

Lower Oxford Township  
**Board of Supervisors Meeting Minutes**  
**June 11, 2008**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, June 11, 2008.

**The following were in Attendance:** Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Zoning Officer Deborah Kinney, Roadmaster Steve Price, Building Inspector John Coldiron, Secretary/Treasurer Sara Laganelli, and eight guests.

**CALL TO ORDER**

Chairman Kenneth L. Hershey called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

None.

**APPROVAL OF THE MINUTES**

Mr. Kepler moved to approve the minutes for the regular meeting and the zoning map change hearing on May 14<sup>th</sup>. Mr. Hershey seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills** – The Secretary presented the bills that had been paid and needed to be paid for the month of May; totaling \$261,614.67 for the General Fund and \$5,649.00 for the Open Space Revenue Fund. Mr. Kepler moved to approve and pay the bills. Mr. Hershey seconded the motion. MOTION CARRIED.

**Budget Deviations** – Mr. Kepler moved to adopt Resolution 2008-13 for budget deviations to increase accounts 429.36 Lincoln Village Sewer by \$888,141.50 and 430.16 Road crew – pensions by \$7,100.00 for a total of \$895,241.50 which will decrease account 438.25 Highways – maintenance and repairs. Mr. Hershey seconded the motion. MOTION CARRIED.

**CORRESPONDENCE**

- ✓ Letter from the Supervisors of East Brunswick Township, Schuylkill County, requesting the adoption of a Resolution in support of the People and the Board of Supervisors of East Brunswick Township and their sewage sludge issues.
- ✓ PSATS News Bulletin for May.
- ✓ 2008 Status Report from PSATS regarding the resolutions adopted at the Convention.
- ✓ Press release from PENNDOT District 6-0 regarding the prevailing wage law.
- ✓ Letter from the Department of Veterans Affairs inviting us to attend the 2<sup>nd</sup> Annual Welcome Home Event on Saturday, August 16<sup>th</sup> from 11 am until 3 pm at the Coatesville VA Medical Center.
- ✓ Meeting minutes of the April 16<sup>th</sup> Oxford Area Sewer Authority meeting along with the Annual Financial Report for Years ended September 30, 2007 and 2006.

- ✓ Letter from the PA Horticultural Society regarding the Community Greening Award call for entries.
- ✓ Invitation to the 2008 Commencement Ceremonies of the Oxford Area High School on June 13<sup>th</sup>.
- ✓ Thank you letter from the Oxford Area Senior Center for our donation.
- ✓ Copy of the 2007 *Landscapes* index from the Chester County Planning Commission.
- ✓ The 2007 Annual Report from the YMCA of the Brandywine Valley.
- ✓ PA State Police reports for May.

Comments: Mr. Hershey requested the Secretary to send a letter of thanks to the County Commissioners. Mr. Hershey also said that he would be attending the Oxford Area High School commencement ceremonies.

### **BUILDING INSPECTOR**

Mr. John Coldiron reported that he had twenty-five building inspections, three plan reviews, and nine electrical inspections for the month of May. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **CODE ENFORCEMENT OFFICER**

Mrs. Kinney read the Building Permits & Zoning Violations Reports for May. She issued nine building permits and had six new zoning violations.

**Subdivisions & Land Development Plans** – Mrs. Kinney reported that the Linda Creighton subdivision was in limbo and would need to be extended as of June 18<sup>th</sup>. Mr. Kepler moved to deem the Creighton subdivision null and void if an extension is not received by June 18, 2008. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to adopt Resolution 2008-12 extending the final plan approval for Oxford Commons an additional 180 days. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to deem the Wilkinson Affinity/Ardenbrooke subdivision null and void if an extension is not received by June 30, 2008. Mr. Hershey seconded the motion. MOTION CARRIED.

Mrs. Kinney explained that the Planning Commission recommended a waiver for stormwater for the Hostetter 2-lot subdivision. Mr. Kepler moved to grant a waiver for stormwater management to the Hostetter 2-lot subdivision. Mr. Hershey seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve the Hostetter 2-lot subdivision. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the code enforcement officer's reports. Mr. Hershey seconded the motion. MOTION CARRIED.

### **ENGINEER**

The Supervisors read the Township Engineer's report for May. Mr. Kepler moved to approve the Township Engineer's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **REGIONAL ACT 537 PLAN**

Mr. Bob Yeatman reported that there would be a meeting with the Sewer Authority and the member municipalities on June 12<sup>th</sup>. He said it is going to be at least another month to get all of the information back to DEP.

Mr. Kepler said that the Holding Tank and Pump-out Ordinances are ready to be advertised. He requested that the Secretary make sure the Township Engineer reviewed them first. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### ROADMASTER

Mr. Steve Price read the Roadmaster's Report for May. Mr. Hershey commented that if PENNDOT took as much care of the roads as the Township then we'd be better off. Mr. Kepler moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### REGIONAL RECREATIONAL AUTHORITY

Mr. Lee Towner was absent. Marcella Peyre-Ferry, another member of the OARA, was present in the audience and reported that at the last meeting of the OARA, they received some complaints about 4-wheelers riding on the park ground. She said that signs will be posted so that no one can ride atv's on the property. Ms. Ferry also noted that a communications committee was working on a letter to local organizations in efforts to post events, schedules, etc. on the OARA website. Mr. Kepler moved to approve Marcella's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### OLD BUSINESS

**Open Space Preservation** – Mr. Hershey said that Isaac & Barbara Stoltzfoos will have settlement sometime within the next month and the Township's share of the preservation easement is \$299,005.27. Mr. Kepler moved to authorize the Solicitor to attend settlement. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler announced that he had decided to put 45 acres in for the Kepler farm. The Board of Supervisors will have to vote next month because Mr. Cheek was not present at this meeting.

**Comprehensive Plan** – Mr. Joel Brown reported that at the last meeting, the committee members discussed historic resources. The County discussed in length preservation. Mr. Kepler said that it was a consensus of the group that it is hard to tell someone who owns a historic building what to do with it.

**Lincoln Village Sewer** – Mr. Kepler moved to approve the payment request #2 from Tru-Line Contractors in the amount of \$203,056.13 as recommended by the Engineer. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Hershey announced that the Supervisors and Secretary attended the County Commissioner's meeting at which they presented Lower Oxford Township with an additional \$188,000.00 grant for the Lincoln Village Sewer Project. Mr. Hershey expressed his gratitude to the Commissioners for all their help with this project. Mr. Kepler said that he wanted to publicly thank the Commissioners for the generous gift; without the County and DCD the Township would never have been able to finance this project. Mr. Kepler also wanted to thank Lincoln University.

### NEW BUSINESS

**Bids for equipment rental** – Mr. Kepler moved to authorize the Secretary to advertise for bids for paving equipment rental with prevailing wage requirements. Mr. Hershey seconded the motion. MOTION CARRIED. Mr. Kepler moved to authorize the Secretary to advertise for a special meeting on June 30<sup>th</sup> at

9:00 a.m. to open the equipment rental bids and any other business that may need attended to. Mr. Hershey seconded the motion. MOTION CARRIED. *Please note that due to problems with advertising, this special meeting never occurred.*

**Request for speed limit posting** – Mr. Kepler mentioned that the Solicitor wrote the ordinance for the posting of speed limit signs on Wyncote Drive but she neglected to advertise it for this meeting so we will do it next month. Mr. Kepler moved to authorize the Solicitor to advertise the speed limit ordinance. Mr. Hershey seconded the motion. MOTION CARRIED.

### OTHER BUSINESS

**Iraq War Veteran addition** - The Secretary announced that she had received an email from Susan Hicks requesting that her grandson, Corey Brown, be added to the Iraq War Veteran plaque. Mr. Brown is a member of the United States Marine Corps and currently serving in Iraq. The Secretary said that Corey had been added to the plaque. Mr. Kepler said he would like to thank Corey for doing a great job serving his country.

**Tax Collector** – Mr. Kepler said that the Tax Collector was having some health problems and family issues and was late getting the tax bills out this year. The taxes are usually mailed out May 1<sup>st</sup>. Mr. Kepler asked Mr. Joel Brown if he knew if the taxes were all mailed out yet. Mr. Brown said mostly. Mr. Kepler asked if the discount period would be extended and Mr. Brown said it would be extended an additional 30 days until the end of July. Mr. Kepler explained that the Tax Collector is an elected official so there is not much the Supervisors can do.

**Thank you** – Mr. Hershey requested that the Secretary send a thank you letter to Joe Chamberlain for the cement park benches he donated to the Bernard Park.

### PUBLIC COMMENTS

**JoJo Campbell** – Thanked Sara for doing a good job. Also asked what tax was being mailed out late.

**Debbie Kinney** – Announced that Maggie Horgan was leaving the Chester County Press and wished her well.

Mr. Kepler moved to adjourn the meeting at 8:06 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

Sara B. Laganelli  
Secretary/Treasurer