

Lower Oxford Township
Board of Supervisors Meeting Minutes
April 9, 2008

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, April 9, 2008.

The following were in Attendance: Chairman Kenneth L. Hershey, Vice Chairman W. Ronald Kepler, Supervisor W. Ralph Cheek, Zoning Officer Deborah Kinney, Roadmaster Steve Price, Building Inspector John Coldiron, Secretary/Treasurer Sara Laganelli, and twelve guests.

CALL TO ORDER

Chairman Kenneth L. Hershey called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Kenneth L. Hershey led the Pledge of Allegiance to the flag and asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Cheek moved to approve the minutes for the regular meeting on March 12th. Mr. Kepler seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – The Secretary presented the bills that had been paid and needed to be paid for the month of March; totaling \$46,034.59 for the General Fund and \$5,402.25 for the Open Space Revenue Fund. Mr. Kepler moved to approve and pay the bills. Mr. Cheek seconded the motion. MOTION CARRIED.

Fiduciary Transfers – Mr. Kepler moved to transfer \$5,402.25 from the nine listed escrow subaccounts to the Master Escrow account to reimburse for legal and engineering fees. Mr. Cheek seconded the motion. MOTION CARRIED.

Request – The Secretary requested to attend an Open Records seminar in West Chester on April 29th for a fee of \$35.00. Mr. Hershey moved to authorize Sara to attend the Open Records Seminar. Mr. Cheek seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ Memo from Nancy Fromnick, Recycling Coordinator at the Chester County Solid Waste Authority, regarding free compost bins to municipalities to promote backyard composting.
- ✓ Invitation to the Union Fire Company's Ambulance Division meeting of officers on April 30th at 7:00 p.m. in the banquet hall.
- ✓ Letter from the County of Chester Department of Emergency Services regarding the change of radio frequencies in their public safety communications network.

- ✓ Letter from the Delaware Valley Regional Planning Commission regarding their climate change initiatives program.
- ✓ Memo from PSATS with the proposed resolutions for the 2008 convention.
- ✓ 2007 Water quality reports from Chester Water Authority.
- ✓ Letter from Oxford Area Little League requesting the use of the Bernard Park again this year.
- ✓ SECCRA Board meeting minutes for February 2008.

Comments: The Board agreed to have the Secretary contact Nancy Fromnick regarding the compost bin workshop. Mr. Kepler moved to allow the Little League to use the ball field at Bernard Park. Mr. Cheek seconded the motion. MOTION CARRIED.

BUILDING INSPECTOR

Mr. John Coldiron reported that he had twenty building inspections, two plan reviews, and four electrical inspections for the month of March. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney read the Building Permits & Zoning Violations Reports for March. She issued ten building permits and had two violations.

Subdivisions & Land Development Plans – Mrs. Kinney presented the OASA I, II, III subdivision on the Martin Farm and introduced Martina Moore from Concord Land Planners. Ms. Moore addressed the Board's questions about the three lots. Mr. Kepler moved to approve the three-lot subdivision for the OASA I, II, III plan. Mr. Cheek seconded the motion. MOTION CARRIED.

Martina Moore also represented the Fisher five-lot subdivision for which she requested a waiver of 511.F.2 in reference to the floodplain. Ms. Moore said that a note will be added to the plan that requires a floodplain explanation to be put on the deeds. After some discussion, Mr. Kepler moved to grant a waiver of 511.F.2 to the Fisher five-lot subdivision. Mr. Cheek seconded the motion. MOTION CARRIED. Mr. Kepler also moved to approve the Fisher five-lot subdivision. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the code enforcement officer's reports. Mr. Cheek seconded the motion. MOTION CARRIED.

ENGINEER

Mr. Kepler read the Township Engineer's report for March. Mr. Kepler moved to approve the Township Engineer's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman reported that Mr. Ed Lennex sent a letter to DEP requesting clarification for some of their requirements of the revisions to the Act 537 plan. Mr. Yeatman noted that DEP was to meet with Ed Lennex on April 28th. Mr. Kepler noted that the Township Engineer was to meet with Ed Lennex on April 22nd. Mr. Kepler reported that a proposed Holding Tank Ordinance and a Pump-Out Ordinance were going to the Planning Commission this month for review. Mr. Kepler asked Mr. Yeatman if there was any activity on the lagoon. Mr. Yeatman reported that the tentative start date is June 1st.

Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Cheek seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster's Report for March. Mr. Hershey questioned to replacement of stop signs. Mr. Cheek noted that there is a hole on Scroggy Road at Church Road. Mr. Price said he would notify PENNDOT since that is a state road.

Mr. Kepler moved to adopt Resolution 2008-9 for the 2008 road improvement project to be funded by state liquid fuels funds. Mr. Cheek seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Roadmaster's Report. Mr. Cheek seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Lee Towner reported that the OARA is in the process of signing an agreement with YSM for the master site plan. They were hired to do a survey and working blueprints. Mr. Towner said he hopes to move dirt this fall and complete this phase in November 2009. This would include a ball field, two entranceways, a multi purpose field, and some trees. Mr. Towner reported that a caretaker agreement with Ernie Gray had been renewed. The Scouts are using campsites in the woods where they built some bridges. Mr. Kepler asked how long the ball fields will have to set before use. Mr. Towner explained they should set unused for two years. They will just be mowed during that time period. Mr. Kepler moved to approve Mr. Towner's report. Mr. Cheek seconded the motion. MOTION CARRIED.

OLD BUSINESS

Comprehensive Plan – Mr. Kepler reported that at the last meeting, the committee members discussed natural resources such as groundwater and hedge rows. The next meeting will be about Historical Resources.

Zoning Map Change – Mr. Kepler announced that a hearing is scheduled for May 14th at 6:30 p.m. for the proposed zoning change from C-1 to C-2 along Route 10

Lincoln Village Sewer – Mr. Hershey announced that there would be a meeting on April 16th at 7:00 p.m. at the Lincoln Community Center to discuss the project and such things as hook-up fees. The Township Engineer will be attending. Mr. Kepler noted that engineering costs to date are about \$130,000 and there is a balance due of \$188,141 for the project after the grant money is used. He said that the Secretary sent letters to Senator Pileggi, the County Commissioners, Representative Art Hershey, and DCD requesting additional funding. Mr. Hershey noted that additional grant money would help reduce the tap-in fees for the residents and the Township is trying to get as much as they can. Mr. Kepler noted that the contractor laid everything out and would start digging next week.

Settlements for Open Space – Mr. Kepler reported that Steven Stoltzfoos received an appraisal of \$8,820.00 per acre and that he intended to accept it.

NEW BUSINESS

Lincoln University Parking – Mr. Kepler reported that Commencement is scheduled for May 4th. The University requested to close Elkdale Road from Baltimore Pike to Crawl Toot from 9am until 5 pm on

May 4th. They are prepared to run shuttle buses from the parking area to the commencement area. The University said they would send letters out to all of the local residents that would be affected by the traffic. They also promised to have an officer at each intersection.

Planning Commission - Mr. Kepler moved to appoint Bill Lewis to the Planning Commission to finish Ken Springer's term which ends 12/2011. Mr. Cheek seconded the motion. MOTION CARRIED.

OTHER BUSINESS

None.

PUBLIC COMMENTS

Jay Eaton – Suggested the Township use the Oxford Area School District's channel on Armstrong Cable for advertising.

JoJo Campbell – Asked when the next Comp Plan meeting was and if there were minutes to those meetings. Asked if there were going to be minutes from the meeting with Ed Fisher and Ed Lennex and if it was a public meeting. Noted that the DEP website had information about burning. Asked if the Township had a burning ordinance. Wanted to know how the Township can regulate burning.

Lee Towner – Asked for an update on the Fee in Lieu of Ordinance for the OARA. Mr. Kepler said that the Planning Commission was reviewing it and wanted to know if any other Township had adopted it yet.

Delores Ralph – Asked if the Trash Day was rain or shine.

Mr. Kepler moved to adjourn the meeting at 8:22 p.m. Mr. Cheek seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,



Sara B. Laganelli
Secretary/Treasurer