

Lower Oxford Township
Board of Supervisors Meeting Minutes
February 17, 2010

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, February 17, 2010, after being postponed due to a severe snowstorm.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Zoning Officer Deborah Kinney, Building Inspector Scott Moran, Secretary/Treasurer Sara Laganelli, and seven guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the reorganization meeting on January 4th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – Mr. Cheek moved to approve and pay the bills; totaling \$51,791.07 for General Fund, \$8,584.65 for Open Space Revenue, and \$136,740.06 for the Open Space Purchase Fund to purchase an Ag Easement for Lizzie Beiler Blank's 33 acres. The County already paid their share at settlement in 2009. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Refunds – Mr. Kepler moved to transfer \$282.78 from the Ballymeade escrow subaccount to the Master Escrow account to reimburse for engineering fees. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Chester County Spring Convention invitation the Chester County Association of Township Officials.
- ✓ Postcard from the Oxford Area Historical Association regarding their presentation of "Around Oxford" on February 16th.
- ✓ Letter from Doug Brown, the Legislative Director to Representative Houghton's office stating that he looks forward to working with us whenever we may need their assistance.
- ✓ Letter from PECO regarding the transition to market-based rates on January 1, 2011.
- ✓ Notice from Sparrows Point to inform us that Mid-Atlantic Express has applied for an individual NPDES Permit for Stormwater Discharges Associated with Construction Activities from DEP.
- ✓ Letter from Armstrong with some rate adjustments.

- ✓ Letter from the PA State Police stating that the Summary Hour reports we used to get on a monthly basis are no longer to be provided to the public under the Right to Know Law.
- ✓ Memo from Union Fire Co. with a list of the Administrative Officers for 2010.
- ✓ Minutes from the OARA November & December 2009 meetings.
- ✓ Chester Water Authority winter newsletter.
- ✓ Union Fire Co. No. 1 incident listing for December 2009 & January 2010.
- ✓ Press Release from Governor Rendell declaring a disaster emergency in PA.
- ✓ PSATS News Bulletin for January.

Comments: Mr. Kepler noted that Rep. Houghton's office is still working on getting funds for Lincoln Village residents. Mr. Kepler moved to approve the Correspondence report. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that he had three plan reviews, six regular inspections, two sewer inspections, and one consultation. Mr. Cheek moved to approve the Building Inspector's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

CODES ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for January. She issued three building permits, two sign permits and had one new violation with follow-ups on two others. Mr. Hershey questioned what was being done with the outstanding violation for Doug McDowell. Mrs. Kinney said that Mr. McDowell assured her that he is working to clean it up. She is giving him until the middle of March to show some improvement.

Mrs. Kinney noted that she did several reports, including the Chester County Tax Assessment, McGraw Hill Construction, PA UCC, and US Census Bureau monthly reports. She also completed the US Census Bureau Construction Program report for all construction over the past ten years.

UCC Code – Mr. Kepler moved to adopt Resolution 2010-10 adopting the 2009 UCC Code. Mr. Cheek seconded the motion. MOTION CARRIED.

Subdivisions & Land Development Plans – Mr. Kepler moved to adopt Resolution 2010-09 extending the final plan approval for Ballymeade for an additional thirty (30) days. Mr. Cheek seconded the motion. MOTION CARRIED.

Mrs. Kinney said that the Solicitor approved the driveway maintenance agreement for Moiscell Robinson's subdivision, so the Supervisors would need to sign those plans tonight.

Mrs. Kinney updated the Supervisors on the Lapp SFP; saying that it had been sent back for the third time to Strausser Engineering, but they assured her it should be fine now.

Mr. Cheek moved to approve the Codes Enforcement Officer's reports. Mr. Kepler seconded the motion. MOTION CARRIED.

ENGINEER

No report at meeting time.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman was absent. The Secretary read his report.

Mr. Cheek moved to have the Secretary send a letter to OASA saying that the Township is interested in a sewer line on Route 10 from Church Road to the Route 1 By-pass.

The Supervisors agreed that the Township Engineer can comment on the letter from RETTEW regarding the potential direct and indirect environmental impacts from the Osborne Storage Lagoon, Ross Spray Fields, and a new wastewater treatment facility.

ROADMASTER

Mr. Steve Price was absent. The Secretary read the Roadmaster's Report for January. Mr. Cheek moved to approve the Roadmaster's Report, saying that they did a nice job with the snow. Mr. Kepler seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey said that the next meeting is February 18th at 6:30 p.m. at the Oxford Library and it will be somewhat of a reorganizational meeting.

Mr. Cheek moved to appoint Mr. Tony der Kinderen as our representative on the Oxford Area Recreational Authority to finish out the term that ends December 31, 2011. Mr. Kepler seconded the motion. MOTION CARRIED. The Supervisors thanked Mr. der Kinderen for his willingness to serve. Mr. Cheek made mention that he feels strongly that the Little League and Golden Bears should be involved with the Rec. Authority. Mr. Kepler moved to have the Secretary and Mr. Cheek write a letter to the OARA expressing the Supervisors feelings that the Little League and Golden Bears should be involved with the Rec. Authority. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – As approved under the Treasurer's report, the Township purchased its share of the Ag Easement from Lizzie Beiler Blank for 33 acres in the amount of \$136,740.06

Comprehensive Plan – Mr. Kepler reported that at the last meeting, they discussed land use including where to put commercial, residential, and sewer service areas. They also reviewed the population figures from the County for the Act 537 plan.

Lincoln Village Sewer – To date a total of ten permits have been issued and eight have hooked-up.

NEW BUSINESS

2010 Census – Mr. Hershey stated that the 2010 Census would be mailed out to homes in March and everyone should fill it out and send it back. There will be Census workers knocking on doors of those who do not fill it out. It is important that everyone do it.

OTHER BUSINESS

Historic Commission – Mr. Jay Eaton reported that he still needs two more people to serve on the Commission as well as volunteers to take pictures. Their focus has been on Lincoln. They are planning a town tour of Lincoln Village and the University on Sunday, April 11th at 1:00 p.m. The rain date is Sunday, April 18th. The University is going to provide students to do the walking tour of the campus. They are asking for a Certificate of Liability Insurance from the Township.

PUBLIC COMMENTS

None.

Mr. Kepler moved to adjourn the meeting at 8:00 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer