

LOWER OXFORD TOWNSHIP

220 Township Road • Oxford • PA • 19363
Phone: 610-932-8150 ext. 14 • Fax: 610-932-2367

*****Plan Review (Anchoring) & SWM Required*****

BUILDING PERMIT & APPLICATION

MOBILE OR MODULAR RESIDENTIAL HOME

TPI # 56- _____ - _____	Date of Application: ____/____/____	Permit # Issued: K- ____ - ____ - R
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Property Owner:	Cell No.
Property Address:	Phone No.
Owner's Address: (if different than property)	Other:

Contractor Name & Contact:	Cell No.
Address:	Phone No.

S/D Name:	Lot No.:	Lot Size: _____ Acre(s)	Non-Conforming Lot? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type: <input type="checkbox"/> w/Basement <input type="checkbox"/> w/o Basement	Use: Residential	Zoning District: R-1, R-2, R-3, R-4 C-1, C-2, C-3, I-1	Zoning Variance Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
DIMENSIONS	Width:	Length:	Total Sq. Ft.
	SWM Waiver Required? ($\leq 1,000$ sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Utilize Existing Impervious? <input type="checkbox"/> Yes <input type="checkbox"/> No _____ sq. ft. SWM Plan Required? ($\geq 1,000$ sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A ($\geq 2,000$ sq. ft.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

I hereby certify that the work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction. We also understand that all information contained in this building permit application is agreed to be essential, and any erroneous information contained herein shall render the Permit invalid ab initio, without regard to whether construction has commenced.

Signature of Owner: _____ Date: _____

Signature of Contractor (if applicant) _____ Date: _____

Remarks: Please contact Building Inspector at least 24 hours prior to each inspection (Refer to plan review sheet). The Building Inspector has 15 business days (excludes weekends & holidays) to complete review and 10 days to complete review if the plans are stamped by an engineer.

Signature of Approval of BCO: _____ Date: _____
Deborah J. Kinney, BCO (#002899)

Estimated Cost of Project: \$	Permit Fee \$
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Method of Payment: Check # _____ (Payable to Lower Oxford Township) Money Order Cash (No Credit Cards Accepted)

Proposed Use: One Family Residence Two or more Family Residences (Multi)

Ownership: Private (Individual, corporation, non-profit Institution, etc.) OR Public (Federal, State, or Local Government)

Principal Type of Heating Fuel: Gas Oil Electricity Coal Other – Specify: _____

Type of Sewage Disposal: Private (septic tank, etc.) Existing New (Needs CCHD approval) Public or Private Company

Type of Water Supply: Private (well, cistern) Existing New (Needs CCHD approval) Public or Private Company

Type of Mechanical: Central Air Conditioning? Yes No Elevator? Yes No

Driveway/Entrance Permit? Yes No Township Existing State Road – Applicant must apply to PennDOT

Make: _____ Model: _____ VIN: _____ Year: _____

Payment to Secretary/Treasurer: _____/_____/_____ Blue Weather Card to Building Inspector: _____/_____/_____

Building Inspector: Scott Moran – 610-637-1003
C of O Issued: ____/____/____

PLOT PLAN

Outline the shape of the building lot and show dimensions. Locate NORTH point. Outline building or accessory use to be constructed, and designate any other building(s) on the same plot and show dimensions of those buildings. Show set-back of front yard, rear yard, and side yards. Locate water and sanitary services, and replacement area septic (if applicable). Check with Zoning Officer for appropriate setbacks.

Township Use Only: The following calculations are approximations only. Totals include driveway, accessory buildings, swimming pools, etc.:

<p>Square Footage of Impervious Surface:</p> <p>House: _____ x _____ = _____</p> <p>Garage: _____ x _____ = _____</p> <p>Driveway: _____ x _____ = _____</p> <p>Outbuilding(s): _____ x _____ = _____</p> <p>_____ x _____ = _____</p> <p>_____ x _____ = _____</p> <p>Pool: _____ x _____ = _____</p> <p>Other: _____ x _____ = _____</p> <p>_____ x _____ = _____</p> <p>_____ x _____ = _____</p> <p style="text-align: right;">Approx. Sq. Ft. Totals: = _____</p>	<p>Under 1,000 sq. ft. - Waiver - \$25 (Ag N-T-E 10,000 sq. ft.)</p> <p>1,000 to 2,000 sq. ft. - Small Project Stormwater Management Permit</p> <p style="padding-left: 20px;">Admin Fee - \$150</p> <p style="padding-left: 20px;">Initial Escrow - \$500</p> <p style="padding-left: 40px;">(Professional reviews will be charged at actual cost and shall be added to as necessary to maintain an escrow at 25% of original amount; any excess shall be refunded to the applicant.)</p> <p>2,000+ sq. ft. Residential Ag 10,000+ sq. ft. - Stormwater Management Permit</p> <p style="padding-left: 20px;">Permit Fee - \$300</p> <p style="padding-left: 20px;">Initial Escrow - \$500</p> <p style="padding-left: 40px;">(Professional reviews will be charged at actual cost and shall be added to as necessary to maintain an escrow at 25% of original amount; any excess shall be refunded to the applicant.)</p>
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Calculations for Total Impervious Surface Lot Coverage									
		1 Acre = 43,560 sq. ft.		½ Acre = 21,780 sq. ft.		¼ Acre = 10,890			
Total Existing Lot (Sq. Ft.)	% of Lot Coverage Allowed	=	N-T-E Sq. Ft.	+	Current Lot Coverage (Approx. Sq. Ft.)	=	Proposed Impervious Surface Sq. Ft. (Indicated on Permit)	-	Remaining Impervious Surface (Sq. Ft.)
	x	=		+		=		-	=

Stormwater Management Tracker (Act 167)				
Current Impervious Surface (Start at '0' if no construction since January 1, 2014)	+	Proposed Impervious Surface (Sq. Ft.) (Indicated on Permit)	-	Demo(s) Sq. Ft. since last permit
	+		-	
			=	Total Impervious Surface

THIS PERMIT CONVEYS NO RIGHT TO OCCUPY ANY STREET, ALLEY OR SIDEWALK OR ANY PART THEREOF, EITHER TEMPORARILY OR PERMANENTLY. ENCROACHMENTS ON PUBLIC PROPERTY NOT SPECIFICALLY PERMITTED UNDER THE BUILDING CODE, MUST BE APPROVED BY THE JURISDICTION, STREET OR ALLEY GRADES AS WELL AS DEPTH AND LOCATION OF PUBLIC SEWERS MAY BE OBTAINED FROM THE DEPARTMENT OF PUBLIC WORKS. THE ISSUANCE OF THIS PERMIT DOES NOT RELEASE THE APPLICANT FROM THE CONDITIONS OF ANY APPLICABLE SUBDIVISION RESTRICTIONS.

<p>MINIMUM OF THREE CALLED INSPECTIONS REQUIRED FOR ALL CONSTRUCTION WORK:</p> <ol style="list-style-type: none"> 1) FOUNDATIONS OR FOOTINGS. 2) PRIOR TO COVERING STRUCTURAL MEMBERS (READY FOR LATH OR FINISH COVERING). 3) FINAL INSPECTION BEFORE OCCUPANCY. 	<p>APPROVED PLANS MUST BE RETAINED ON JOB AND THIS CARD KEPT POSTED UNTIL FINAL INSPECTION HAS BEEN MADE. WHERE A CERTIFICATE OF OCCUPANCY IS REQUIRED, SUCH BUILDING SHALL NOT BE OCCUPIED UNTIL FINAL INSPECTION HAS BEEN MADE.</p>
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POST THIS CARD SO IT IS VISIBLE FROM STREET

BUILDING INSPECTION APPROVALS	ELECTRICAL INSPECTIONS	HEATING/PLUMBING INSPECTIONS
OTHER:		<p>DATE CERTIFICATE OF OCCUPANCY ISSUED:</p> <p>_____</p> <p>ISSUED BY:</p> <p>_____</p>

WORK SHALL NOT PROCEED UNTIL THE INSPECTOR HAS APPROVED THE VARIOUS STAGES OF CONSTRUCTION.

PERMIT WILL BECOME NULL AND VOID IF CONSTRUCTION WORK IS NOT STARTED WITHIN SIX MONTHS OF DATE THE PERMIT IS ISSUED:

INSPECTIONS INDICATED ON THIS CARD CAN BE ARRANGED FOR BY TELEPHONE OR WRITTEN NOTIFICATION.

**Lower Oxford Township
Permit Application for Modular or Mobile Home (New or Used)**

- Application**
- Three (3) Copies of Plans for the Building Inspector to review.**
 - Plot Plan of Property**
 - Three Copies – show house, well (10 ft.), septic (20' ft), driveway, any other permanent buildings (include distances)
- Chester County Health Department (CCHD) Information:**
 - Sewer Permit (If public sewer is not available, need approval from CCHD to construct)
 - Well Permit (If public water is not available, need approval from CCHD to drill)
- Driveway Permit Application (Separate Application)**
 - Township (Road Master will review and approve)
 - PennDOT (State approvals required)
- Liability Insurance Form** (From Contractor)
- Stormwater Management – Act 167** - Pennsylvania's Storm Water Management Act (Act 167) was enacted in 1978. This Act was in response to the impacts of accelerated stormwater runoff resulting from land development in the state. It requires counties to prepare and adopt watershed based stormwater management plans. It also requires municipalities to adopt and implement ordinances to regulate development consistent with these plans.
 - As of January 1, 2014, the State requires any construction that results in impervious surface to be monitored. Residential construction that exceeds 1,000 sq. ft. in impervious surface will need a stormwater management plan that must be approved by an engineer. This should accompany any plans submitted by the owner or contractor.

Collection of Fees:

<input type="checkbox"/> Permit Fee (1 st 1000 sq. ft. or part thereof).....	\$225.00
<input type="checkbox"/> Plan Review (Tie Downs/Anchoring)	\$75.00
<input type="checkbox"/> Inspections – TBD by Building Inspection and indicated on plan review	\$55.00@
<input type="checkbox"/> Re-Inspections for failed inspections	\$75.00@
<input type="checkbox"/> Certificate of Occupancy (C of O)	\$25.00
<input type="checkbox"/> Driveway (Twp only).....	\$50.00
<input type="checkbox"/> 911 Compliance (if applicable).....	\$100.00
<input type="checkbox"/> Stormwater Management Fee Waiver (Under 1,000 sq. ft. – Ag NTE 10,000 sq. ft.)	\$25.00
<input type="checkbox"/> Small Project Stormwater Management Fee (Under 1,000 sq. ft. to 1,999 sq. ft.) – Admin Fee	\$150.00
<input type="checkbox"/> Small Project Stormwater Management Fee (Initial Escrow Fee).....	\$500.00
Professional reviews will be charged at actual cost and shall be added to as necessary to maintain an escrow at 25% of original amount; any excess shall be refunded to the applicant.	
<input type="checkbox"/> Stormwater Management Permit Fee (2,000 sq. ft. Residential & Ag over 10,000 sq. ft.).....	\$300.00
<input type="checkbox"/> Stormwater Management Permit (Initial Escrow Fee).....	\$500.00
Professional reviews will be charged at actual cost and shall be added to as necessary to maintain an escrow at 25% of original amount; any excess shall be refunded to the applicant.	
<input type="checkbox"/> UCC Fee	\$4.00

NOTE: Additional Fees for permits issued after the Zoning Officer's issuance of a violation notice for commencement of work without a required permit will be \$50.00 or 50%, whichever is greater. In no event, however, shall the additional fee for any one permit exceed \$150.00. (Resolution 12-1998).

- Before Certificate of Occupancy is issued the following needs to be in compliance:
- Building Permit – sign, dated, CEO signature & dated.
 - Certificate of Compliance from CCHD for on-lot sewage or public sewage hook-up
 - Certificate of Compliance from CCHD for Well or public water hook-up
 - Certificate of Compliance from Roadmaster (local roadway) or PennDOT (State) for driveway

Electrical Exemption – “Old Order Amish”: An electrical exemption form must be filled out and notarized before a building permit will be issued. Codes Enforcement Officer has a copy to be signed and notarized.

- Permit becomes invalid if work is not commenced within 180 days of issuance
- ...or, work is suspended or abandoned for more than 180 days after work begins
- Permit holder may request an extension to begin construction...approval must be in writing
- No permit may be valid for more than 5 years from its issue date

Sample

COMMONWEALTH OF PENNSYLVANIA

Manufactured Housing Installer Certification

Presented to

Name

In accordance with Pennsylvania's Manufactured Housing Improvement Act, (Name) has satisfied all requirements and is hereby certified as an installer of new manufactured homes.

Valid Through: Date
ID#: Number

