

**LOWER OXFORD TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JUNE 13, 2007**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, June 13, 2007.

The following were in Attendance: Chairman Arthur A. Astle, Vice Chairman Kenneth L. Hershey, Supervisor W. Ronald Kepler, Zoning Officer Debbie Kinney, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and fourteen guests.

CALL TO ORDER

Chairman Arthur Astle called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Arthur Astle led the Pledge of Allegiance to the flag and then asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. Nick Yannucci, 282 Lancaster Pike (resident) Gave the Supervisors a handout stating his objective and giving a brief description of his property. He would like to be able to have three pygmy goats on his 2.4 acre parcel on Lancaster Pike. Mr. Astle asked if pygmy goats are considered an exotic animal. Mr. Hershey asked what would be done with the waste from the goats. Mrs. Kinney questioned whether or not Mr. Yannucci had checked with his neighbors. Mr. Astle asked that Mr. Yannucci contact PennState for further information about the goats and report back to the Board at the July meeting. Mr. Astle said that the Supervisors look into the ordinance and what options there may be.

APPROVAL OF THE MINUTES

Mr. Hershey moved to approve the minutes for our regular meeting on May 9th and the Public Hearing & Special Meeting on May 23rd. Mr. Kepler abstained from voting because he was not at the May 9th meeting. Mr. Astle seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills The Secretary presented the bills that had been paid and needed to be paid for the month of May; totaling \$117,143.86 for General Fund and \$3,277.24 for Open Space Fund. Mr. Kepler moved to approve and pay the bills. Mr. Hershey seconded the motion. MOTION CARRIED.

Budget Transfers Mr. Kepler moved to adopt Resolution 2007-19 for Budget Deviations to increase the Engineering for Lincoln Village Sewer account (408.316) by \$25,000.00 and decrease the Highways Maintenance/Repairs account (438.25) by \$25,000.00. Mr. Hershey seconded the motion. MOTION CARRIED.

Fiduciary Transfers Mr. Hershey moved to authorize the transfer of \$6,630.26 to the Master Escrow account from the seven listed sub-accounts to reimburse General Fund for Legal and Engineering fees. Mr. Kepler seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ PA State Police incident report for May
- ✓ Letter from Transportation Management Association of Chester County asking for support of the three bus services that they operate in the County.
- ✓ Packet on information from PECO from the Municipal Forum they held.
- ✓ Letter from FEMA stating that our PA Flood Plain Management Ordinance that was amended and adopted on November 8, 2006 is compliant with the current National Flood Insurance Program.
- ✓ Letter from Chester County stating that FEMA is enforcing stricter accountability for debris removal following declared disasters.
- ✓ SECCRA s Annual Audit for 2006.
- ✓ Letter from the County regarding a new form, entitled Subdivision/Land Development Information Record Form, which will be used whenever a subdivision or land development proposal is submitted to the Chester County Health Department.
- ✓ Invitation to attend the 2007 Oxford Area High School graduation.
- ✓ Union Fire Co. incident listing for April.

BUILDING INSPECTOR

The Supervisors reviewed John Coldiron s May Report. Mr. Hershey asked to have Mr. Coldiron put the name of the property owner next to the address on the report. Mr. Kepler moved to approve the Building Inspector s Report. Mr. Hershey seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney reported that she issued seven Building Permits, five Certificates of Occupancy, one sign permit, & six weed violations in May. Two of the weed violations have been satisfied.

Subdivisions & Land Development Plans

Ms. Denise Deaver was present at the meeting for questions regarding her minor subdivision. At June s meeting, the Supervisors had issues with the driveway. The issues have still not been resolved. Mr. Doug McDowell was also present at the meeting. After much discussion with Mr. McDowell, the Supervisors agreed to have Ms. Deaver go back to her engineer, Ed Jeffers, and have him redo the drawings so that she has 450 of sight distance for the driveway.

Mr. Kepler moved to waive the Final submission and allow for a Preliminary/Final Plan from Lincoln University International Cultural Center as well as issue a waiver for parking. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to allow Lower Oxford Mini Storage to submit an abbreviated Land Development Plan for the building of four storage units that were on the original LDP. Mr. Hershey seconded the motion. MOTION CARRIED.

Lighting Ordinance Mr. Hershey said that he read the proposed Lighting/Sign Lighting Ordinances that the Planning Commission had submitted. He had no problems with them. Mr. Kepler had a question regarding the part of the ordinance that stated, No lighting shall be permitted which creates a hazard on public areas. He wondered if this would include a farmer s dusk to dawn lights. Mr. Joel Brown was present and explained the Planning Commission s intent. Mr. Kepler moved to send the Ordinances as submitted to the Township Solicitor and have her advertise to put the new Lighting/Sign Lighting Ordinances in the Subdivision & Land Development Ordinance. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to approve the Zoning Officer s reports. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Ed Lennex reported that public comments were received regarding the Act 537 Plan and he had answered all of them. The municipalities had been given copies of all comments and responses. Mr. Kepler said that he had read the comment book from cover to cover and Mr. Lennex did an excellent job. The one comment that bothered Mr. Kepler the most was that the Lower Oxford Supervisors did not make any comments on the plan. He felt that there was a misconception that the OASA wrote the plan. The Lower Oxford Township Engineer has been working on this plan for years, attending monthly meetings, and did what the Township told him to do. Mr. Kepler didn t know why the Supervisors would comment on something that they did. Mr. Yeatman asked if the Supervisors had a status report on the appeal of the OASA Conditional Use. Mrs. JoJo Campbell interrupted and asked Mr. Lennex when the public comments would receive their answers.

Mr. Kepler moved to adopt Resolution 2007-18 to adopt and submit the revision to the Official Plan (Act 537) of the OASA to the PA DEP. Mr. Hershey seconded the motion. MOTION CARRIED.

ENGINEER

The Board read the Township Engineer s report for May. Mr. Kepler moved to release the Improvement Guarantee for Atlantic Tractor contingent upon Mr. Fisher s inspection and approval. Mr. Hershey seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster s Report for May. Mr. Hershey noted that the road banks at Scroggy Road and Street Road looked good. Mr. Astle asked if Mr. Price had been in contact with PENNDOT regarding the shoulders of Street Road. Mr. Kepler moved to authorize the Secretary to send a letter to PENNDOT asking that they repair the shoulders of Street Road. Mr. Hershey seconded the motion. MOTION CARRIED. Mr. Kepler moved to approve the Roadmaster s Report. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Lee Towner was absent. No report.

OLD BUSINESS

Comprehensive Plan Mr. Hershey moved to have the Secretary send a letter of intent to the County letting them know that Lower Oxford Township wishes to join with the surrounding interested municipalities to do a Multi-Municipal Comprehensive Plan. Mr. Kepler seconded the motion. MOTION CARRIED.

Open Space Mr. Kepler reported that he left a message for Mr. Jim Pepple inquiring about whether or not he will accept the County's proposal. He had not received a return call yet. The County asked if we would have enough money available to go ahead with the Brown farm this year. Mr. Joel Brown would be seeking a one time payment in full. Mr. Kepler moved to call Diana Hoopes at the CC Ag Preservation Board and authorize her to proceed with the appraisal process for the Brown Farm. Mr. Hershey seconded the motion. MOTION CARRIED.

NEW BUSINESS

Lincoln Community Center Mr. Kepler moved to replace the carpet in the Community Center; going with the lowest bidder G&F Carpet. Mr. Hershey seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Scroggy Bridge Mr. Astle reported that beginning June 18th, Cream & Scroggy Roads will be closed for 35 days in the vicinity of Scroggy Bridge. Mr. Kepler noted that the Township had notified the Fire Co.

Limestone Road Residents Mr. Kepler reported that the Township Engineer requested that the Township send a letter to the residents along Route 10 informing them that the public sewer and possibly water will be coming soon and for planning purposes we need to know how many of them would be interested in hooking up. The Secretary read the drafted letter. Mr. Hershey moved to send the letter to the residents. Mr. Kepler seconded the motion. MOTION CARRIED.

Hydraulic Gurney Mr. Kepler reported that the Union Fire Co. is in need of three hydraulic gurneys. Upper Oxford Township offered to partner with Lower Oxford Township to purchase one for a cost of \$5,000.00 per Township. East Nottingham & the Oxford Borough are going to split the cost of one. Elk Township will not be able to donate the money until this fall and West Nottingham had not voted yet. Mr. Kepler moved to donate \$5,000.00 to the Ambulance Division for Lower Oxford's share of one hydraulic gurney. Mr. Hershey seconded the motion. MOTION CARRIED.

Lincoln Village Mr. Kepler noted that at the Public Hearing for the Lincoln Village Sewer, residents had requested that the Chester Water Authority be notified and perhaps run water lines at the same time as the sewer lines are installed. Mr. Kepler contacted the CWA and spoke with Russ Williams. Mr. Williams asked that a letter be sent with our request to get the ball rolling. The Supervisors agreed to go ahead and have the Secretary send the letter.

Street Signs Mr. Astle asked if it would be out of the question to start adding Lower Oxford Township to our street signs as they need replaced. The Roadmaster noted that other Townships are starting to do that and it would not be a problem. Mr. Hershey requested that we ask the Oxford Borough to place a sign on Route 472 telling drivers which way to go to Route 1 By-Pass. Mr. Kepler said he would do so.

Lincoln Community Center Mr. Kepler had received a request to allow the LCA to install a flat screen TV on the wall at the Community Center. He is going to look into that. Ms. Delores Ralph from the LCA also reported that the stone wall in the back of the Center was falling down and the glider swing in the park was broken again. Ms. Ralph felt that it would be a waste of money to repair the glider again.

PUBLIC COMMENTS

JoJo Campbell Asked if there were minutes for the Lincoln Village Sewer Hearing. Also wanted to know when the Lighting Ordinance would be available for the Public to review.

Mr. Hershey Asked if anyone knew what the Oxford Area Vision Group was.

Mr. Kepler moved to adjourn the meeting at 8:50 p.m. Mr. Hershey seconded the motion. MOTION CARRIED. The Supervisors thanked everyone for attending.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer