

**LOWER OXFORD TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 14, 2007**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, March 14, 2007.

The following were in Attendance: Vice Chairman Kenneth L. Hershey, Supervisor W. Ronald Kepler, Zoning Officer Debbie Kinney, Building Inspector John Jackson, Roadmaster Steve Price, Secretary/Treasurer Sara Laganelli, and nine guests. Chairman Arthur Astle was absent.

CALL TO ORDER

Vice Chairman Kenneth Hershey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Vice Chairman Kenneth Hershey led the Pledge of Allegiance to the flag and then asked for a moment of silence.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

None.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

None.

APPROVAL OF THE MINUTES

Mr. Kepler moved to approve the minutes for our regular meeting on February 14th. Mr. Hershey seconded the motion. MOTION CARRIED.

TREASURER'S REPORTS

Presentation of Bills – The Secretary presented the bills that had been paid and needed to be paid for the month of February; total of \$50,262.86 for General Fund and \$284,181.18 for Open Space Fund. Mr. Hershey noted that the Chester Water bill for fire hydrants would be reimbursed by property owners near the hydrants. He also wanted to thank Keystone Animal Hospital for their generous donation of \$600.00 to upgrade the SPCA contract. Mr. Kepler moved to approve and pay the bills. Mr. Hershey seconded the motion. MOTION CARRIED.

Fiduciary Transfers – Mr. Kepler moved to authorize the transfer of \$1,026.75 to the Master Escrow account from the 6 listed sub-accounts to reimburse General Fund for Legal and Engineering fees. Mr. Hershey seconded the motion. MOTION CARRIED.

CORRESPONDENCE

- ✓ 2007 Chester County Transportation Improvement Inventory for updating PENNDOT's 12 year program.
- ✓ Copy of a letter from David Ross of West Nottingham Twp to Ed Lennex of the OASA regarding the Act 537 plan review.
- ✓ Letter from Gannett Fleming regarding Transmission Main No. 2 replacement project for Chester Water Authority.
- ✓ PSATS 2007-2008 Policy Statement
- ✓ January Issue of Waterways newsletter from Chester County.
- ✓ 2006 Project Highlights booklet from McCormick Taylor Engineers.
- ✓ Letter from PENNDOT regarding electronic permitting program.
- ✓ Letter from Chester Water Authority regarding the proposed storage tank facility in the Ardenbrooke development on Forge Road.

- ✓ Winter 2007 newsletter from PSATS Township Legal Defense Partnership
- ✓ Invitation to take part in the upcoming 2010 Census.
- ✓ Chester Water Authority will increase its rates effective July 1, 2007.
- ✓ Union Fire Co. incident report for January 2007.

BUILDING INSPECTOR

Mr. John Jackson read his January Report. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Jackson will be retiring from Lower Oxford Township after nine years of service. Mr. Kepler thanked him for a terrific job. Mr. Hershey said that John has done a wonderful job and it has been a pleasure to have him as our building inspector for the past nine years.

Mr. Kepler moved to hire John Coldiron as the new building inspector. Mr. Hershey seconded the motion. MOTION CARRIED.

CODE ENFORCEMENT OFFICER

Mrs. Kinney issued four Building Permits, two C of O's, & no Zoning Violations in February.

Subdivisions & Land Development Plans – Mrs. Kinney had nothing to report.

ENGINEER

The Board read the Township Engineer's February report. Mr. Kepler moved to approve the Township Engineer's February Report. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL ACT 537 PLAN

Mr. Bob Yeatman reported that the plan is complete. West Nottingham still has some reservations about the plan. The OASA is going to make one more attempt to meet with West Nottingham to resolve any issues. Then they will advertise for a public comment period which will last for 30 days. There was much discussion between the Supervisors and Mr. Yeatman regarding a letter from David Ross of West Nottingham Township. Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Hershey seconded the motion. MOTION CARRIED.

ROADMASTER

Mr. Steve Price read the Roadmaster's Report for February. He also noted that the State money for snow removal covered all the snow removal expenses for the Township. Mr. Kepler then moved to approve the Roadmaster's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to authorize the advertising of bids for this years road paving/repairs. We will advertise March 22nd and 29th. Bids are due in by Noon on Wednesday, April 11th. Mr. Hershey seconded the motion. MOTION CARRIED.

REGIONAL RECREATIONAL AUTHORITY

Mr. Lee Towner reported that the OARA is working on RFP's for Building Construction Plans. They purchased a 14'x26' shed for storage and office space. They received an anonymous grant of \$155,000.00 over five years. The Oxford Fair will take place on Labor Day weekend and will be bigger and better this year. Mr. Towner requested that Mr. Kepler assist him again this year with planting grass seed. He thanked Lower Oxford for their prompt payment of dues. Mr. Kepler moved to accept the OARA's February report. Mr. Hershey seconded the motion. MOTION CARRIED.

OLD BUSINESS

Comprehensive Plan – There will be a meeting with Ron Bailey of the Chester County Planning Commission on the 15th of March. The Board should be ready to make some decision at April's meeting.

NEW BUSINESS

Spring Cleanup – The Board set the Spring Cleanup days for April 13th and 14th.

CCEDC – Mr. Kepler moved that the secretary write a letter expressing support of the grant application for a regional plan to promote industrial and commercial development in the Oxford Area School District to help offset property taxes. Mr. Hershey seconded the motion. MOTION CARRIED.

Addition to Ag Security – Mr. Kepler moved to adopt Resolution 2007-8 to add parcel number 56-3-56, Oxview Farms, James Pepple, to the Ag Security Area. Mr. Hershey seconded the motion. MOTION CARRIED.

Open Space 2007 – Mr. Kepler moved to have the Secretary write a letter to Diana Hoopes stating that the Township will partner with Chester County to preserve the proposed 119 acres approved for 2007. This will make the total acreage of land preserved in the Township over 2,000 acres. Mr. Hershey seconded the motion. MOTION CARRIED.

Bond Issue – Mr. Kepler moved to adopt Resolution 2007-9 to authorize the payback of money to the General fund for purchase of the Sapp Farm from Bond monies acquired. Mr. Hershey seconded the motion. MOTION CARRIED.

Resignation on Planning Commission – Mr. Jack Rucker sent a resignation letter for his position on the Planning Commission. He and his wife will be moving out of the Township. Mr. Kepler moved that they accept his resignation; and that the Secretary send him a letter of thanks. Mr. Hershey seconded the motion. MOTION CARRIED.

Mr. Kepler moved to appoint Kenneth Springer to the Planning Commission to take Mr. Rucker's place. Mr. Hershey seconded the motion. MOTION CARRIED.

OTHER BUSINESS

Mr. Kepler noted that the Secretary/Treasurer, Sara Laganelli did a great job in January with the multiple reports that needed to be done for the State in a timely manner.

PUBLIC COMMENTS

None.

Mr. Kepler moved to adjourn the meeting at 8:00 p.m. Mr. Hershey seconded the motion. MOTION CARRIED.

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.

Respectfully Submitted,

Sara B. Laganelli
Secretary/Treasurer

DRAFT