

Lower Oxford Township
Board of Supervisors Meeting Minutes
October 14, 2009

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, October 14, 2009.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Zoning Officer Deborah Kinney, Building Inspector Scott Moran, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and eleven guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance and asked for a Moment of Silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Jay Eaton – Mr. Eaton said that he would be the Chairman of the newly formed Historical Commission which had been active as a committee since 2004. The committee is documenting buildings in the Township that are 50 years or older. Mr. Eaton presented a chart with results of the 1982 survey in red and the latest properties being studied in blue. Since 2007 they have been mainly focused on Lincoln University. So far he has two other members willing to accept appointment to the Historical Commission: Teri Dignazio and Darien White.

Mr. Chuck Freese – Mr. Freese introduced himself as the Emergency Management Coordinator of Upper Oxford Township and was at the meeting to answer any questions the Supervisors might have about the Oxford Regional Emergency Management (OxREM). He explained that ten years ago the Avon Grove area had formed “AgREM” which has been very successful in working together. Mr. Freese said that they want all of the municipalities in the Oxford Area School District to join and the membership fee is \$200.00 per year. The meetings are held every other month.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting of September 9th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER’S REPORTS

The Secretary thanked Mrs. Debbie Kinney for covering for her at the last Supervisor’s meeting.

Presentation of Bills – The Secretary presented the bills that had been paid and needed to be paid for the month of September; totaling \$575,930.72 for the General Fund, \$100,000.00 for State Fund, and \$5,346.97 for the Open Space Revenue Fund. Mr. Cheek moved to approve and pay the bills. Mr. Kepler seconded the motion. MOTION CARRIED.

Fiduciary Transfers – Mr. Cheek moved to transfer \$1,104.29 from the five listed escrow subaccounts to the Master Escrow account to reimburse General Fund for legal and engineering fees incurred. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution 2009-4I to open a new Fulton Fund Account for the Open Space Purchase Fund bond proceeds. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to authorize the Secretary to attend the Open Records seminar in West Chester on November 24th for a fee of \$50.00. Mr. Kepler seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Letter from the Freedoms Foundation at Valley Forge regarding the Annual *Salute-a-Vet* Veterans Day Luminary Ceremony.
- ✓ Letter of qualifications from Conestoga-Rovers & Associates of Exton.
- ✓ PA State Police incident report for September.
- ✓ Chester County Assoc. of Township Officials Fall Convention information.
- ✓ The 2008 Annual Report for Medic 94-SCCEMS.
- ✓ Chester County 2020 annual report.
- ✓ Letter from Light-Heigel & Assoc. stating that the rates for 2010 will remain the same.
- ✓ PIRMA 2008 Annual Membership Report.
- ✓ Letter & information from Brandywine Conservancy regarding their Municipal Assistance program.
- ✓ PSATS memo regarding the 2009 Economic Stimulus Reporting Requirements.
- ✓ The DVRPC 2009 Municipal Resource Guide.
- ✓ SECCRA News Fall 2009 volume.
- ✓ Request for donations from Neighborhood Health Agencies, Inc.
- ✓ Minutes from OARA's July meeting.

Mr. Cheek moved to accept the correspondence report. Mr. Kepler seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. Scott Moran reported that for the month of September he had two plan reviews, eight regular inspections, and three failed inspections. Mr. Kepler thanked Mr. Moran for doing such a thorough job. Mr. Kepler moved to approve the Building Inspector's report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney asked the Board to allow Mrs. Watson from 288 Hawksworth Drive to go first. Mrs. Watson was seeking a Home Occupation permit for a daycare in her home. She would have a total of 6 children. Mrs. Watson said that she was aware of the State rules and would need several UCC inspections. She would not need a sign. Mr. Kepler confirmed that Mrs. Watson was aware of all the Home Occupation rules and regulations. Mrs. Kinney said that Mrs. Watson would need to verify with her Home Owner's Association that a daycare is allowed. Mr. Cheek moved to approve the Home Occupation permit contingent upon the Homeowner's Association approval and all necessary inspections. Mr. Kepler seconded the motion. MOTION CARRIED.

Mrs. Kinney read the Building Permits & Zoning Violations Reports for September. She issued three building permits. Mrs. Kinney said that the Solicitor composed a letter which was sent certified to 128 Roney's Corner Road regarding the violations. She also collected 30 signs and sent out notices with fines to be collected for the violations.

Mr. Kepler moved to adopt Resolution 2009-39 for a thirty (30) day extension to the Ballymeade final approval. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to grant the waivers to the L&C Farms LDP for Section 200 – “common driveway to provide access to more than two lots” and Section 303 – “preliminary plan processing.” Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Cheek moved to adopt Resolution 2009-40 for an amended Fee Schedule which added a fee for a grading permit of \$500.00 on page 4. Mr. Kepler seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Zoning Officer’s reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

The Supervisors read over the Township Engineer’s September report. Mr. Kepler moved to approve the Township Engineer’s Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman reported that they met with DEP but didn’t get all of the answers they needed. DEP wants the Act 537 Plan completed promptly. If the OASA can keep on schedule the 537 Plan should be ready to submit to the municipalities by January 1, 2010. There was much discussion. Mr. Kepler moved to approve Mr. Yeatman’s report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster’s Report for September. Mr. Hershey moved to approve the Roadmaster’s Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Hershey said that he was not at the last meeting but he saw they are moving dirt. Mrs. Marcella Peyre-Ferry said they missed Mr. Hershey at the last meeting. The shed still needs to be moved but PECO hadn’t disconnected the electric yet. She asked when Lower Oxford would be appointing another member to the Rec. Authority. Mr. Kepler moved to approve the report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Open Space Preservation – Mr. Kepler moved to send a letter to Diana Hoopes at the County stating that we are willing to participate and go as far as the money will take us in this year’s round of applicants. Mr. Cheek seconded the motion. MOTION CARRIED.

Comprehensive Plan – Mr. Joel Brown reported that the last meeting there was a lot of discussion regarding land use and housing. This discussion will be continued at a later meeting. Mr. Brown said that the topic of the October meeting would be alternative energy. Mr. Cheek moved to approve the report. Mr. Kepler seconded the motion. MOTION CARRIED.

Lincoln Village Sewer – Mr. Hershey noted that a total of eight (8) permits had been issued and four (4) had hooked-up so far.

Historic Commission – Mr. Kepler moved to appoint Jay Eaton for a three year term, Teri Dignazio for a two year term, and Darien White for a two year term to the Lower Oxford Township Historical Commission. Mr. Cheek seconded the motion. MOTION CARRIED.

NEW BUSINESS

Pension (PSATS) – Mr. Kepler moved to have the Secretary write a letter to PSATS along with the agreement form stating that we wish to implement the changes they proposed to the current portfolio. Mr. Cheek seconded the motion. MOTION CARRIED.

Union Fire Co. Contract – Mr. Cheek moved to approve and sign the 2010 Fire Protection Contract with Union Fire Co. No. I. Mr. Kepler seconded the motion. MOTION CARRIED.

Lincoln Community Center phone – Mr. Kepler moved to turn the phone service off at the Lincoln Community Building. Mr. Cheek seconded the motion. MOTION CARRIED.

Trick or Treat – Mr. Cheek moved to set Trick-or-Treat night for Saturday, October 31st from 6:00 p.m. until 8:00 p.m. the same as Oxford Borough. Mr. Kepler seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Standard & Poor's conference call – Mr. Kepler commented that he sat in on a conference call with the Secretary and Standard & Poor's. He said the Secretary answered every question and did a terrific job.

OxREM – Mr. Kepler asked the Board if they had an answer for Chuck Freese regarding the OxREM. After some discussion, the Supervisors agreed to table the issue until Mr. Cheek gathered further information.

PUBLIC COMMENTS

Teri Dignazio – Questioned why the \$200 for OxREM was a big deal and asked if the EMC doesn't want to go to meetings. Stated maybe the Township should get another EMC. Thinks OxREM would be good for getting educated and working with colleagues. Noted that Peach Bottom is close by.

Alice Cullen – Said that \$200 is a lot to just join something. It didn't make sense to do something we already do.

Jay Eaton – Asked if OxREM would get enough funding to get equipment that we don't have. Thought the Township should find out what Avon Grove is really doing.

Marcella Peyre-Ferry – Commented that the Boy Scout's bridges flooded away that they had built for the Oxford Area Rec. Authority.

Mr. Hershey moved to adjourn the meeting at 8:40 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer