

Lower Oxford Township

Board of Supervisors Meeting Minutes

September 12, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, September 12, 2012.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and fifteen guests. Roadmaster Steve Price was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on August 8th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills: totaling \$35,528.84 for General Fund, \$20,187.30 for State Fund; and \$3,084.59 for Open Space Revenue Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Budget Deviations – None.

Fiduciary Refunds – None.

CORRESPONDENCE

- ✓ Memo from the Chester County Health Department stating that effective immediately, they are suspending the operation of the Chester County Septage Management Data System.
- ✓ Copy of a letter PSATS sent to Rep. Lawrence regarding resolutions adopted at the 2012 Annual Conference.
- ✓ 2011 Annual Report from PIRMA.
- ✓ Email notification of mosquito spraying in Penn Township.
- ✓ Notice from the County Health Dept. confirming the first human case of West Nile Virus in West Nottingham Twp.
- ✓ PSATS News Bulletin for August.
- ✓ Union Fire Co. No. 1 incident listing for July.
- ✓ SCCEMS funding request for 2013 in the amount of \$18,333.
- ✓ PA State Police Community Awareness Bulletin for August.
- ✓ OARA meeting minutes for May & June as well as an Audit report for 2011.

Comments: Mr. Kepler commented on the County Health Department suspending the septage management data system. There was some discussion.

Mr. Cheek moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had seven plan reviews and nineteen (19) regular inspections for the month of August. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for August. She issued seven (7) residential building permits, one (1) commercial permit, three (3) Certificates of Occupancy, and two (2) sign permits. The violation at 151 Hall Road was satisfied, as was the one at 100 Broad Street. There was a complaint about chickens at 131 White Birch Ave. They expect to obtain a lease agreement for 10 acres from Runnymede Farm. Mr. Kepler told Mrs. Kinney that she should send them something in writing in the meantime. Mrs. Kinney also received a complaint about apartments at 402 Ashmun Ave. She and Mr. Kepler met with the owner and found that the apartments were grandfathered in; however, the owner only paid for one (1) sewer connection for three (3) apartments. The Board agreed that the owner should be billed for two (2) additional sewer connections for the apartments.

Subdivisions & Land Development Plans –

OASA Ross Spray fields LDP: Mr. Hershey moved to approve a waiver for the Preliminary and Final plans to be as one for the Ross Spray Field Land Development Plan as approved by the Township Planning Commission. Mr. Cheek seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve the use of Leyland Cypress and Flowering Cherry trees for the buffer. Mr. Cheek seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve the OASA Ross spray field LDP preliminary/final plans. Mr. Cheek seconded the motion. MOTION CARRIED.

Hostetter 4-lot Commercial SD: Mr. Kepler moved to adopt Resolution 2012-24 for approval of the Hostetter 4-lot Commercial subdivision plans contingent upon the roadway improvement guarantee and PA DEP's approval of the Sewage Facilities Planning Module. Mr. Cheek seconded the motion. MOTION CARRIED.

Ballymeade: Mr. Hershey moved to adopt Resolution 2012-25 for a six (6) month extension to the final plan approval for Ballymeade. Mr. Cheek seconded the motion. MOTION CARRIED.

Jones/Losito: Mr. Cheek moved to adopt Resolution 2012-26 for an extension to the final plan approval for Jones & Losito. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Codes Enforcement Officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for August.

Mr. Cheek moved to approve Oxford Common's Escrow Release Request #12 in the amount of \$889,948.82 as recommended by Township Engineer, Ed Fisher. Mr. Kepler seconded the motion. MOTION CARRIED.

OASA

Mr. Bob Yeatman said that there was not much to report. The Osborne lagoon is on schedule. Mr. Ed Lennex was in the audience and reported that the Part II permit for the Ross spray fields is under review by DEP. Once they have that, they will go to bid for construction and award the bid by the end of this year. They expect to complete that project by June 2013, which will then give them 740,000 gallons per day. Mr. Hershey asked if there was any chance that DEP would give them some more EDU's now. Mr. Lennex said not until the new Osborne Lagoon is approved for use; which should be January 2013. That is the last item in the consent order to be completed. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

The Secretary read the Roadmaster's Report for August. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey gave the report for August. He said that they meet tomorrow night. He has two items on that agenda: price on reseeding the bank and a cost estimate for the flag pole. Mr. Steve Elinsky has donated a tree to the OARA as well as some blueberry bushes.

HISTORICAL COMMISSION

Mr. Jay Eaton gave his report for August. He reported that there is not much going on, historically speaking. They still hope to have a town walk in Lincoln Village, but he is still trying to get people living in the village to take leadership of that project. Mr. Kepler moved to approve the Historic Commission report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Lincoln Village Sewer – Mr. Hershey reported that we only have one (1) resident that has not connected to the public sewer. Mr. Kepler explained that the mandatory connection ordinance states that the Township has the right to connect the property to the public sewer and submit the bill to the owner, who then has six (6) months to pay or a lien will be placed on the property. Mr. Kepler moved to proceed with the connection of the Dorsey property at 125 Third Avenue in Lincoln Village. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

2013 Budget Workshop – Mr. Kepler moved to authorize the Secretary to advertise the Budget Workshop for the 2013 budgets on Wednesday, October 3, 2012, at 8:00 a.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Pension – Mr. Hershey moved to adopt Resolution 2012-27 establishing procedures for compliance with the professional services contract provisions of the Act 44 of 2009 for the pension as advised by PSATS. Mr. Kepler seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Kepler explained that he had a phone call from the County regarding the Sebastian Farm being eligible for Ag Preservation. Mr. Kepler moved to notify the County that the Township will participate in the preservation of the Sebastian Farm as long as they accept payments. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler noted that the Secretary found a \$12,000 mistake on the billing for the blacktop and thanked her for watching over the Township's money. Mr. Kepler also thanked Mrs. Kinney and Mr. Moran for a job well done with the L & I audit inspections on the commercial projects; they passed with flying colors.

PUBLIC COMMENTS

Mrs. Teri Dignazio – Asked what happened with the Martin application for Ag Preservation.

Mr. Kepler moved to adjourn the meeting at 8:40 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer