

Lower Oxford Township
Board of Supervisors Meeting Minutes
April 10, 2013

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, April 10, 2013.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Secretary/Treasurer Sara Laganelli, and nine guests. Roadmaster Steve Price and Building Inspector Scott Moran were absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked everyone to remember Sara during the moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

Mrs. Blair Fleischmann – Asked if the OXREM membership had been reconsidered.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Larry Maulo, CPA – Presented a draft copy of the 2012 Municipal Audit report to each of the Supervisors. He briefly went over the report. He said that it is their opinion that the basic financials were presented fairly. It is a clean opinion which is positive. The Township stayed within the budget and had a \$355,000 profit in 2012.

Mr. Kepler moved to accept the draft audit report. **Mr. Cheek** seconded the motion. **MOTION CARRIED.**

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the Regular Meeting held on March 13th. **Mr. Kepler** seconded the motion. **MOTION CARRIED.**

TREASURER'S REPORTS

Presentation of Bills – **Mr. Cheek** moved to approve and pay the bills; totaling \$102,156.66 for General Fund, \$62,934.74 for State Fund and \$6,323.42 for Open Space Revenue Fund. **Mr. Kepler** seconded the motion. **MOTION CARRIED.**

Fiduciary Refunds – **Mr. Kepler** moved to transfer \$1,351.31 from the four listed escrow sub-accounts to the Master Escrow account to reimburse for engineering and legal fees; and refund Brown/Creighton and Amos Lapp. **Mr. Cheek** seconded the motion. **MOTION CARRIED.**

CORRESPONDENCE

- ✓ Letter from Pennsy Supply regarding municipal bids.
- ✓ PA State Police Statistics report for February.
- ✓ Invitation to lunch at SECCRA to discuss the switch from monthly to weekly billing.
- ✓ PENNDOT's *Moving Forward* Spring 2013 newsletter.
- ✓ Memo from PSATS regarding the 2013 proposed resolutions and bylaw changes for consideration at the annual conference.
- ✓ Letter from Chester County Assessment Office regarding exemption policy and building permits.

- ✓ Letter from the Director of the Dept. of Emergency Services of Chester County regarding an article he read in the Avon Grove Sun concerning OXREM.
- ✓ Notification of a grant from DEP in the amount of \$1154 for the 2010 recycling performance grant program.
- ✓ Invitation to the Union Fire Co. on April 17th at 7:00 p.m. for a presentation of the 2012 annual report.

Mr. Kepler moved to accept the correspondence. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mrs. Debbie Kinney read the Building Inspector's report which said that he had four plan reviews and fifty regular inspections for the month of March. Mr. Cheek moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for March. She issued three building permits, two commercial permits, and two certificates of occupancy. She sent five violations notices for chickens to properties in the residential zones.

Subdivisions & Land Development Plans – Mr. Kepler moved to approve the Oxford Produce Auction Sewage Operation and Maintenance Agreement. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution # 2013-10 for submittal of the Oxford Produce Auction's SFPM to DEP. Mr. Cheek seconded the motion. MOTION CARRIED.

Mrs. Kinney noted that she received a three month extension for the Oxford Commons III plans.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for March. Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

OASA REPORT

Mr. Bob Yeatman gave his report for the month of March. He said that the contractor started the spray field project by putting up silt fences. The plans for the new treatment plant are nearly finished and should go out to bid next month. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for March. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution # 2013-II for the 2013 Road Project on Bethel Road to be paid from State Fund. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Hershey moved to authorize the Secretary to advertise the 2013 Road Bids. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey reported that County Soil Conservation signed off on the project so they can remove the silt fences. They will meet with the Engineer on Friday. Mr. Kepler moved to accept the OARA report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

OLD BUSINESS

Ag Preservation – Mr. Hershey reported that the Sebastian Estate declined their offer. Mr. Kepler moved to participate with the County on the David Fisher 59 acre farm on quarry. Mr. Cheek seconded the motion. MOTION CARRIED. Mr. Kepler moved to participate with the County on the Beiler Farm if they accept the appraisal of \$4,230 per acre. Mr. Cheek seconded the motion. MOTION CARRIED.

Comprehensive Plan – Mr. Joel Brown reported that they met on March 27th and continued the discussion of the implementation agreement and bylaws. They determined that Lower Oxford is consistent and the consensus was that the other municipalities would accept Lower Oxford as is. We do not have to do TDR's. The next meeting is April 24th.

NEW BUSINESS

Central Penn Gas line – Mr. Kepler moved to grant Central Penn Gas the use of the Township Right-of-Way on Bethel Road and Calvary Road to extend a natural gas line. Mr. Cheek seconded the motion. MOTION CARRIED.

Baltimore Pike Sewerline – Mr. Kepler explained that the County Economic Development Authority is working with Brian Campbell and Ed Leo to run a sewer line up Baltimore Pike from the 6th Street Pump Station to the Bowling Alley. The Township can apply for a grant to run the line. Mr. Campbell and Mr. Leo have agreed to pay the grant writers. The Economic Development Council will bill them directly. The Grant will pay 75% of the cost and Mr. Campbell and Mr. Leo will pay 25%. Mr. Kepler moved to authorize the Township to apply for the grant. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

OXREM – Mr. Kepler promised John Reynolds last month to think about joining Oxford Regional Emergency Management. Mr. Kepler said that he had a volunteer to be his EMC Deputy that would attend the meetings. The cost is \$200 per year to join. Mr. Hershey said that he sees no advantage of it and was not in favor of joining. Mrs. Blair Fleischmann shared her feelings about why she felt OXREM was important.

Mr. Kepler moved to join OXREM. Mr. Cheek seconded the motion. Mr. Hershey voted NO. MOTION CARRIED. Mr. Kepler moved to appoint Mrs. Julie Brady as his Deputy EMC. Mr. Cheek seconded. MOTION CARRIED.

PUBLIC COMMENT

None.

Mr. Kepler moved to adjourn the meeting at 7:54 p.m. and thanked everyone for attending. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,



Sara B. Laganelli
Secretary/Treasurer