

Lower Oxford Township

Board of Supervisors Meeting Minutes

April 11, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, April 11, 2012.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Roadmaster Steve Price, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and eight guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Carolyn Bogardus & Carol Hauser – Mrs. Hauser introduced the new Oxford Public Librarian, Mrs. Carolyn Bogardus. Mrs. Bogardus said that she is new to the area. She moved here from South Padre Island, TX. Mrs. Bogardus handed out statistic papers to everyone at the Board table. She thanked the Township for their support. The library is still raising funds to build an addition. They hope to break ground in June.

Delores Ralph – Ms. Ralph was at the meeting representing A.M.E.Z. Church in Lincoln University. She said that they changed the name of the church to Independent Church of Jesus Christ and she has been caught up with some legality. The church missed the deadline for the tapping fees being waived. Ms. Ralph said that the required \$600 down payment for the sewer permit is too much for the Church; they have a small congregation.

Mr. Cheek moved to allow the Church to pay \$100 down for the Sewer Permit and \$100 per month until the \$2100 fee is paid in full. If the balance is not paid in full in 24 months, then a 3% interest charge will be applied to the remaining balance due. Mr. Kepler seconded the motion. MOTION CARRIED.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the Regular Meeting and the Conditional Use Hearing on March 14th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills; totaling \$43,305.03 for General Fund and \$4,409.97 for Open Space Revenue Fund. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$992.49 from the listed escrow sub-accounts to the Master Escrow account to reimburse for engineering and legal fees. Mr. Cheek seconded the motion. MOTION CARRIED.

2011 Audit Report – The Secretary/Treasurer reported that the CPA, Larry Maulo & Company, had completed the 2011 Annual Audit Report. The DCED report was filed on-line; there were no findings or recommendations. Mr. Kepler commented that the Auditor's commended Sara for doing a good job; everything came out to the penny. Mr. Hershey said he heard the Auditor's say that Debbie does a good job too.

CORRESPONDENCE

- ✓ PA State Police Statistics for March.
- ✓ PSATS News Bulletin for March.
- ✓ Union Fire Co. No. 1 incident listing for March.
- ✓ Memo from the Chester County Tax Collection Committee with an update on the activities and initiatives of the committee.
- ✓ Email from Bob Grabus regarding the Route 1 Task Force transportation subcommittee.
- ✓ Invitation to an informative meeting of the Union Fire Company on April 18th at 7:00 p.m. in the Banquet Hall.
- ✓ Memo from PSATS regarding the proposed changes to the Bylaws.
- ✓ 2011 Water Quality Report from Chester Water Authority.
- ✓ Letter from PENNDOT informing us that we did not receive any money for the Automated Red Light Enforcement Funding Grant Application.
- ✓ 2012 E. Kneale Dockstader Foundation Grant Application Invitation.
- ✓ Email from Eastern Highway Specialists regarding the 472 Bridge over the Octoraro project.
- ✓ Notice about the Chester County Preservation Fair in Chester Springs on April 21st.
- ✓ The OARA approved meeting minutes for February.

Mr. Kepler moved to accept the correspondence. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had four plan reviews, eleven regular inspections, one sewer connection inspection, and one consultation for the month of March. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for March. She issued four building permits, three sign permits, and one certificate of occupancy. She sent three junk violations to properties in Lincoln Village.

Subdivisions & Land Development Plans – Mr. Cheek moved to adopt Resolution 2012-II for a 180 day extension for the Jones & Losito Final Plan Approval. Mr. Kepler seconded the motion. MOTION CARRIED.

Route 10 Low Pressure Sewer Line SFPM – Mrs. Kinney explained that she received all comments back – CCHD, CCPC, LOT PC.

Mr. Kepler moved to adopt Resolution 2012-12 for the submittal of the Rte. 10 Sewage Facilities Planning Module, Component 3 to DEP. Mr. Hershey seconded the motion. Mr. Cheek abstained from voting. MOTION CARRIED.

The Planning Commission did not have a quorum, so there are no meeting minutes for March.

Mr. Cheek moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for March. Mr. Kepler moved to approve the Engineer's report. Mr. Cheek seconded the motion. MOTION CARRIED.

OASA REPORT

Mr. Bob Yeatman gave his report for the month of March. He said that the lagoon has finally been started. They are working on the sedimentation basin first. They have 270 days to complete the project, which puts us in Mid-November. Mr. Kepler added that according to the Township Engineer, the OASA will need to submit a modified Land Development Plan for the Ross Spray Fields. He explained that there would be two phases. Mr. Kepler read Condition #16 from the

Ross Spray Fields Conditional Use Hearing. He said he intends to go over this with Ed Lennex. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster's Report for March. Mr. Cheek moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey reported that they hired Howell's for the mowing. Some places need fertilized or something; along the wall there is not much vegetation. He wondered if a load of mushroom soil would help. Mr. Yeatman agreed that it would help. Mr. Hershey feels they left Ply-Mar off too soon. Mr. Kepler moved to accept the OARA report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

No report.

OLD BUSINESS

Comprehensive Plan – Mr. Joel Brown reported that they are working on the final draft. They met on April 4th. They should finish up at the next meeting on April 25th. It should be ready for the municipalities to vote on sometime in June or July. Mr. Kepler moved to approve the Comprehensive Plan report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROAD PROJECT BIDS OPENING

Mr. Kepler opened the bids for the 2012 Road Project.

Mr. Kepler moved to award the asphalt bid to Independence Construction Materials, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the seal coat-in-place bid to Asphalt Industries, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the stone bid to Independence Construction Materials, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the diesel & heating oil bid to Alger Oil, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to award the paving equipment bid to Long's Asphalt, Inc. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

Route 10 Sewer Line Agreement with OASA – Mr. Kepler moved to approve & sign the agreement with OASA for reimbursement component tapping fees pending the Township Solicitor and OASA Solicitor's approval. Mr. Hershey seconded the motion. Mr. Cheek abstained. MOTION CARRIED.

Zoning Ord. Amendment – Solar & Wind Ordinance – Mr. Cheek moved to authorize the Solicitor to proceed with the adoption process for the Zoning Ordinance Amendment for the Solar & Wind ordinance. Mr. Kepler seconded the motion. MOTION CARRIED.

Pension Plan Document from PSATS – Mr. Kepler moved to adopt Resolution 2012-13 for the Pension Plan Document as submitted by PSATS. Mr. Cheek seconded the motion. MOTION CARRIED.

Prevailing Wage Reform – Mr. Kepler moved to adopt Resolution #2012-14 in support of Prevailing Wage Reform as recommended by PSATS as well as send a copy of the adopted Resolution to our legislators. Mr. Cheek seconded the motion. MOTION CARRIED.

Brandywine Conservancy Advocacy Alert –

Ag Preservation Funds are in jeopardy. There is a sample letter to send to our State Senator & Representative urging them to maintain dedicated funding for farmland preservation.

Mr. Kepler moved to authorize the Secretary to send the letter. Mr. Cheek seconded the motion. MOTION CARRIED.

Minimizing the Impact of Electronic Billboards – Mr. Kepler moved to have the Solicitor review the electronic billboard issue. Mr. Cheek seconded the motion. MOTION CARRIED.

Burn Ban – Mr. Hershey moved to place a temporary Township wide ban on open fires until we get a substantial rain. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Ms. Teri Dignazio – Asked if the road from Baltimore Pike to Route 10 that was mentioned was the same one that John Stephenson from the Borough.

Mrs. Julie Brady – Asked about a red light that was discussed and where it would be located on Route 10.

Mr. Kepler moved to adjourn the meeting at 8:35 p.m. and thanked everyone for attending. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer