

Lower Oxford Township

Board of Supervisors Meeting Minutes

December 12, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, December 12, 2012.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and six guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

PA State Police Cpl. Steve Ranck – Cpl. Ranck introduced himself and presented the Secretary with the Township's State Police Statistics for the year. Cpl. Ranck told everyone that burglaries and theft from vehicles are the leading crimes in our area. Also, the theft of scrap metal has become rampant. Out of 66 Police Barracks in the State, Avondale remains in the top 5 of the busiest barracks.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for the regular meeting on November 14th and the Special Meeting on November 21st. Mr. Cheek seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills: totaling \$36,810.96 for General Fund, \$364.00 for State Fund, and \$203,121.82 for Open Space Revenue Fund (The Open Space Revenue Fund is paying back \$200,000 to General Fund for the loan). Mr. Kepler seconded the motion. MOTION CARRIED.

Budget Deviations – Mr. Cheek moved to adopt Resolution 2012-35 for 2012 General Fund Budget deviations totaling \$3,336.00. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Refunds – None.

CORRESPONDENCE

- ✓ PSATS Legal Defense Partnership newsletter.
- ✓ *Conservation & You* publication from the Conservation District.
- ✓ Notice from Chester Water Authority that they will be testing the Emergency Action Plan for the Pine Grove dam on December 18th.
- ✓ PA State Police statistics for November.
- ✓ Letter from the County regarding the municipal energy audit performed in 2011. They would like feedback on the usefulness of the energy audit.
- ✓ Penn Township's Comprehensive Plan for review and comments.

- ✓ Thank you letter from the Oxford Senior Center for the donation.
- ✓ Thank you letter from PECO for support during Hurricane Sandy.
- ✓ Union Fire Company incident listing for October.

Mr. Hershey moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had twenty-four (24) regular inspections (four failed) for the month of November. Mr. Cheek moved to approve the Building Inspector’s Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for November. She issued five (5) residential building permits, and one (1) commercial building permit. Mrs. Kinney explained that the ongoing violation at 100 Broad Street had removed the one trailer and according to the Township Engineer, we cannot force him to remove the other trailer that is being used for storage because it was there before zoning. Mrs. Kinney said she did a re-inspection of 120 Calvary Road and the junk had been removed from the front yard.

Subdivisions & Land Development Plans –

Hearthstone – Mr. Kepler moved to adopt Resolution 2012-34 for a one (1) year extension to the Hearthstone final plan approval. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to approve the Codes Enforcement Officer’s reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

None.

OASA Report

None.

ROADMASTER

Mr. Steve Price read the Roadmaster’s Report for November. Mr. Kepler moved to approve the Roadmaster’s Report. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the purchase of a 2013 GMC Sierra 3500 for a total estimated cost of \$61,910.71 to be purchased with Liquid Fuels money. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Tony der Kinderen gave the report for November. He said they had a good season with Oxford Little League, Junior Football, and Lacrosse all using the fields. There was a shortage of parking which should be helped by the completion of Phase II which expanded the parking lot and added more walking trail. It is almost complete now. They were unable to do the playground because of the high cost of the required preparation of the ground underneath the swingsets. Mr. Kepler moved to approve OARA report. Mr. Cheek seconded the motion. MOTION CARRIED.

HISTORICAL COMMISSION

Mr. Jay Eaton reported that he has built a database of historic properties older than 50 years in the Township. It needs updated and then he would like to make it available to the public. There are currently approximately 480 properties on the list. Mr. Kepler moved to approve Mr. Eaton’s report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Mr. Kepler reported that the County called and said that Elmer Beiler’s farm on Bethel Road will be eligible for Ag Preservation if the Township is interested in partnering with the County. Mr. Kepler moved to tell the County that yes, the Township is interested in partnering with them to preserve Elmer Beiler’s farm and we will have the money. Mr. Cheek seconded the motion. MOTION CARRIED.

Comprehensive Plan – The next meeting is January 2, 2013, to discuss the Implementation Agreement.

Lincoln Village Sewer – All occupied houses are connected. The Township Solicitor is working on turning the sewer line over to the OASA.

NEW BUSINESS

2013 Budgets – Mr. Kepler moved to approve and adopt the proposed 2013 Budgets for General Fun, State Fund, Open Space Revenue Fund, Open Space Purchase Fund, and Sewer Fund. The 2013 Real Estate millage rate will remain .25 (calculated as .00025). Mr. Cheek seconded the motion. MOTION CARRIED.

Pension MMO for 2013 – Mr. Kepler moved to approve the 2013 Pension contribution in the amount of \$7,527.00. Mr. Cheek seconded motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

Mr. Kepler thanked everyone for attending and moved to adjourn the meeting at 7:50 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer