

Lower Oxford Township

Board of Supervisors Meeting Minutes

November 14, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, November 14, 2012.

The following were in Attendance: Chairman Kenneth L. Hershey, Supervisor W. Ralph Cheek, Codes Enforcement Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, Roadmaster Steve Price, and two guests. Vice Chairman W. Ronald Kepler was absent.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mrs. Joanne Downey of 221 Kimble Road was in the audience and wished to be on the agenda. Mr. Hershey asked her to speak. Mrs. Downey was concerned about the Mazepink composting operation on Kimble Road. She said the loud trucks start at 6:30 in the morning and are constant all day long, seven days a week. Sometimes there is one waiting for the other to leave. She feels that the dust that is produced from the trucks on the Mazepink's driveway is harmful to her health as well as her husband and horses. She explained how the dust contaminates her pasture in the front of her property so much that she cannot allow the horses on that pasture. Mrs. Downey was also worried about the school children as the trucks are on the road when they are waiting on the bus. She also expressed concern about the dirt on the road that turns to mud when it rains. Mrs. Downey wants to know what the Township can do to stop Mazepink's operation.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on October 10th. Mr. Hershey seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills: totaling \$62,059.84 for General Fund, \$74,273.18 and \$3,099.50 for Open Space Revenue Fund. Mr. Hershey seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Hershey moved to transfer \$2,337.89 from the five listed escrow sub-accounts to the Master Escrow account to reimburse for engineering fees and refund Fran Sharon. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Comments from the Township Engineer on the County Wide Act 167 Model Ordinance for stormwater.
- ✓ Letter from Chester Water regarding the fire hydrants within the Oxford Commons Development.
- ✓ Letter from the Oxford Area School District regarding the newly adopted state legislation that requires municipalities to notify the school district of approved residential developments on a monthly basis.
- ✓ PSATS News Bulletin for October 2012.
- ✓ Letter with donation from the Sproul Foundation.
- ✓ Proposed budget for the OARA.
- ✓ Letter from the Oxford Public Library thanking the Township for their support and contributions.

- ✓ Letter from Light-Heigel & Assoc. with the proposed fee schedule for 2013. Ed Fisher's rate will remain the same.
- ✓ Notice from SECCRA that the management has proposed an increase in the tipping fee for 2013, which is expected to pass at their November meeting.
- ✓ Confirmation from Official Payments terminating their agreement which allowed Township Tax Payers to pay their real estate and fire hydrant taxes on-line. Because of the small amount that was being processed, they were going to assess an annual fee of \$1,000.00.
- ✓ Letter from Janet Bowers, Executive Director of the County Water Resources Authority, announcing the release of the final draft of the County Act I67 Stormwater Management Plan for a 45 day public review.
- ✓ Union Fire Co. No. 1 incident listing for September.
- ✓ PA State Police Statistics Report for October.
- ✓ Email from the County Conservation District looking for two stormwater basins that need to be naturalized.

Mr. Cheek moved to accept the correspondence report. Mr. Hershey seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had four plan reviews, twenty-nine (29) regular inspections, and two (2) sewer inspections for the month of October. Mr. Hershey moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for October. She issued six (6) building permits, two (2) Certificates of Occupancy, and one (1) sign permit. There was one new violation with junk at 120 Calvary Road. They were given 30 days to clean it up.

Subdivisions & Land Development Plans –

Mr. Hershey moved to adopt Resolution 2012-31 for the Hostetter 4-lot commercial subdivision Sewage Facilities Planning Module submittal to DEP. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to adopt Resolution # 2012-32 for a six (6) month extension to the final plan approval. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Hershey had the Zoning Officer make a note that the Hostetter 4-lot subdivision should do all road improvements on Whiteside Drive should be done at once all the way through to the cul-de-sac with the subdivision.

Mr. Hershey moved to adopt Resolution #2012-33 for a 365 day extension to the final plan approval for the Shoppes at Lower Oxford. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Rhett Chiliberti from Bohler Engineering presented the Lincoln University's Dickey Hall expansion plan to the Board. Mrs. Kinney explained that all of the appropriate approvals had been received. This is a DGS project for the State, so the County did not need to review it. Mr. Hershey moved to approve the Dickey Hall Expansion Plan. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Hershey moved to approve the Zoning Officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

The Secretary read the Engineer's report for October. Mr. Cheek moved to approve the Engineer's report. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman was absent. No report.

ROADMASTER

Mr. Steve Price read the Roadmaster's Report for October. Mr. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Hershey moved to authorize the Roadmaster to research and get a quote on a new dump truck. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey gave the report for October. He said the new parking lot is in progress as well as the walking trail. It's almost finished. East Nottingham and Lower Oxford hauled about 35 more loads of stone to the site. They hauled about 50 loads prior to the start of this phase. The Supervisors agreed that the cost of the work the Township has been doing should be subtracted from the annual fee the Township pays to the OARA.

HISTORICAL COMMISSION

No report.

OLD BUSINESS

Comprehensive Plan – No report.

Lincoln Village Sewer – The final occupied house which is located at 125 Third Ave. in Lincoln Village; that was required to connect to the public sewer, finally was connected and approved on October 24, 2012. Since this property was in violation of the Mandatory Connection Ordinance, the Township was required to do the connection and send the bill to the property owner. The Township had Russell Brown, dba RBI Maintenance & Home Improvements, do the work because the property owner had already given him a deposit of \$100.00. Mr. Brown's invoice to the Township is \$2,300.00. Mr. Brown owes the Township for two (2) tapping fees for his properties: 100A and 100B Elkview Rd. in Lincoln Village. His past due balance is \$3,600.00. Mr. Hershey moved to apply the payment of \$2,300 billed by Russell Brown, dba RBI Maintenance & Home Improvements, for the sewer connection work done at 125 Third Ave. to the tapping fee balance owed to the Township by Mr. Brown. His total balance due will now be \$1,300.00. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

Union Fire Company Contract – Mr. Hershey move to approve and sign the 2013 Fire Contract with the Union Fire Co. No. 1 in the amount of \$48,324.37. Mr. Cheek seconded the motion. MOTION CARRIED.

SPCA contract – Mr. Cheek moved to sign the Limited Contract agreement for \$500.00 with the SPCA for 2013. Mr. Hershey seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

Mr. Hershey moved to adjourn the meeting at 7:58 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer