

# Lower Oxford Township

## Board of Supervisors Meeting Minutes

### February 8, 2012

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, February 8, 2012.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Zoning Officer Deborah Kinney, and five guests. Roadmaster Steve Price and Building Inspector Scott Moran were absent.

#### CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked everyone to remember the Kepler Family during the moment of silence

#### PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

#### RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

#### APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the reorganizational meeting on January 3<sup>rd</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

#### TREASURER'S REPORTS

**Presentation of Bills** – The Secretary/Treasurer presented the bills that had been paid and needed to be paid for the month of January; totaling \$71,190.92 for the General Fund and \$105,678.30 for the Open Space Revenue Fund. Mrs. Laganelli noted that the Township's share of the Union Fire Company Worker's Comp increased by \$2,255 this year. Mr. Kepler moved to approve to pay the bills. Mr. Cheek seconded the motion. MOTION CARRIED.

**Fiduciary Refunds** – Mr. Cheek moved to transfer \$1,503.32 from the four listed escrow sub-accounts to the Master Escrow account to reimburse for legal and engineering fees. Mr. Kepler seconded the motion. MOTION CARRIED.

#### CORRESPONDENCE

- ✓ Meeting minutes for December from the OARA.
- ✓ Union Fire Co. No. 1 incident listings for December & January.
- ✓ Fulton Bank letter announcing their opening of the new office in Oxford Common's on March 5<sup>th</sup>.
- ✓ Memo from the OASA regarding the Act 537 Plan expenses reimbursement from DEP.
- ✓ Letter from Rep. John Lawrence regarding the Federal regulations on street signs.
- ✓ Letter from the Chester County Health Dept. regarding the *Young Lungs at Play* program for parks and playgrounds.
- ✓ Notice from Armstrong about rate increases.

- ✓ PSATS News Bulletin for January 2012.
- ✓ Memo from PSATS regarding the 30<sup>th</sup> annual Road and Bridge Safety Improvement Contest.
- ✓ Letter from Brandywine Conservancy regarding the workshop about the Chesapeake Bay watershed at the Russellville Grange on Monday, January 30<sup>th</sup>.
- ✓ Liquid Fuels Tax Fund examination report from the Auditor General's office for three years ending December 31, 2010.
- ✓ Letter from Rep. John Lawrence regarding the redrawing of districts.
- ✓ Chester County Planning Commission announcement of the opening of the Vision Partnership Program.
- ✓ PA State Police statistics report for December 2011.

Comments: Mr. Kepler would like to let John Lawrence know that the problem with these Federal Mandates is that there is no funding to go along with them. Mr. Brown reported that he attended the meeting at the Grange which talked about the history of stormwater management. Mr. Cheek moved to accept the correspondence. Mr. Kepler seconded the motion. MOTION CARRIED.

### **BUILDING INSPECTOR**

The Secretary read the Building Inspector's report for the month. There were five plan reviews and thirteen regular inspections (one of which failed) for the month of January. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

### **CODE ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for January. She issued three building permits, one certificate of occupancy, and one sign permit. She also picked up two non-permitted signs in the Township. There was one new violation at 145 Bedford Way with a van parked in the cul-de-sac, which has since been moved.

### **Subdivisions & Land Development Plans –**

Ballymeade – Mr. Cheek moved to adopt Resolution 2012-05 for a 90 day extension for the Ballymeade Subdivision final plan approval. Mr. Kepler seconded the motion. MOTION CARRIED.

Eldreth 2-Lot Subdivision – Mrs. Kinney explained that the Township Planning Commission passed the Eldreth subdivision onto the Board for approval. Mr. Cheek moved to approve the Eldreth 2 lot Subdivision. Mr. Kepler seconded the motion. MOTION CARRIED.

Reedville Ventures, LLC – Mrs. Kinney explained that the Township Planning Commission passed the Reedville Ventures subdivision plan onto the Board for approval contingent upon approval from the County Soil Conservation and a submission of cost estimate for approval of stormwater improvements and Erosion & Sedimentation controls, along with provisions made for posting of an improvement guarantee. Mr. Kepler moved to adopt Resolution 2012-06 for the Reedville Ventures LLC Land Development Plan Approval with contingencies. Mr. Cheek seconded the motion. MOTION CARRIED.

Mrs. Kinney announced that there will be a Conditional Use Hearing on March 6<sup>th</sup> at 7p.m. for Leading Edge Composites on Whiteside Dr.

Mr. Kepler moved to adopt Resolution 2012-04 for the revised fee schedule. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to approve the Zoning Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

### ENGINEER

Mr. Kepler moved to approve the Oxford Commons Escrow Release #8 in the amount of \$352,753.96 as approved by the Township Engineer. Mr. Cheek seconded the motion. MOTION CARRIED.

The Secretary read the Engineer's report for the month of January. Mr. Kepler moved to approve the Township Engineer's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

### OASA Report

Mr. Kepler moved to accept the resignation of Bob Cantarera from the OASA Board and asked the Secretary to send him a thank you letter. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Hershey moved to appoint Ron Kepler as the Township's OASA Board member to replace Mr. Cantarera. Mr. Cheek seconded the motion. MOTION CARRIED.

### ROADMASTER

The Secretary read the Roadmaster's Report for January. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

### REGIONAL RECREATIONAL AUTHORITY

Mr. Der Kinderen reported that they installed a bulletin board at the park. They awarded the bid for Phase II to Concord Land Planners. They have an agreement with Oxford Little League to use the ball field three days a week. The League will help maintain the ball field as part of the one year agreement. They received an anonymous donation with conditions that they add a dog park and Frisbee park. Mr. Cheek moved to accept the OARA report. Mr. Kepler seconded the motion. MOTION CARRIED.

### HISTORICAL COMMISSION

Mr. Eaton reported that the Historical Commission is still meeting regularly. The town tour of Lincoln Village in 2013 is still in the planning process. They hope to meet with the new President of Lincoln University in the near future. Mr. Cheek moved to approve the Historical Commission's report. Mr. Kepler seconded the motion. MOTION CARRIED.

### OLD BUSINESS

**Comprehensive Plan** – There wasn't a meeting in January. The next meeting is scheduled for February 22<sup>nd</sup> at 7:00 p.m.

**Lincoln Village Sewer** – Mr. Kepler reported that there are three properties left to be connected.

### NEW BUSINESS

**Addition to Ag Security** – Mr. Kepler moved to adopt Resolution 2012-07 for the addition of Phillips Mushroom Farm 16.9 acres to Ag Security and authorize the Secretary to submit it to the Recorder of Deeds. Mr. Cheek seconded the motion. MOTION CARRIED.

**Route 10 Sewer Line** - Mr. Kepler moved to Authorize the Solicitor to write an agreement with Brian Campbell for the Township to accept dedication of the sewer line on Route 10 upon payment of 2/3 the cost of the line. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to authorize the payment of \$107,561.13 to Brian Campbell once the Solicitor has an agreement signed. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Mr. Tony derKinderen – Said he is glad to hear that the Route 10 sewer line is finally coming to fruition.

ADJOURNMENT

Mr. Kepler made a motion to adjourn at 7:48 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**