a.m. to discuss major challenges facing the Commonwealth and how they affect local municipalities.
- ✓ Letter from SECCRA dated March 11, 2013 regarding a luncheon on March 21, 2013, to meet with commercial haulers and member municipalities to discuss upcoming switch from monthly to weekly billing.
- ✓ Letter from Donna Triboletti (Pony Rides by Donna, LLC) located in Colora, MD, introducing herself and her business for children's entertainment for township, community, church events, school fairs, and private parties.

Comments: None.

BUILDING INSPECTOR

The Building Inspector, Scott Moran presented the following report: There were four (4) plan reviews and eight (8) regular inspections completed for the month of February, 2013.

Mr. Kepler moved to approve the Building Inspector's Report for February 2013. Mr. Cheek seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for February 2013. She issued five (5) residential and zoning permits, and one use and occupancy permits. There were two new violations and complaints regarding chickens at 116 First Avenue and 145 W. Branch Road.

Subdivisions & Land Development Plans

Mrs. Kinney reported that there were no new Subdivisions and Land Developments presented for the month of February, 2013. She also reported that there were no extensions required to be approved for current projects.

Mrs. Kinney stated that the Planning Commission did not meet on Thursday, February 28, 2013, but will reconvene on Thursday, March 28, 2013.

Mr. Cheek moved to approve the Zoning Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

Mr. Kepler presented the Engineer's report.

Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

OASA REPORT

Mr. Bob Yeatman stated that next Wednesday, March 20, 2013, a pre-construction meeting will be held regarding the Ross Spray Field. He further stated that USDA has approved the treatment facility and the contract will be signed sometime in May. As soon as they sign OASA can start the following day. DEP gave their okay for the Osborne Storage Lagoon.

Mr. Cheek moved to approve the OASA report. Mr. Kepler seconded the motion. MOTION CARRIED.

ROADMASTER

The Roadmaster's Report was presented by Steve Price.

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey reported that the fence has been installed and posts were replaced. Mr. Hershey also reported that there was an anonymous donation for a dog park.

Mr. Kepler moved to approve the Regional Recreational Authority Report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Jay Eaton stated that he is currently working with Debbie Kinney to get the Historical Commission information placed on the Township website shortly.

OLD BUSINESS

Open Space Preservation – West Chester is in the process of conducting an appraisal for the Beiler Farm on Bethel Road. The Sebastian property is eligible for Ag Preservation, however, they have made no commitment to date to go forward.

Comprehensive Plan – Mr. Brown reported that the Oxford Regional Comprehensive Plan Committee did not meet in February and the next scheduled meeting is Wednesday, March 27, 2013.

Lincoln Village Sewer – Mr. Kepler stated that Township Engineer and Township Solicitor are working on the papers to dedicate the public sewer to Oxford Area Sewer Authority.

NEW BUSINESS

AME Church at 200 Ashmun Avenue, Lincoln University, PA – Chester County Tax Claim Bureau sent letter dated March 7, 2013, to exonerate/remove property tax liens in the amount of \$7.72.

Mr. Kepler made a motion to exonerate and remove tax liens for the Lincoln AME Zion Church located at 200 Ashmun Avenue, Lincoln University, PA, Tax Parcel 56-4-66.1. Mr. Cheek seconded the motion. MOTION CARRIED.

Spring Trash Day – Mr. Kepler stated that Spring Trash Day will be held on Friday, April 12 & Saturday, April 13, 2013 – Hours: Friday 7:00 a.m. to 3:00 p.m. and Saturday, 7:00 a.m. until noon. There will be a charge for tires, tv's and computers.

Recycling Grant – Letter received on March 12, 2013, from Dominic Pileggi stating that Lower Oxford Township received a recycling grant in the amount of \$1,154.00.

OTHER BUSINESS

Mr. Kepler moved to authorize the Secretary to work on bids for road material to be advertised in April, 2013 and to be opened in May, 2013. Mr. Cheek Seconded the motion. MOTION CARRIED.


PUBLIC COMMENTS

Mr. Steve Elinsky stated that he would just like thank Lower Oxford Township for being so nice to work with and for being so very helpful. He said he hears this from others as well.

ADJOURNMENT

Mr. Kepler made a motion to adjourn at 7:55 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Respectfully Submitted,



W. Ronald Kepler
Acting Secretary

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.