

LOWER OXFORD TOWNSHIP

220 Township Road • Oxford • PA • 19363
Phone: 610-932-8150 ext. 14 • Fax: 610-932-2367
PLAN REVIEW REQUIRED

BUILDING PERMIT & APPLICATION MAJOR ALTERATIONS/RENOVATIONS

Single Family or Multi-Family Residence

TPI #	56-____-____	Date of Application: ____/____/____	Permit #:	LOT-____-____-R
-------	--------------	-------------------------------------	-----------	-----------------

Property Owner:		Cell No.	
Property Address		Phone No.	
Owner's Address: (if different than property)		E-mail:	

Name of Contractor:		Cell No.	
Address:		Phone No.	
Contact Name:		Fax No.	

S/D Name:	Lot No.:	Lot Size:	Acre(s)	Non-Conforming Lot? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type: Renovation/Alteration	Use: Residential	Zoning District:	R-1, R-2, R-3, R-4 C-1, C-2, C-3, I-1	Zoning Variance Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
DIMENSIONS	Width:	Length:	Total Sq. Ft.	SWM Waiver Required? ($\leq 1,000$ sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Utilize Existing Impervious? <input type="checkbox"/> Yes <input type="checkbox"/> No _____ sq. ft.
				SWM Plan Required? ($\geq 1,000$ + sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A ($\geq 2,000$ + sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

I hereby certify that the work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction. We also understand that all information contained in this building permit application is agreed to be essential, and any erroneous information contained herein shall render the Permit invalid ab initio, without regard to whether construction has commenced.

Signature of Owner: _____ Date: _____

Signature of Contractor (if applicant) _____ Date: _____

Remarks: Please contact Building Inspector at least 24 hours prior to each inspection (Refer to plan review sheet). The Building Inspector has 15 business days (excludes weekends & holidays) to complete review and 10 days to complete review if the plans are stamped by an engineer.

Signature of Approval of BCO: _____ Date: _____

Estimated Cost of Project: \$	Permit Fee \$
-------------------------------	---------------

Method of Payment: Check # _____ (Payable to Lower Oxford Township) Money Order Cash (No Credit Cards Accepted)

Description of Renovation or Alterations: _____

- Permit becomes invalid if work is not commenced within 180 days of issuance or if work is suspended or abandoned for more than 180 days after work begins.
- Permit holder may request an extension to begin construction. Approval must be in writing.
- No permit may be valid for more than 5 years from its issue date.

Payment to Secretary/Treasurer: _____/_____/_____
Blue Weather Card to Building Inspector: _____/_____/_____

Building Inspector: Scott Moran – 610-637-1003

Lower Oxford Township
Permit Application for MAJOR Alterations/Renovations

Application

Three (3) Copies of Plans for the Building Inspector to review.

Chester County Health Department (CCHD) - CCHD must be notified if renovation or alteration is for an additional bedroom.

Liability Insurance Form (From Contractor)

Collection of Fees:

- Permit Fee \$100.00
- Plan Review for all space (Minimum \$75) \$.06 per sq. ft.
- Inspections – TBD by Building Inspection and indicated on plan review \$55.00@
- Re-Inspections for failed inspections \$75.00@
- Certificate of Occupancy (C of O) \$25.00
- UCC Fee \$4.50

NOTE: Additional Fees for permits issued after the Zoning Officer's issuance of a violation notice for commencement of work without a required permit will be \$50.00 or 50%, whichever is greater. In no event, however, shall the additional fee for any one permit exceed \$150.00. (Resolution 12-1998).

Electrical Exemption – Old Order Amish: An electrical exemption form must be filled out and notarized before a building permit will be issued. Codes Enforcement Officer has a copy to be signed and notarized.

If an existing house on the same property is to be occupied while constructing the new house, a contract must be signed by the owner/applicant which states that once the Certificate of Occupancy is approved for the new home, the existing house will be demolished within 30 days (or timeframe approved by Township). A demolition permit must be applied for at the time the building permit has been approved.

- Permit becomes invalid if work is not commenced within 180 days of issuance
- ...or, work is suspended or abandoned for more than 180 days after work begins
- Permit holder may request an extension to begin construction...approval must be in writing
- No permit may be valid for more than 5 years from its issue date