

**LOWER OXFORD TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
OCTOBER 10, 2007**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building, 220 Township Road, on Wednesday, October 10, 2007.

**The following were in Attendance:** Chairman Arthur A. Astle, Vice Chairman Kenneth L. Hershey, Supervisor W. Ronald Kepler, Zoning Officer Debbie Kinney, Roadmaster Steve Price, and eleven guests.

**CALL TO ORDER**

Chairman Arthur Astle called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Chairman Astle led the Pledge of Allegiance to the flag and then asked for a moment of silence.

**PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA**

None.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

None.

**APPROVAL OF THE MINUTES**

Mr. Hershey moved to approve the minutes for the regular meeting on September 12<sup>th</sup>. Mr. Kepler seconded the motion. MOTION CARRIED.

**TREASURER'S REPORTS**

**Presentation of Bills** – Mr. Kepler presented the bills that had been paid and needed to be paid for the month of September; totaling \$36,081.55 for the General Fund and \$3,760.41 for the Open Space Revenue Fund, and \$0.00 for the State Fund. Mr. Hershey then moved to approve and pay the bills. Mr. Kepler seconded the motion. MOTION CARRIED.

**CORRESPONDENCE**

- ✓ Letter from Armstrong Cable stating that beginning in October, most customers will see a rate decrease of as much as \$10.00 per month.
- ✓ 2007 Annual Report from Chester County Office of the Controller announcing that the Township has been awarded a Community Development Block Grant for Lincoln Village Sewer Project in the amount of \$350,000.00 for 2008.
- ✓ Letter from the Department of Veterans Affairs Medical Center in Coatesville inviting everyone to attend their 1<sup>st</sup> Annual Welcome Home Event for Global War on Terror veterans. The event is being held on Saturday, October 27<sup>th</sup> from 10 am to 4 pm in the Great Hall located in Building 5. (For more info see flyer on back bulletin board.)
- ✓ Invitation from PPL Gas to a PSA One Call Safety & Awareness Dinner Meeting to be held at the Union Fire Co. Banquet Hall on October 18<sup>th</sup> at 5:30 p.m.
- ✓ Incident listing from the PA State Police for the month of September.
- ✓ Letter from Chester Water that they will be installing for "emergency use only" placards on all their hydrants.

- ✓ Conditional Hearing for Ross property October 23, 2007 at 7:00 p.m.
- ✓ Letter from Economic Development Council supporting multi-municipal comprehensive plan.

### **BUILDING INSPECTOR**

John Coldiron presented his September report. Mr. Kepler moved to approve the Building Inspector's Report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **CODE ENFORCEMENT OFFICER**

Mrs. Kinney reported that she issued two Building Permits, one Certificate of Occupancy, and seven violations in September 2007.

### **Subdivisions & Land Development Plans –**

**Ballymeade** – Ron Kepler made a motion to approve Ballymeade's Sewage Maintenance Agreement. Mr. Hershey seconded. MOTION CARRIED.

**Creighton Subdivision** – Ron Kepler made a motion to approve Resolution 26-2007 for the Component 4A of the Creighton Subdivision Sewage Facility Planning Module. Mr. Hershey seconded. MOTION CARRIED.

### **ENGINEER**

The Board read the Township Engineer's report for September. Mr. Kepler made a motion to approve the engineer's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **REGIONAL ACT 537 PLAN**

Mr. Kepler moved to approve Mr. Yeatman's report. Mr. Hershey seconded the motion. MOTION CARRIED.

### **ROADMASTER**

Mr. Steve Price read his report for July. Mr. Hershey moved to approve the Roadmaster's Report. Mr. Kepler seconded the motion. MOTION CARRIED.

### **REGIONAL RECREATIONAL AUTHORITY**

No report available.

### **OLD BUSINESS**

**Comprehensive Plan** – Mr. Hershey made a motion to appoint Ron Kepler, Board of Supervisors, and Joel Brown, Planning Commission, as representatives for Lower Oxford Township Multi Municipal Comprehensive Plan. Mr. Astle seconded. Mr. Kepler abstained. MOTION CARRIED.

**Adoption of Multi-municipal Agreement by Ordinance** - Mr. Kepler made a motion to authorize Township Solicitor to advertise the ordinance to allow Lower Oxford Township to enter into a multi-municipal agreement. Mr. Hershey seconded. MOTION CARRIED.

**Lighting/Sign Lighting Ordinance** – Mr. Kepler made a motion to send the lighting ordinance onto the Planning Commission for review. Mr. Hershey seconded. MOTION CARRIED.

### **NEW BUSINESS**

**Revised Fee Schedule** – Mr. Kepler made a motion to approve Resolution #2007-27 for a revised fee schedule. Mr. Hershey seconded. MOTION CARRIED.

**Lincoln University Sewer Grant** – Supervisors would like to set up a meeting for the Lincoln Village residents and update on grants received and assistance available for the sewer hook-up fees. Mr. Kepler will contact the person in charge of the grants and set up a meeting in December prior to the Board of Supervisors meeting.

**Hearing Officer for Conditional Use Hearing** – Ron Kepler made a motion to appoint anyone of the three supervisors as a hearing officer for the Ross Farm Conditional Use Hearing. Mr. Hershey seconded. MOTION CARRIED.

**Agricultural Easement** – Joel Brown informed the Board of Supervisors that he would like his money for the agricultural easement in a lump sum.

**Ordinance Updates** – Debbie Kinney received an e-mail from Keystate Publishers stating that they can update the ordinance book for a not-to-exceed amount of \$660.00. This will include any new additional ordinances for 2008. Mr. Kepler made a motion to approve a not-to-exceed amount of \$660 to Keystate Publishers for updating the ordinance book. Mr. Hershey seconded. MOTION CARRIED.

## **OTHER BUSINESS**

**Trick or Treat Night** – Wednesday, October 31, 2007 – 6 p.m. to 9 pm (same as Oxford Borough)

## **PUBLIC COMMENTS**

**Teri D'ignazio** – Questioned the pump out ordinance. Mr. Kepler stated that every household is to pump out once every three years and includes, on-lot septics, cesspools, and retaining tanks. All townships are responsible for this within the Oxford Area Sewer Authority. All townships will pass the same ordinance.

**Teri D'ignazio** – Questioned the water agreement that the Borough of Oxford is entering into with Wolfson-Verrichia. How much is Borough getting? Mr. Kepler stated that she needs to ask the Borough for the information.

**Teri D'ignazio** – Is Lower Oxford Township becoming a PUC? Mr. Kepler, Mr. Hershey and Mr. Astle all agreed that “No, it is not.”

**Teri D'ignazio** - Asked Mr. Yeatman who attended the meeting at DEP on September 27, 2007. Mr. Yeatman told her that Ed Lennex, Arro Engineer, Brian Campbell, Spence Address, and Neil Pagano.

**JoJo Campbell** – Where are the Comprehensive Plan meetings held. Mr. Kepler stated that CCPC is working with one supervisor and one planning commission member for the entire school district. The next meeting will be held here at the building on October 24, 2007.

**JoJo Campbell** – Wanted to know if the Lincoln University Sewer Grant “people” were preparing for their fiscal year? And if so, would this hold them up or would they run up against any deadlines that would void the grant. She stated she just didn't want time to run out.

**JoJo Campbell** – How much water will be pumped out per day with the Oxford Commons shopping center? Mr. Kepler read from the agreement that it would be 57,600 gpd from the first well and 60.480 gpd from the second well.

**JoJo Campbell** – Asked who made the decision for the Board of Supervisors at the Conditional Use Hearing for Ross Farm. She doesn't think this was a good decision. Mr. Kepler stated that because of hunting season that if for any reason one or even two of the supervisors couldn't make it, they would be represented.

**JoJo Campbell** – Questioned the notice for Ross Farm on September 21, 2007. She said the date of the hearing is on October 23, 2007. Why this soon? She said it does not give residents enough time to prepare. Mr. Astle stated that it wasn't in their hands. He stated that the solicitor coordinates with other attorneys who are involved and their schedules.

**JoJo Campbell** – She asked why the detail information for the Act 537 Plan wasn't here to review for the Ross Farm only the summary portion of it. Mr. Astle stated that if it wasn't here, it would be available at the hearing.

### **Adjournment**

Mr. Hershey moved to adjourn the meeting at 8:19 p.m. Mr. Kepler seconded the motion.  
MOTION CARRIED.

**Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.**

Respectfully Submitted,

W. Ronald Kepler  
Acting Secretary